

**2008**  
Annual Report  
For the Town of  
Northborough,  
Massachusetts

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## About the cover - Northborough Free Library



**A**fter ten years of planning, as we entered 2009 we were getting ready to move and then open the newly expanded and renovated library to the public.

Souliere & Zepka Construction, Inc., of Adams, Massachusetts, did an outstanding job as our general contractors, working often under poor conditions and deadline pressures. Their workmanship and attention to detail will serve Northborough well for decades.

Our architect, J. Stewart Roberts of J. Stewart Roberts Associates, Inc., and Natalie Eringros, designed a beautiful and functional building.

Library hours are Monday – Thursday, 9:30 a.m. – 8:30 pm and Friday & Saturday, 9:30 am – 5 pm. Our website is [www.northboroughlibrary.org](http://www.northboroughlibrary.org). E-mail is [Library@town.northborough.ma.us](mailto:Library@town.northborough.ma.us). Phone us at 508-393-5025.

## Officers of the United States of America

President	Barack Obama	Illinois
Vice President	Joseph Biden	Delaware
Senator in Congress (D)	Edward M. Kennedy	Hyannis
Senator in Congress (D)	John F. Kerry	Boston
Congressman, 3rd District	James P. McGovern	Worcester

## Officers of the Commonwealth of Massachusetts

*Governor	Deval L. Patrick	Milton
*Lieutenant Governor	Timothy P. Murray	Worcester
*Secretary of the Commonwealth	William F. Galvin	Boston
*Treasurer	Timothy P. Cahill	Quincy
*Attorney General	Martha Coakley	Medford
*Auditor	A. Joseph DeNucci	Boston
*Governor's Council 3rd District (Pct. 3)	Marilyn Petitto Devaney	Watertown
*Governor's Council 7th District (Pct. 1, 2, 4)	Thomas J. Foley	Worcester
*State Senator (Pct. 3) Middlesex & Worc	James Eldridge	Acton
*State Senator (Pct. 1, 2, 4) 1st Worcester	Harriet L. Chandler	Worcester
*State Rep. 12th Worcester District	Harold P. Naughton	Clinton

*\*May be contacted at the State House, Boston, MA 02133*

## Officers of Worcester County

Clerk of Courts	Dennis P. McManus	Paxton
District Attorney	Joseph D. Early Jr.	Worcester
Register of Deeds	Anthony J. Vigliotti	Worcester
Sheriff	Guy W. Glodis	Auburn
Register of Probate	Stephen G. Abraham	Worcester

## Political Districts – *which include the Town of Northborough*

**12th Worcester Representative District:** Boylston, Clinton, Northborough, and precinct 2 of the town of Sterling and precinct 2 of the town of Lancaster

**1st Worcester Senatorial District:** Worcester, wards 1 to 4, inclusive, 9 and 10, Berlin, Boylston, Clinton, precincts 3 and 4, Holden, Northborough, precincts 1, 2 and 4, Paxton, Princeton and West Boylston

**Middlesex and Worcester Senatorial District:** Marlborough, Acton, Ayer, Boxborough, Hudson, Littleton, Maynard, Shirley, Stow and Sudbury, precincts 2, 3 and 5, *in the county of Middlesex*; and Harvard, Northborough, precinct 3, Southborough and Westborough, *in the county of Worcester*

**3rd Worcester U.S. Congressional District:** ATTLEBORO, FALL RIVER Wds. 1, 2, 3; Wd. 4, Pcts. A, B; Wd. 5, Pcts. A, B; Wd. 6, Pcts. B, C; Wd. 8, Pct. D, North Attleborough, Rehoboth, Seekonk, Somerset, Swansea, Ashland, Holliston, Hopkinton, MARLBOROUGH, Franklin, Medway, Plainville, Wrentham, Auburn, Boylston, Clinton, Holden, Northborough, Paxton, Princeton, Rutland, Shrewsbury, Southborough, West Boylston, Westborough, WORCESTER

## Elected Officers

### Moderator

Frederick A. George (2009)

### Deputy Moderator

Gerald Hickman (2009)

### Board of Selectmen

Dawn Rand, Chrm (2011)

Jeff Amberson (2009)

Fran Bakstran (2011)

William Pantazis (2009)

Leslie Rutan (2010)

### Planning Board

Rick Leif, Chrm (2011)

Michelle Gillespie (2010)

Daniel Lewis (2011)

George Pember (2009)

Robert Rosenberg (2009)

*\*Donald Hezvey*

### Assabet Valley Regional Vocational District School Committee

Michael Casaceli (2012)

### Northborough School Committee

Cecil Adderley, Chrm (2009)

Nancy Berglund (2010)

Joan Frank (2011)

Shirley Lundberg (2011)

Susan Sartori (2009)

*\*Karen Richardson*

### Northborough/Southborough Regional School Committee

N-Joan Frank (2010)

N-Shirley Lundberg (2011)

N-Anthony Poteete (2009)

N-John Reynolds (2011)

N-Susan Sartori (2009)

S-Paul Butka (2011)

S-Paul Gaffney (2010)

S-Janice Hunt (2009)

S-Jack Kessler (2011)

S-Beth Wittcoff (2009)

## Boards, Committees & Commissions

### Council on Aging

Jarl Anderson, Chrm (2010)

Diane Barrile (2009)

Deborah Campana (2009)

Linda Cragin (2011)

Alan Gustafson (2010)

Margaret Harling (2010)

Donna Ordway (2011)

Richard Perron (2009)

Alice Stapelfeld (2011)

### Appropriations Committee

Elaine Kelly, Chrm (2009)

Robert D'Amico (2010)

Janice Hight (2011)

Dan McInnis (2009)

Richard Nieber (2010)

Helynn Winter (2011)

### Principal Assessor

Diane O'Connor

### Assessors

Arthur Holmes (2011)

### Cable Television Advisory Committee

Kathy Dalgliesh, Ex-Officio

Richard Swee, Chrm (2009)

Michael Edmonds (2010)

Jeff Junker (2011)

Niel Middleton (2010)

James Murphy (2011)

Kevin Wittman (2009)

*\*John Molnar*

### Cemetery Commission

Gerard Bourque, Chrm (2009)

William Graham (2010)

Maureen Sargent (2011)

### Community Affairs Committee

Virginia Simms George, Chrm (2010)

Linda Abusamra (2011)

Elaine Coccari (2010)

Marnie Frankian (2009)

Lisa Hodge (2009)

Louise Houle (2011)

Betsy Moore (2011)

*\*Matthew Baevsky*

*\*Erin Palumbo*

*\*Linda Grady-Backholm*

### CMRPC Representative

*\*Robert DeMattia*

### Community Preservation Committee

John Campbell, Chrm

Andrew Clark (2011)

Joan Clowes (2010)

Christopher Kellogg (2009)

Jane Fletcher

Donald Haitsma

Todd Helwig

Robert Rosenberg

Thomas Sartori

### Conservation Commission

Wayne Baldelli, Chrm (2010)

Thomas Beals (2011)

Diane Guldner (2009)

Todd Helwig (2010)

Brian McManus (2011)

Maurice Tougas (2009)

Greg Young (2009)

### Constables

Lawrence Beatty (2011)

Raymond Reynolds (2009)

### Cultural Council

Terry Crean, Chrm (2010)

Cecil Adderley (2010)

Kristen Henriques (2010)

Mirek Kocandrlle (2009)

Ingrid Molnar (2010)

*\*Marjorie Hurwitz*

### Earth Removal Board

Janet Sandstrom, Chrm (2011)

Thomas Beals (2010)

Richard Hight (2009)

Nicholas Howorth (2010)

Frederic Philcox (2009)

### Elderly & Disabled Taxation Fund Committee

Adele Beatty (2010)

Mitchell Gordon (2009)

*\*Richard Sweeney*

### Financial Planning Committee

Jason Perreault, Chrm (2010)

David DeVries (2011)

Allison Goldman (2011)

Michael Hodge (2010)

Christine Kowal (2009)

Roger Leland (2011)

*\*James Halpin*

### Groundwater Advisory Committee

Bryant Firmin

Diane Guldner

Fred Mottle

Robert Rosenberg

Leslie Rutan

### **Board of Health**

Glenn French, Chrm (2010)  
Dilip Jain (2009)  
Deirdre O'Connor (2011)

### **Historical Commission**

Arlene Marshall, Chrm (2009)  
Normand Corbin (2011)  
Donald Haitsma (2010)  
Russell Jones (2011)  
Marie Nieber (2010)  
Marie Wyman (2009)  
*\*Philip Gott*

### **Housing Authority**

Rita Osborne, Chrm (2009)  
Jane Fletcher (2009)  
Brad Newman (2011)  
Raymond Reynolds (2010)

### **Housing Partnership**

Rick Leif, Chrm  
Nicole Carey (2011)  
Michael Durkin (2009)  
Robert Kimball (2010)  
Sandra Landau (2009)  
Jeff Amberson  
Diane Barrile  
Rita Osborne

### **Industrial Development Commission**

Mark Donahue, Chrm (2009)  
Gerry Benson (2011)  
Budhinath Padhy (2009)  
Karen Scopetski (2011)  
Tim Shay (2010)

### **Industrial Development Finance Authority**

George Pember, Chrm (2009)  
William McGourty (2010)  
Francis McKenna (2009)  
*\*Charles Anderson*  
*\*Joseph Mondello*

### **Library Trustees**

Michelle Rehill, Chrm (2009)  
Jane Clark (2011)  
Mary Crowley (2011)  
Edward Hurwitz (2009)  
Nancy Kellner (2010)  
Adrienne Rebello (2010)  
John Stoddard (2009)  
Richard Tucker (2011)  
Lara Weaver (2010)  
*\*Joyce Isen*

### **Municipal Code & Bylaw Committee**

Lorraine Leland, Chrm (2011)  
Richard Kane (2009)  
Telford Knepper (2011)  
Andrea Leland (2010)

### **Open Space Committee**

John Campbell, Chrm (2011)  
Beth Ewy (2010)  
Leslie Harrison (2009)  
Jeff Amberson  
Dan Lewis  
Sean McCann  
Greg Young  
*\*Rick Leif*  
*\*Maurice Tougas*

### **Alternates**

Charles Bradley (2009)  
Dan Clark (2010)

### **Parks & Recreation Commission**

Sean McCann, Chrm (2009)  
Sean Durkin (2010)  
David Putnam (2011)  
David Rawlings (2010)  
Thomas Sartori (2009)  
*\*Michael Vulcano*

### **Personnel Board**

Virginia Simms George, Chrm (2009)  
Charles Frankian (2011)  
Susan LaDue (2010)

### **Recycling Commission**

Betty Tetreault, Chrm (Indef)  
Justin Fisher (Indef)  
Ingrid Molnar (Indef)  
June Stokoe (Indef)  
Brian Swanson (Indef)

### **Board of Registrars**

Andrew Dowd, Ex-Officio  
Nancy McNamara (2009)  
Joann Sharp (2010)  
Claire Swan (2011)

### **Scholarship Committee**

Laurie Klein, Chrm (2010)  
Robert D'Amico (2010)  
Sidney Field (2011)  
Marjorie Hurwitz (2011)  
Marjorie Markson (2009)  
*\*Melody Cunningham*  
*\*Gregory Young*

### **Trust Funds Committee**

Lorraine Leland, Chrm (2009)  
Andrea Leland (2011)  
Denise Nadler (2010)

### **Water & Sewer Commission**

John Meader, Chrm (2010)  
Bryant Firmin (2009)  
David Pepe (2011)

### **Youth Commission**

Rebecca Haberman, Chrm (2010)  
Joan Clementi (2009)  
Pamela Kane (2009)  
Lori Mott (2011)  
Sylvia Pabreza (2010)  
*\*Denise Keller*  
*\*Mary Maher*  
*\*Carol Pettine*  
*\*Elliot Isen*

### **Zoning Board of Appeals**

Richard Rand, Chrm (2010)  
Richard Kane (2011)  
Mark Rutan (2009)

### **Alternates**

Gerry Benson (2011)  
Daniel Ginsberg (2010)  
Sandra Landau (2011)

## **Appointed Officers**

### **Administrative Officer**

John W. Coderre  
*\*Barry M. Brenner*

### **Assistant Town Administrator**

Vacant  
*\*John W. Coderre*

### **Executive Assistants to Board of Selectmen and Town Administrator**

Mary Jean (MJ) Fredette  
Diane Wackell

### **Town Hall Custodian**

Hosannah Pires

### **Town Accountant**

Jason Little  
*\*Ahmed Elmi*

### **Assistant Town Accountant**

Vacant

### **Principal Assessor**

Diane O'Connor

### **Part-time Assessors**

Arthur Holmes

### **Assessor's Assistants**

Pamela Ferrara  
Susan Reagan

**Town Clerk**

Andrew Dowd

**Assistant Town Clerk**

Teresa Kelly

**Treasurer/Collector**

June Hubbard-Ward

**Asst. Treasurer/Collector**

Cheri Cox

**Asst. Tax Collector**

Elaine Dell'Olio

**Treasurer/Collector Office****Financial Assistants**

Marijane Pescaro

Wendy Ricciardi

**Town Counsel**

Kopelman & Paige

**Town Planner**

Kathryn Joubert

**Planning Department****Administrative Assistant**

Debora Grampietro

**Public Safety****Police Chief**

Mark Leahy

**Police Lieutenant**

William Lyver

**Police Sergeants**

Demosthenes Agiomavritis

James Bruce

Joseph Galvin

Brian Griffin

William Griffin

*\*William Lyver*

**Patrol Officers**

Kostas Agiomavritis

Shane DiDonato

Justin Faucher

Nathan Fiske

Robert Haglund

Patrick Kelly

Timothy Kleczek

Scott Maffioli

Phillip Martin

Eric Michel

Jeffrey Noel

James Scesny

Jeremy Trefry

*\*Brian Griffin*

**Special Police Officers**

Sgt. Thomas Martin

Sgt. Frank Mueller

Lt. Edward Shead

**Police Department****Administrative Assistant**

Karen Taylor

**Supervisor of****Communications & Records**

William Toomey

**Dispatchers**

Jody Blanchard

Michael Burnell

Dennis Carlson

Thomas McDonald

Amy Savasta

*\*Betty Jo Pasquale*

*\*Jake Woodford*

**Police Department Custodian**

Hosannah Pires

**Fire Chief/Forest Warden**

David Durgin

**Fire Captains**

James Houston

David Hunt

Frederick Hurst

Robert Theve

**Firefighters/EMTs**

Daniel Brillhart

Steven Brosque

Michael Burnell

Dennis Carlson

Donald Charest

James Claffin

Jamie Desautels

Patrick Doucimo

William Farnsworth, Jr.

Michael Gaudette

Timothy Kleczek

Jeffrey Legendre

Patrick McManus

Douglas Pulsifer

Scott Reynolds

Michael Sholock

Thomas Smith

Barry Sullivan

Christopher Tetreault

Todd Yellick

*\*Lee Parent*

**Firefighters**

Christopher Blanchette

Gregory Dowd

Michael Serapiglia

**Trainees**

Zachary Charest

Michael Follo

*\*Christopher Bishop*

*\*Matthew Heseck*

**Safety/Fire Prevention**

Richard Sargent

**Fire Department Photographer**

Roger Conant

**Fire Department****Administrative Assistant**

Deborah Bent

**Fire Department Chaplain**

Richard Martino

**Haz Mat Assistant**

Nancy Lepore

**Ambulance Billing Clerk**

Laurie Gaudette

**Inspector of Buildings**

William Farnsworth, Jr.

**Local Building Inspector**

Fred Lonardo

**Building Administrative Assistants**

Louise Leo

Sarah Roach

**Animal Inspector**

Kenneth B. Hunt, Jr.

**Sealer of Weights & Measures**

Edward Seidler

**Plumbing & Gas Inspector**

A. Richard Desimone

**Call Assistant****Plumbing & Gas Inspector**

Henry Pacific

**Wiring Inspector**

Robert Berger

**Call Assistant Wiring Inspectors**

William Reilly

**Dog Officer**

Claudia McGuire

**Assistant Dog Officers**

Ashley Brooks

Melinda MacKendrick

**Public Service****Cable Access Director**

Kathleen Dalgliesh

**Cable Access TV Studio Assistants**

Terry Crean

Jared Morin

**MIS/GIS Director**

David Kane

**Assistant MIS/GIS Director**

John Sabatini

**Town Engineer**

Fred Litchfield

**Planning & Engineering****Administrative Assistant**

Debora Grampietro

**Conservation/****Earth Removal Board Secretary**

Eileen Dawson

**ZBA Board Secretary**

Elaine Rowe

**DPW Director**

Kara Buzanoski

**DPW Administrative Assistants**

Lynda LePoer

Robbie Powers

**Highway Parks Supervisors**

David Robillard

Gregg Senecal

**Heavy Equipment Operators**

Christopher Carlin

Edward Faford

Richard Frederick

David Lane

Richard Lane

Donald LeBlanc

Justin Wheeler

David Yellick

**Mechanic**

Michael Roberts

**Water/Sewer Supervisor**

Paul Corbosiero

**Water/Sewer Maintenance Workers**

Timothy Davison

Steven Jobs

Jeremy Weeks

**Cemetery Superintendent***\*Tim Pease***Health & Human Services****Health Agent**

Jamie Terry

**Board of Health****Administrative Assistants**

Louise Leo

Sarah Roach

**Senior Center Director**

Kelly Burke

**Senior Center Outreach Coordinators**

Arlene Marshall

Jocelyn Karabatsos-Ehrhardt

**Senior Center Office Assistants**

Nancy Dragon

Anne Jackson

**Van Drivers**

Kevin Daley

Joseph Duca

Michael Ryan

**Family & Youth Services Director**

June David-Fors

**FYS Counselor**

Karen Kazarian

**FYS Administrative Assistant**

Kathy Brumby

**Veterans Agent**

Richard Perron

**Housing Authority Director**

Lynne Giblin

**Culture & Recreation****Library Director**

Jean Langley

**Assistant Library Director**

Vacant

*\*Demetrios Kyriakis***Librarians**

Deborah Hersh

Patricia Link

Sandra Stafford

**Circulation Desk Supervisor**

Julie Brownlee

**Library Assistants**

Sarah Albers

Kristen Bartolomeo

Juliane Bozicas

Marjorie Femia

Geneinde Jones

Kelly McGuirl

*\*Liam Dempsey**\*Kathryn Parent**\*Judith Sugarman***Library Financial Assistant**

Kathleen Whitman

**Library Pages**

Faith Clayton

Molly Domino

Andrew Fan

Scott Lucchini

Katie Pieper

Alex Sullivan

*\*Olga Razutdinova**\*James Pini***Custodian for Senior Center & Library***\*Lyman Maccabee***Recreation Director**

Allison Lane

**Recreation Administrative Assistant**

Michelle Lyseth

*\*Resigned/Retired/Term Expired/Other*

## Boards, Committees, and Commissions' Meeting Nights

COMMITTEE	MEETING NIGHT	TIME	LOCATION
Appropriations Committee	As needed	7:00 PM	Selectmen's Meeting Room
Board of Assessors	As needed		Assessors Office
Board of Health	2nd Wednesday	7:00 PM	Conference Room B
Board of Selectmen	2nd & 4th Mondays	7:00 PM	Selectmen's Meeting Room
Cable TV Advisory Committee	As needed		Town Offices
Cemetery Commission	3rd Wednesday – March, June, September, December	7:00 PM	Selectmen's Meeting Room
Community Affairs Committee	3rd Wednesday	7:00 PM	Conference Room B
Community Preservation Committee	4th Thursday	7:00 PM	Conference Room B
Conservation Commission	2nd Monday	7:00 PM	Conference Room B
Council on Aging	2nd Thursday	7:00 PM	Senior Center
Cultural Council	As needed		Conference Room C
Design Review Committee	As needed		Town Offices
Earth Removal Board	1st Wednesday	7:30 PM	Conference Room B
Elderly/Disabled Taxation Fund Comm.	As needed		Town Offices
Financial Planning Committee	As needed	7:00 PM	Selectmen's Meeting Room
Groundwater Advisory Committee	2nd Tuesday	7:00 PM	Conference Room B
Historical Commission	3rd Wednesday	7:00 PM	Conference Room C
Housing Authority	1st Thursday	6:30 PM	Colonial Village Community Room
Housing Partnership	3rd Thursday	7:00 PM	Conference Room C
Industrial Development Commission	2nd Tuesday – As needed	7:00 PM	Selectmen's Meeting Room
Industrial Development Finance	As needed		Town Offices
Library Trustees	2nd Tuesday	7:30 PM	Temporary Library Meeting Room
Municipal Code & Bylaw Committee	As needed		Town Offices
Northborough School Committee	1st Wednesday	7:00 PM	Melican Middle School
Open Space Committee	1st Thursday	7:00 PM	Conference Room B
Parks & Recreation Commission	2nd Wednesday	7:00 PM	Selectmen's Meeting Room
Personnel Board	4th Wednesday – As needed	7:00 PM	Selectmen's Meeting Room
Planning Board	1st & 3rd Tuesdays	7:00 PM	Conference Room B
Recycling Committee	As needed		Town Offices
Regional School Committee	3rd Wednesday	7:00 PM	Algonquin High School Library
Scholarship Committee	1st Thursday	7:00 PM	Conference Room C
Trails Committee	3rd Monday	7:00 PM	Police Station
Trustees Special Benevolent Funds	As needed		Town Offices
Water & Sewer Commission	1st Wednesday	7:30 PM	Selectmen's Meeting Room
Youth Commission	3rd Thursday	7:00 PM	Conference Room B
Zoning Board of Appeals	4th Tuesday	7:00 PM	Selectmen's Meeting Room

### Location of Meetings

Selectmen's Meeting Room, Assessors Office, Conference Rooms B and C, Town Offices	Town Hall, 63 Main Street
Senior Center	1 Centre Drive
Colonial Village Community Room	26 Village Drive
Library	34 Main Street
Melican Middle School	145 Lincoln Street
Algonquin High School Library	79 Bartlett Street
Police Station	211 Main Street



## Town Government Organization

Northborough Voters Elect	Moderator Appoints	Selectmen Appoint	Town Administrator Appoints
<ul style="list-style-type: none"> <li>• Board of Selectmen</li> <li>• Planning Board</li> <li>• School Committees</li> <li>• Town Moderator</li> </ul>	<ul style="list-style-type: none"> <li>• Appropriations Committee</li> <li>• Municipal Code &amp; Bylaw Committee</li> <li>• Personnel Board</li> </ul>	<ul style="list-style-type: none"> <li>• Board of Registrars</li> <li>• Board of Trustees of Special Benevolent Funds</li> <li>• Cable Television Advisory Committee</li> <li>• Community Affairs Committee</li> <li>• Conservation Commission</li> <li>• Constables</li> <li>• Council on Aging</li> <li>• Cultural Council</li> <li>• Elderly &amp; Disabled Taxation Fund Committee</li> <li>• Election Officers</li> <li>• Fire Chief</li> <li>• Housing Authority</li> <li>• Industrial Development Commission</li> <li>• Industrial Development Finance Authority</li> <li>• Library Trustees</li> <li>• Open Space Committee</li> <li>• Parks &amp; Recreation Commission</li> <li>• Police Chief</li> <li>• Police Officers</li> <li>• Recycling Committee</li> <li>• Representative to Central Mass. Regional Planning Commission</li> <li>• Scholarship Committee</li> <li>• Town Accountant</li> <li>• Town Administrator</li> <li>• Town Counsel</li> <li>• Veterans Agent</li> <li>• Youth Commission</li> <li>• Zoning Board of Appeals</li> </ul>	<ul style="list-style-type: none"> <li>• Assistant Town Administrator</li> <li>• Board of Assessors</li> <li>• Board of Health</li> <li>• Cemetery Commission</li> <li>• Civil Defense Director</li> <li>• D.P.W. Director</li> <li>• Dog Officer</li> <li>• Family &amp; Youth Services Director</li> <li>• Health Agent</li> <li>• Inspector of Buildings/ Zoning Officer</li> <li>• MIS/GIS Director</li> <li>• Police Dispatchers</li> <li>• Principal Assessor</li> <li>• Recreation Director</li> <li>• Senior Center Director</li> <li>• Town Clerk</li> <li>• Town Engineer</li> <li>• Town Planner</li> <li>• Treasurer/Collector</li> <li>• Water/Sewer Commission</li> <li>• All other Town Personnel</li> </ul>

### Other Appointments

#### Earth Removal Board

**5 members:** 1 each appointed by Board of Selectmen, Conservation Commission, Moderator, Planning Board, and Zoning Board of Appeals

#### Financial Planning Committee

**6 members:** 1 each appointed by Appropriations Committee, Planning Board, School Committee; 3 appointed by Moderator

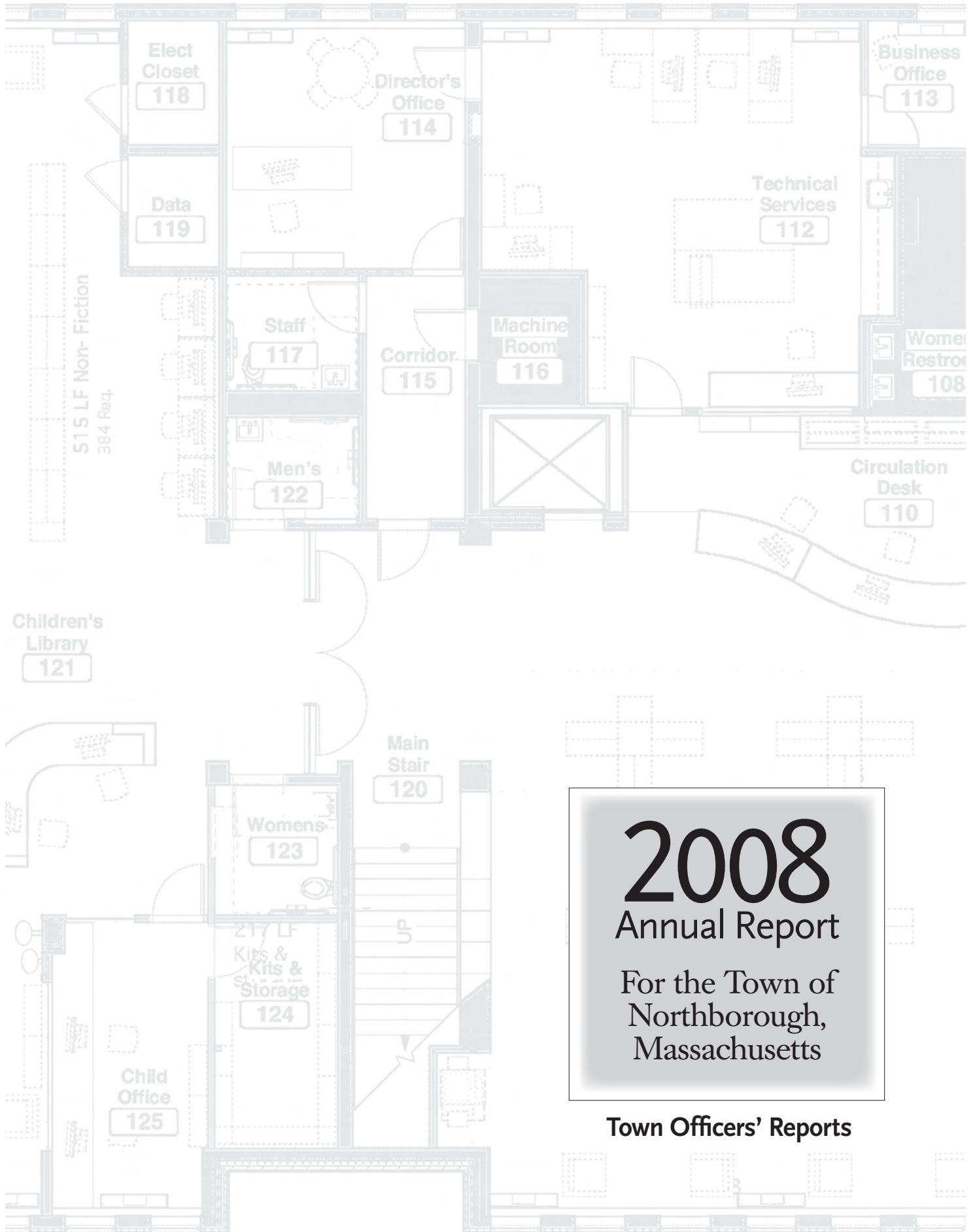
#### Groundwater Advisory Committee

**5 members:** 1 each appointed by Board of Health, Board of Selectmen, Conservation Commission, Planning Board, Water/Sewer Commission

#### Library Director

Appointed by Library Trustees





**2008**  
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**Town Officers' Reports**

## Board of Selectmen

The following individuals served on the Board of Selectmen during the 2008 Calendar Year: Jeff Amberson, Fran Bakstran, William Pantazis, Dawn Rand and Leslie Rutan. William Pantazis served as Chairperson until May. At that time, Dawn Rand was elected to serve as Chairperson, Jeff Amberson as Vice-Chairperson and Leslie Rutan as Clerk.

The Board of Selectmen meet regularly on the second and fourth Mondays of each month. The meetings are broadcast live, as well as recorded, and are presented publicly on Northborough's Cable Access Channel. For those of you who may not have access to cable television, VHS tapes of the Selectmen Meetings are available on loan at the Library. The Agenda and Meeting Minutes are also posted on a regular basis on the Town's website at [www.town.northborough.ma.us](http://www.town.northborough.ma.us).

The Board signed a ten year Cable Television License with Verizon on July 21, 2008, which began to offer its FiOS TV service to the community, beginning with those who have above-ground wiring and which within four years will be available to all residents. The Board also signed a five year Renewal Cable Television License with Charter Communications, the sole cable television provider in Northborough since 1983. Both agreements include capital and operational funding to run the Public, Educational and Government Access television stations that are located at Algonquin Regional High School. The capital funding has enabled a major upgrade in playback capabilities as well as new HD studio cameras and equipment. Both will allow easier production of community programming as well as expanded capabilities for live productions and replay of shows.

We strongly encourage your participation in your local government, including your attending any of the various board meetings within the community, visiting the Town Hall or volunteering one's services by becoming a member on a Board, Committee or Commission. If you are interested in volunteering your services, please contact Diane Wackell at 508-393-5040 for more information. The volunteers in this community make

a very significant and important contribution to the future of our community. Your input is important to us and is of the utmost importance to the success of our community.

Because your input is important to us, each meeting agenda includes a public comments and/or questions portion in order to provide an opportunity for any citizen to come before the Board to speak for any reason.

In August, Barry Brenner retired as Town Administrator after 35 years in municipal management, including eleven years here in Northborough. The Board wishes to express their heartfelt gratitude to Mr. Brenner for his tireless dedication to our community.

Following Mr. Brenner's retirement, the Board was pleased to appoint Assistant Town Administrator John Coderre to the position of Town Administrator. The Board feels extremely fortunate to have had the opportunity to promote from within. In addition to Mr. Coderre being the Assistant Town Administrator here in Northborough for the past five years, his prior experience includes serving as Assistant Town Manager in Chelmsford and a Management Assistant in the Town of Windsor, Connecticut. Mr. Coderre holds a Bachelor of Arts Degree in Economics and a Master of Public Affairs Degree from the University of Connecticut.

In 2008, the Board appointed Jason Little to the position of Town Accountant following the retirement of Ahmed Elmi. The Board appointed Robert Haglund and Shane DiDonato as Police Officers, promoted William Lyver, Jr. to the rank of Lieutenant and promoted Brian Griffin to the rank of Sergeant. Also, new three-year union contracts were successfully negotiated with the Unions of the Patrol Officers, the Police Sergeants and the Police Dispatchers.

In an effort to improve the traffic flow in the downtown area, the Board continues to support the Engineering Department and their work with traffic consultant, Greenman-Pedersen, Inc. Public Meetings were held to discuss proposed changes to improve traffic flow in the downtown area, the installation of

a new signal at the intersection of Main Street and Hudson Street and upgrades to the existing signals along West Main Street at the intersections with Church Street and South Street. It is anticipated that the 25% design plans will be submitted to Mass Highway early in 2009.

The Solid Waste Advisory Committee was created by the Board back in the early Fall of 2007. This 7-member Committee (consisting of 2 members of the Recycling Committee, 1 member of the Board of Selectmen and 4 Citizens-at-Large) was charged with reviewing and evaluating the current Town Solid Waste Program and evaluating alternative Solid Waste Systems. In September, the Board received the Committee's final report, which validated the fact that the Town does have a good program in place and a high rate of recycling as a result. The Board supported the Committee's suggestion to obtain proposals on a toter-based solid waste collection system and a single stream recycling system prior to the end of the current contract for solid waste and recycling collection services. A decision by the Board is expected to be made in April 2010 in conjunction with existing contracts.

Finances continue to present a challenge with respect to the needs of our community and our ability to continue to provide Town services within the confines of Proposition 2½. Due to the efforts of former Town Administrator Barry Brenner and his conservative approach to developing the FY 2009 Budget, a Budget that was within the confines of Proposition 2½ was presented and adopted at the 2008 Annual Town Meeting. The Board wishes to praise former Town Administrator Barry Brenner, as well as the municipal department heads for their diligence in achieving this goal despite the many financial challenges they continue to face.

We think we have had a very successful year continuing to direct Northborough in a positive direction. We are very thankful for the many conscientious citizens and volunteers who serve on our many Boards, Committees and Commissions. We are also grateful for the dedicated employees who work diligently to make Northborough a great community,

especially the administrative staff in our office – Barry M. Brenner, John Coderre, MJ Fredette and Diane Wackell.

Respectfully submitted,  
Dawn L. Rand, Chairman  
Northborough Board of Selectmen

## Town Administrator

**C**alendar year 2008 has been a year of much progress and significant change. Most notably, Barry M. Brenner retired from his position as Town Administrator after serving 11 years in that capacity. I was fortunate to be chosen by the Board of Selectmen to replace him, effective July 1, 2008, after having served as the Assistant Town Administrator in Northborough since January of 2003.

As part of my transition as Town Administrator, I made a goal over the first three months to meet and speak with as many individuals and groups as possible. Despite my familiarity with most of the major projects and initiatives facing the Town, it was important for me to pause and reach out to the community, rather than simply proceed in a direction based upon prior knowledge and experience.

The community outreach process began with one-on-one meetings with each and every Town Department Head. From there, I moved outward and initiated meetings with many standing boards, committees and commissions. Finally, I spent time meeting with various community and civic groups, as well as key agencies outside the Town organization. The point of this exercise was to gain input and insight into the many layers of the community and to listen intently to what people felt were the major issues and opportunities facing our community.

To make the most of these meetings I asked participants to review a list of questions designed to spur discussion about how they felt their local government was performing. Some of the questions I asked were:

1. In your opinion, what are the most important challenges the Town is facing now or will face in the near future? Why are we facing (or going to face) these challenges?
2. In your opinion, what is the single most important town-wide problem

or project that needs to be addressed? What do you see as the primary barriers to addressing this problem or project?

3. What do you see as the best untapped resource or opportunities for improving the efficiency or effectiveness of Town Government?
4. What are we doing right? What should we stop doing?

As expected, there was a broad spectrum of answers from the diverse cross-sections of the community. However, there were also some clear themes that emerged.

### Challenges facing our community

- **Chronic fiscal constraints** – With regard to the challenges facing the Town, most people focused immediately on the chronic fiscal constraints we have been facing for the past several years, coupled with the more recent, severe revenue shortages. Clearly, keeping the Town financially stable over the coming years will be a major challenge.
- **Meeting Service demands** – Most people also focused on budget-busting expenses such as energy costs, health insurance and employee benefits, and the impact these expenses have on our ability to maintain the level of services residents have come to expect. Concern over our future ability to maintain services and what trade-offs would need to be made were also topics of discussion.
- **Managing growth and traffic** – Beyond fiscal concerns, another major challenge identified by residents is the desire to manage growth and traffic impacts in the community. Areas of specific concern involve the downtown corridor and the significant private sector growth taking place along the Southwest Cutoff where Routes 9 and 20 intersect.

### Major Projects or Initiatives

Related to the challenges identified above, residents focused on several key projects and initiatives important to the Northborough Community.

- **Downtown Signalization & Traffic Improvements** – A major initiative currently in the design phase is the proposed downtown traffic improvements, which

are meant to improve and signalize intersections through the center in a way that will not only improve traffic flow, but safety as well. These plans are available for review on the Town's webpage at [www.town.northborough.ma.us](http://www.town.northborough.ma.us).

- **Comprehensive Zoning Revision** – In addition to the downtown traffic improvements, comprehensive zoning revisions are also underway and anticipated to be brought forward for Town Meeting consideration in April 2009. These amendments will have far-reaching impacts on the type of growth and resulting character of the community for years to come.
- **Library and Senior Center Building Projects** – The Town had two major municipal building projects underway during 2008. The newly renovated and expanded Library is set to come back on-line in early 2009. The new Senior Center being constructed at 119 Bearfoot Road (f/k/a 119 Colburn Street) is well underway and scheduled to open in late summer/early fall 2009. These projects represent a significant amount of focus and effort by many municipal departments during 2008.
- **The Shops 9@20 (f/k/a The Loop) and Avalon Bay Communities** – These two private developments represent the single largest of their kind in Northborough's history. The Shops 9@20 is a retail development consisting of over 600,000 square feet of retail space being constructed on Southwest Cutoff where Routes 9 and 20 intersect. Avalon Bay Communities is a 382-unit apartment complex being constructed adjacent to the Shops 9@20. Various Town boards, committees and staff have spent a tremendous amount of time during 2008 reviewing plans and overseeing the various consultants working on this major development. This work will continue in 2009.
- **Health Insurance Initiatives** – With regard to financial matters, progress has begun on formulating an approach to bring our health insurance costs down to a sustainable level. The approach will involve plan design changes for active employees as well as changes to how retiree benefits are structured. It is anticipated that such changes could

result in budgetary savings upward of \$400,000, but these changes must be negotiated with various employee groups. This initiative will be a primary focus in 2009 as part of the FY 2010 budget process.

**• Web Page Redesign and Enhancements**

Last, but not least, the Town’s web page was identified by residents and staff alike as the single largest opportunity for improving the efficiency and effectiveness of Town government. The web page can better serve as both a communications device and a means of reducing costs. Based upon the overwhelming feedback received from residents and staff, a complete redesign of the Town webpage is scheduled to be completed by late summer of 2009.

In summary, there is a great deal happening in Northborough and most of the projects and initiatives that consumed our time and energies in 2008 will likely require our maintaining that focus during 2009.

As mentioned earlier, the Town finances will continue to present a challenge, given the limits of Proposition 2½, anticipated reductions in State Aid and the general slowing of local receipts attributable to the economic downturn. Below is a summary of the Fiscal Year 2009 Budget, which was approved at the Annual Town Meeting in April 2008.

**Tax Rate**

The tax rate for FY 2009 has been set at \$13.76 per \$1,000 of assessed valuation. Although this represents an increase from the FY 2008 tax rate of \$13.28 per

\$1,000 of assessed valuation, the Board of Assessors has indicated that the value of single-family residential properties, on the average, increased by \$1200. The average single family tax bill will increase from \$5,556 to \$5,774.

**Personnel Changes**

There were some personnel changes in Town Departments during 2008, including individuals retiring and others being hired or appointed. There are many individuals that have come and gone this past year, and we cannot list all of them, but here are a few who deserve mention.

- **Jason Little**, formerly Financial Coordinator for the Regional School District Department, joined the Town Hall staff as Town Accountant in December replacing Ahmed Elmi who held that position for 20 years.
- Detective Sergeant **Bill Lyver** was promoted to Lieutenant upon the retirement of Edward T. “Dusty” Shead. Lt. Lyver has been with the Police Department since 1983.
- **Lyman Maccabee**, long-time Custodian for the Library and Senior Center, retired after 20 years of service to the Town.
- An employee who was with us for a long duration was **Tim Pease**, Cemetery Superintendent, who retired from his position after 37 years with the Town.

I want to thank all of these employees for their contribution and service to the Town, and wish those who have retired, a very happy and healthy retirement.

I would also like to take this opportunity to acknowledge and appreciate the efforts of Executive Assistants M. J. Fredette and Diane Wackell in the Office of the Board of Selectmen and Town Administrator for their valuable assistance during this transitional year. My sincere appreciation also goes out to Town Department Heads who helped make my transition in 2008 go as smooth as possible.

**Respectfully submitted,**  
**John W. Coderre, Town Administrator**

**Planning Department**

**M**embers of the Planning Board Rick Leif (Chairman), George Pember (Vice-Chairman), Bob Rosenberg, Michelle Gillespie and Dan Lewis and staff liaison Town Planner, Kathy Joubert spend a significant amount of time each month reviewing new lot submittals, primarily for the creation of residential lots. In 2008, the following applications were submitted to the Planning Board for review and approval: six (6) Form A applications resulting in the creation of sixteen (16) residential lots; one common driveway application for four lots; one special permit modification for an existing wireless communications tower; and one site plan review application for a 200,000 square foot warehouse on Bartlett Street.

The Planning Board places a high priority on balancing the growth of residential development while encouraging the expansion of the industrial and commercial tax base. The Board seeks to encourage industrial and commercial development in a manner which maintains the existing character of the town and preserves and protects our natural resources.

For the past two years, the majority of the Board’s time has been spent working with staff, the Zoning Board of Appeals, the Zoning Subcommittee, and the planning and land use consulting firm Community Opportunities Group Inc. on creating a completely revised zoning bylaw. The rewriting and reformatting of the zoning bylaw is based on the 2005 Community Development Plan. Several community meetings were held in 2008 along with numerous board meetings to discuss and edit the new zoning bylaw.

**FY 2009 Budget**

Municipal	\$ 15,017,727
Northborough K-8 Schools	\$ 17,156,369
Override	\$ 316,047
Algonquin Regional High School	\$ 7,875,036
Debt Exclusion	\$ 1,404,375
Assabet Vocational School	\$ 708,800
Zeh School Debt	\$ 575,964
Colburn St. Prop. Acq.,	
Library & Sr. Center Debt	\$ 415,806
Other Funds	<u>\$ 525,612</u>
Total General Fund	\$ 43,995,736
Water, Sewer & Solid Waste Funds	<u>\$ 3,761,583</u>
<b>TOTAL ALL FUNDS</b>	<b>\$ 47,757,319</b>

Zoning was adopted in Northborough in 1955 and a comprehensive reorganization and update of the bylaw has not occurred since that time. Numerous amendments have been made to the document over the years but no overall rewrite had taken place. The zoning bylaw and revised zoning map will be presented at the 2009 Annual Town Meeting for adoption.

Special thanks to the following members of the Zoning Subcommittee – Fran Bakstran, Board of Selectmen; Mark Donahue, Industrial Development Commission; Tom Reardon, Design Review Committee; Dan Ginsberg, Zoning Board of Appeals; Rick Leif, Planning Board; and Bill Farnsworth, Inspector of Buildings/Zoning Enforcement Officer for the numerous afternoons they spent on drafting the proposed zoning bylaw. Special thanks also to the Planning Board and Zoning Board of Appeals members who attended many extra meetings outside the normal meeting schedule for the past two years for this zoning bylaw project.

The Planning Department continues to schedule development review meetings with prospective companies interested in locating in Northborough. Several staff members participate in these meetings with the applicant which involve a review of available parcels and buildings, any previous filings for the property, the various permits that may be necessary for the proposed use, a review of the Town's regulations and to answer any questions of the applicant.

The Town Planner also maintains a Development Guidebook and an inventory of available industrial land and buildings for development. This inventory contains map and parcel, address, availability of water & sewer and the contact person for the site. It is available in the Planning Department to any interested party and has been utilized by many companies interested in locating in Northborough.

The Planning Board and the Town Planner belong to the Central Massachusetts Regional Planning Commission (CMRPC), the Massachusetts Chapter of the American Planning Association (APA), and the Massachusetts Association of Planning Directors Inc. (MAPD). The Town Planner serves on the Board of Directors for the Massachusetts Chap-

ter of the APA as the Central Massachusetts representative; has served as past president of MAPD; represents the Town as a member of the Corridor Nine Area Chamber of Commerce Economic Development Committee; and serves as staff to the Planning Board, Zoning Board of Appeals, Open Space Committee, Community Preservation Committee, Housing Partnership, and Trails Committee. The Town Planner also attends the meetings of the Board of Selectmen and Industrial Development Commission as needed.

Board members participated in the Citizen Planner Training Collaborative (CPTC) this past year. The CPTC is a major undertaking by MAPD, UMass, and the Massachusetts Department of Housing and Community Development (DHCD). These agencies are working together to provide effective and comprehensive training consistent across the State for Planning Board members.

The Planning Board meets at the Town Hall on the first and third Tuesday evenings of the month. If you have questions for the Board or Town Planner, please contact us at [planning@town.northborough.ma.us](mailto:planning@town.northborough.ma.us) or 508-393-5019.

**Respectfully submitted,  
Kathy Joubert, Town Planner**

## Board of Assessors

**T**he Board of Assessors is comprised of a full-time Chairman/Principal Assessor and two part-time Assessors. Diane O'Connor is the Chairman/Principal Assessor. Arthur Holmes is the part-time Assessor and the other Assessor's position is presently vacant. The office also has two Assessors' Assistants, Susan Reagan and Pamela Ferrara.

### Mission And Objective

The mission of the Assessing Department is to serve the public interest and help assure the financial stability of Northborough by exhibiting the highest level of competence and professionalism. To this end, the Department's staff pledges its efforts toward the accomplishment of five critical objectives:

1. Timely tax billing.
2. The attainment of tax equity whereby each taxpayer pays only their fair share of the tax burden.

3. The maximization of tax base growth revenue.
4. The public acceptance of our administration of the real estate, personal property and excise tax systems through prompt, courteous, honest and thorough services.
5. Enhancement of public awareness about legislative changes of the tax laws and tax relief programs for local citizens.

The Town has 6,220 taxable accounts in Northborough, of which 4,002 are single-family residences. The total value of all assessed real and personal property for Fiscal Year 2009 is \$2,488,343,970.

### Statutory Real Estate Exemptions – Fiscal 2008

Clause 17D, Widow	4
Clause 18, Hardship	0
Clause 22, Veteran	51
Clause 22A, Veteran	1
Clause 22E Veteran Paraplegics	11
Clause 37, Blind	0
Clause 41C, Elderly	16
Clause 41A, Deferred	98
Chapter 59, Sec. 5K, Senior Work-Off	1
	5

THESE 187 EXEMPTIONS AMOUNT TO \$143,978.10 OF TAX RELIEF

### Items Used in Computing Tax Rate - Fiscal 2009

Total amount to be raised	\$48,298,027.02
Total estimated receipts and other revenue sources	\$14,058,414.00
Total real and personal property tax levy amount to be raised by taxation	\$ 34,239,613.02
Real Property Valuations	\$2,404,883,100
Personal Property Valuations	\$ 83,460,870
Total Property Valuations	\$2,488,343,970
Tax Rate Fiscal 2009	13.76

As always, the Assessors Office is available to answer any questions or explain any process used to perform our statutory duties. We are here to help and serve you.

**Respectfully submitted,  
Diane M. O'Connor, MAA  
Chairman & Principal Assessor**

**Arthur K. Holmes, MAA, Assessor**  
**Susan Reagan, Assessors' Assistant**  
**Pamela Ferrara, Assessors' Assistant**

## Town Clerk

**T**he Town Clerk's office consists of 2 full time employees. Andrew T. Dowd is the Town Clerk and Teresa K. Kelly serves as the Assistant Town Clerk.

During the past year we conducted 4 elections; The President Primary Election held on February 5, 2008, the annual Town Election on May 12, 2008, State Primary Election on September 16, 2008 and the Presidential Election on November 4, 2008. This office processed hundreds of requests for Absentee Ballots with over 800 requests being made for the Presidential Election alone. Additionally, the annual Town Meeting was held on April 28th, 29th, and 30th. We continue to process Passport applications in the office which is convenient for residents and generates revenue for the town. We also provide Notary Public service. The office issued over 1,850 dog licenses during the year. Many requests for certified copies of vitals records (births, deaths, marriages) are received during the course of the year. Couples also come into the office to apply for a marriage license. The Town Clerk serves as a Justice of the Peace and is able to perform marriage ceremonies when requested.

In the upcoming year the office will be preparing for the Annual Town Election and the Annual Town Meeting. This preparation includes certifying petitions and nomination papers, voter registration, updating our voter list, and processing absentee ballot requests.

The Annual Town Census will also be mailed to every household in Northborough. State statute requires each community to conduct an annual Census in preparation for the Annual Street List. Compliance with this State requirement provides proof of residence to protect voting rights, veterans' bonus, housing for the elderly and related benefits as well as providing information for selection of jurors. The School Department also uses this information to project future enrollment.

Last year I applied for and was granted \$35,000 in Community Preservation Funds for the conservation of historic

records. Recently the first segment of our records was sent to a vendor for restoration. The process includes the deacidification of the paper, rebinding of books, and most importantly the scanning of the documents. This project will ensure our records are preserved for generations to come.

I would like to thank my assistant, Teresa K. Kelly for her dedicated service during what was a very busy year.

**Respectfully submitted,**  
**Andrew T. Dowd, Town Clerk**

The Town Clerk serves you in a variety of ways.

### Chief Election Official

- Oversees polling places, election officers, and the general conduct of all elections.
- Directs preparation of ballots, polling places, Voting Equipment, Voting lists, administers Campaign finance laws, Certifies Nomination Papers and Initiative petitions, and serves on the local Board of Registrars.
- Supervises voter registration and Absentee Balloting, and prepares, records, and reports official election results to the Secretary of the Commonwealth.
- Conducts the annual town census, prepares the street list of residents and school list, and furnishes the jury list to the Office of the Jury Commissioner.

### Town Meeting

- Records the minutes of the Annual Town Meeting and any Special Town Meetings that transpire. These records are the Town's permanent, official records of what was voted on at these meetings.

### Recording Officer

- Records and certifies all official actions of the Town, including town meeting legislation and appropriations, Planning and Zoning Board Decisions, signs all notes for Borrowing, and keeps the Town Seal.
- Records state tax liens.

### Registrar of Vital Statistics

- Registers all vital events occurring within the Community and those events occurring elsewhere to local residents.

- Records and preserves original birth, marriage, and death records providing the basis for the Commonwealth's Central Vital Registration System.

### Public Records Officer

- Administers the oath of office to all elected and appointed members of local committees and boards and ensures that all elected and appointed officials are informed in writing of the State's Open Meeting and Conflict of Interest Laws. Posts meetings of all governmental bodies.
- Provides access to public records in compliance with State Public Records Law and corresponding regulations.
- Provides certified copies of vital records and conducts or assists with genealogical research for members of the public, and is responsible for maintenance, disposition, and preservation of municipal archival records and materials.
- Maintains records of adopted municipal codes, local bylaws, oaths of office, resignations, and appointments, petitions, publications, budgets, meeting minutes, and financial statements.
- Submits bylaws and zoning ordinances to Attorney General for approval.

### Licensing Officer

- Issues state licenses and permits: including marriage licenses, hunting fishing and trapping licenses, and permits for raffles and bazaars. Issues county or local licenses, permits, and certificates as mandated by statute or bylaw, which include burial permits, business certificates, dog licenses, and fuel storage permits.

### Passport Agent

- Both the Town Clerk and the Assistant Town Clerk are passport agents. This enables those citizens wishing to apply for a passport to visit the Town Clerk's office. For each passport that is executed by this office, the Town receives \$25 compensation.

### Public Information Officer

- Responds to inquiries from the general public, frequently serving as facilitator with departments, providing knowledge and assistance in a fair and impartial manner to all.

- Often considered the core of local government, the Town Clerk's Office serves as the central information point for local residents and citizens at large.

The following is a financial report of the receipts reported to the Town Treasurer and Town Accountant:

Marriage Licenses	1,225.00
Birth Certificates	2,610.00
Death Certificates	5,160.00
Marriage Certificates	1,300.00
Dog/Kennel Licenses	40,977.00
Business Certificates	3,805.00
Utility Pole Recordings	135.00
Street Listings	230.00
Raffle/Bazaar Permits	140.00
Gasoline Storage Fees	1,800.00
Hunting and Fishing Licenses	2,869.95
Misc ( <i>includes passports</i> )	8,458.60
Receipts for Planning Board	12,602.65
Receipts for Zoning Board	7,653.60
Receipts - Earth Removal Board	2,850.00
<b>Total receipts Town Clerk</b>	<b>\$91,816.80</b>

#### List of Jurors, 2008

Pursuant to the Massachusetts General Laws, Chapter 234A, all jury selections and drawings and lists thereof are handled by the Office of the Jury Commissioner for the Commonwealth. A copy of the Jurors List is on file in the Town Clerk's Office.

#### Registrar of Voters

The Registrars of Voters are: Nancy M. McNamara, Joann M. Sharp, Claire M. Swan and Andrew T. Dowd. 4 elections were held in 2008.

As of January 2008, the following information applies:

Population	14,550
Registered Voters	9,814

#### Precinct 1 - Proctor School, 26 Jefferson Road

Active Voters	2327
Inactive	34
Non-voters	1194
<b>Total</b>	<b>3555</b>

#### Precinct 2 - Lincoln Street School, 76 Lincoln Street

Active Voters	2391
Inactive	64
Non-voters	1144
<b>Total</b>	<b>3599</b>

#### Precinct 3 - Peaslee School, 31 Maple Street

Active Voters	2443
Inactive	49
Non-voters	1198
<b>Total</b>	<b>3690</b>

#### Precinct 4 - Marion Zeh School, 33 Howard Street

Active Voters	2455
Inactive	51
Non-voters	1200
<b>Total</b>	<b>3706</b>

**Total Residents 14,550**

#### Totals broken down

Active Voters	9616
Inactive Voters	198
Non-Voter	4736

The definition of *inactive* is a person who hasn't voted in two (2) State Elections, signed any nomination papers, or any petitions. By law, they remain on our list for four years and then are removed if no activity has taken place.

Respectfully submitted,  
Andrew T. Dowd, Northborough Town Clerk

## Conservation Commission

The membership of the Conservation Commission has been very stable for many years, thus providing the members with historical perspective and the experience to guide applicants on the best ways to protect the variety of resource areas within the borders of the town. Development of any open land now requires more planning to ensure that any run-off is carefully controlled.

The majority of our applications this past year covered projects such as room additions, pools, and septic system up-grades. Several large projects such as The Loop, Avalon Bay, Dunia Gardens, Laurence Place, and Bigelow Farms are monitored on a regular basis. The Avalon Bay and Loop projects are reviewed monthly by an outside consultant. Various projects from the Department of Public Works and the Trails Committee also come before us annually.

We voted to support the Open Space Committee's recommendation to purchase 19 acres of land adjacent to Mount Pisgah. Northborough has many other

resource areas that are protected by the Wetlands Protection Act, our own local by-law, and many federal regulations.

The Commission encourages everyone to make use of the many town hiking trails, Bartlett Pond (for canoeing, kayaking and fishing), the classes offered by the Recreation Department at various locations throughout the town and we encourage you to see Northborough close-up.

The Commission would like to thank Kara Buzanoski, DPW Director, for all her help throughout the year. For many years this Commission has benefited from the able assistance of the staff of the Department of Public Works. We thank Board Secretary, Eileen Dawson for keeping us on track with precisely written minutes and well organized files.

Respectfully submitted,  
Diane Guldner  
Conservation Commission

## Open Space Committee

The Open Space Committee is comprised of representatives from the Board of Selectmen, Planning Board, Conservation Commission, Parks & Recreation Commission, three additional members, and three alternate members. Kathy Joubert, Town Planner, provides staff support. The Committee serves to coordinate the prioritization of the protection and purchase of open space parcels for both active and passive recreation; to explore alternate funding sources for the purchase of these parcels; and to educate and inform the public of the benefits of preserving open space. The Committee is comprised of citizen members John Campbell (Chairman), Beth Ewy, and Leslie Harrison, alternate members Charley Bradley and Dan Clark, and board representatives Jeff Amberson/Board of Selectmen, Greg Young/Conservation Commission, Dan Lewis/Planning Board, and Sean McCann/Parks & Recreation Commission. We are currently in need of one additional alternate member. The Committee typically meets at the Town Hall on the first Thursday of each month, or at alternate times as scheduled.

## Accomplishments in 2008

In January, the Committee presented to the Community Preservation Committee (CPC) to ask for CPA funds to be banked in the Open Space Reserve account. The CPC voted to allocate \$225,000 for this purpose, and an article approving the measure was approved at Town Meeting in April 2008. The Committee also requested \$5,000 to the Northborough Trails Committee to the continued development of the Town's extensive trails network, and \$21,500 to the Fire Department for a Trails Fire & Rescue Vehicle to help preserve the trails. Both requests were approved by the CPC and at Town Meeting. The Fire Department commissioned the Trails Fire & Rescue Vehicle into service in September.

## Continuing Initiatives

In 2009, Committee members will continue to explore other avenues of funding open space acquisitions, including ongoing recommendations to the CPC to bank CPA funds into the Open Space Reserve. The Committee will continue to work with the Sudbury Valley Trustees, a local non-profit land trust, to identify key parcels to protect, either by acquisition or conservation easement. The Committee also will continue outreach to large landowners in town to educate them about the benefits of conservation restrictions and other protection tools.

The Trails Subcommittee, created approximately seven years ago by the Open Space Committee, continues to work on mapping and creating new trails throughout the town. For a complete list of the trails, a map of each trail and related information, please refer to the town's website [www.town.northborough.ma.us](http://www.town.northborough.ma.us). Please also refer to the annual report of the Trails Committee.

As land continues to be developed in this community and providing services for this additional growth continues to strain town budgets, it is imperative to permanently protect as much open space as possible for both passive and active recreational uses. If you are interested in working with the Open Space Committee or Trails Committee, or in learning about alternatives for land preservation

in Northborough, please contact Kathy Joubert, Town Planner at [kjoubert@town.northborough.ma.us](mailto:kjoubert@town.northborough.ma.us) or 508-393-5019.

**Respectfully submitted,  
John Campbell, Chairman  
Open Space Committee**

## Zoning Board of Appeals

**The Zoning Board of Appeals**, appointed by the Board of Selectmen, is comprised of three members (Richard Rand, Chairman, Mark Rutan, Clerk, and Richard Kane) and three alternates (Sandra Landau, Gerry Benson, and Dan Ginsberg). In accordance with Massachusetts General Laws (MGL) Chapter 40A Section 14, the Board is responsible for: 1) hearing and deciding appeals in accordance with MGL Chapter 40A Section 8; 2) hearing and deciding applications for special permits which the board is empowered to hear; 3) hearing and deciding petitions for variances; and 4) hearing and deciding appeals from decisions of the Zoning Administrator. In accordance with MGL Chapter 40B Section 21, the Board also hears and decides applications for comprehensive permits.

Twenty-two (22) petitions were filed in 2008. Nine variance petitions were filed, of which seven were granted and two were denied. Thirteen special permit petitions were filed, of which twelve were granted and one was continued to 2009.

The Board has been participating in a two year project involving a comprehensive zoning bylaw rewrite with the Planning Board. Board members attended many additional meetings for this project and a special thanks to Dan Ginsberg for his service on the Zoning Subcommittee. Members of the Zoning Subcommittee drafted and reviewed the proposed zoning bylaw prior to the document being forwarded to the land use boards for their review and comment. Public information meetings were held in 2008 and 2009.

The Board meets on the fourth Tuesday of each month at 7:00pm in the Town Hall. Questions relating to the filing of applications and public hearing dates should be directed to the Administrative Assistant in the Planning Department and zoning questions should

be directed to the Inspector of Buildings/Zoning Enforcement Officer.

**Respectfully submitted,  
Kathy Joubert, Town Planner**

## Earth Removal Board

**The Earth Removal Board in 2008** completed its 37th year of service. It was formed to implement the Earth Removal By-Law, which at the time, was passed primarily to prevent soil stripping and generation of unsafe and unsightly conditions in Town.

In as much as most of the easy-to-develop sites have long since been built-out, the areas available today are the more difficult ones to develop. They require greater engineering skills, more subsurface information, strong geologic analysis and on-going oversight.

In addition, because of the resulting proximity to abutters, greater concern must be exercised at the property boundaries, particularly in regard to runoff and slope stabilization. Safety is always a primary concern. Furthermore, general economic conditions have resulted in a slowdown and some projects have not been completed in a timely fashion. Some contractors do not have an established reputation or the experience to design and build upon technically difficult sites.

The Board had continued to monitor the site work for the Loop on Route 20 near Route 9. The size and scope of this project is much larger than any Northborough project in recent history. With the help of our advisor Town Engineer, Fred Litchfield, the consulting engineers working for the Town, Nitsch Engineering and the site contractor, Borggaard Construction we were able to keep the project moving in a safe and stable manner.

At this time we are fortunate to have a full compliment of board members. This year, the Board met 8 times, held 18 public hearings, issued 7 new permits and 8 renewal permits.

We wish to extend our gratitude to Eileen Dawson, Board Secretary, for her behind the scenes support.

If you have any question regarding Earth Removal, please do not hesitate to

contact us or attend one of our meetings.  
**Respectfully submitted,**  
**Janet Sandstrom, Chairman**

## MIS/GIS Department

**T**he MIS/GIS Department is charged with two main responsibilities. The first is to oversee the acquisition, implementation and support of information technology, and the second is to develop, distribute and keep current the Town's Geographic Information System (GIS).

From an IT perspective, 2008 proved to be both a challenge and an opportunity. The economic conditions facing our town, state and nation necessitate re-examining how technology may be better utilized to efficiently deliver services. This continued focus has resulted in the Town's website becoming an ever more resourceful means for accessing the various functions of Town government.

Whether it be an opportunity to register for recreation programs, pay a utility or tax bill, get a recycling calendar or view the area's many hiking prospects, the Town's website continues to be a resource for residents and businesses alike. Meeting minutes and agendas, information about projects such as proposed downtown traffic improvements or consideration of renewable energy sources in the Town are all available on the Town's website. In 2009 the Town's website will undergo a facelift, helping to deliver a higher level of access to the Town's services and resources while making the wealth of information already on the website more accessible.

This past year the Town embarked on a migration of key applications to open source databases and operating systems. This transition will help ensure these programs will not be running on systems that are no longer supported and costly to maintain. The conversion will wrap up in the first few months of 2009.

Also in 2008, a new aerial photography project was undertaken, updating the Town's mapping systems to reflect the last decade's worth of growth. Information from the previous flight in 1997 will be updated with new data sets that include buildings, pavement, wetlands, topography and much more.

Point your browser to **www.town.northborough.ma.us** for the latest news and services available on the Town's web site. Residents interested in learning more about the Town's MIS and GIS efforts are encouraged to call 508-393-1524 or e-mail [mis@town.northborough.ma.us](mailto:mis@town.northborough.ma.us).

**Respectfully submitted,**  
**David Kane, MIS/GIS Director**

## Northborough Police Department

**I** am pleased to provide you with the Annual Report of the Northborough Police Department, a full-service, full-time police agency that serves our residents twenty-four hours a day, seven days a week. As one of only twenty-eight Massachusetts police departments that have been awarded the coveted Certificate of Accreditation by the Massachusetts Police Accreditation Commission, we pride ourselves on continuing a proud tradition of excellence, dedication and professionalism to our community. The Northborough Police Department has been actively involved in police accreditation initiatives since 1988, and will continue to remain on the cutting edge of law enforcement progress.

As of December 31, 2008, the Northborough Police Department is staffed as shown below:

- 1 Chief of Police
- 1 Lieutenant
- 4 Sergeants
- 1 Detective Sergeant
- 11 Patrolmen
- 2 Detectives
- 1 Administrative Assistant
- 1 Communications Supervisor
- 5 Public Safety Dispatchers
- 27 Total Employees

All police department employees are full-time, career employees. The fine reputation of this agency has attracted a significant number of top-quality applicants to any hiring process we hold. We will continue to strive to attract the best and brightest people to join our agency.

We are, in a word, very busy! During 2008, the Northborough Police performed 20,354 service calls (which include self-initiated traffic stops by our

Officers). In response to a rash of burglaries in 2006, a comprehensive building check program was initiated, wherein our Officers get out of their cruisers and physically walk the building perimeter, checking for secure doors and windows. Our Officers performed this task 3,902 times in 2008. In addition, Officers made 2,575 business checks. These are primarily our banks, which are personally checked at random times twice each day. We credit this one-of-a-kind program with a noticeable lack of bank robberies in Northborough, despite numerous such crimes in our surrounding towns. We also made 1,176 checks of the homes of vacationing residents. Officer Philip Martin again deserves special recognition for his exceptional diligence in checking our vacationing residents' homes. Proactive, preventive crime deterrence is a critical task for our personnel.

In 2008, we also assisted the Northborough Fire Department with 810 ambulance calls and 354 other service calls. Alphabetically, the larger or significant categories were:

9-1-1 hang-up calls	223
Alarms	
(burglar, fire, panic, hold-up, etc.)	635
Ambulance calls	810
Assault	20
Assist Fire Department	354
Auto theft	6
Breaking and entering	21
Building checks	3902
Business checks	2575
Child car seat installations	55
Death investigations	8
Disturbance	97
Drunkenness ( <i>Protective Custody</i> )	11
Family Offenses	98
Homicides	0
Larceny	93
Missing persons	13
Motor vehicle accidents	369
Narcotics violations	12
Operating under the Influence arrests	108
Robbery	2
School intervention	22
Sex Offenses	2
Suspicious persons/vehicles	429
Traffic citations issued	4150
Vacant house checks	1176
Vandalism	41
Verbal traffic warning	1553

To ensure prompt service, we responded to and arrived at 94.2% of all calls for service in less than five (5) minutes, with 84.2% of our calls responded to **in less than one (1) minute.** (These numbers include calls of both emergency and non-emergency natures.)

Personnel changes during 2008 included:

- **January 28, 2008:** Robert Haglund and Shane DiDonato were appointed as Patrolmen.
- **February 11, 2008:** Detective/Sergeant William E. Lyver, Jr. was promoted to the rank of Lieutenant.
- **June 9, 2008:** Detective Brian Griffin was promoted to the rank of Sergeant and assigned as the Detective/Sergeant.
- **August 18, 2008:** Patrolman Scott Maffioli was assigned as a Detective.
- **August 18, 2008:** Jody Blanchard was appointed as a Public Safety Dispatcher.
- **November 10, 2008:** Michael Burnell was appointed as a Public Safety Dispatcher.
- **December 1, 2008:** Veteran Communications Supervisor William Toomey celebrated his 40th anniversary with the Town of Northborough.

The popular Drug Abuse Resistance Education (*D.A.R.E.*) Program continued this year at our elementary schools. Despite the loss of state grants to pay for this important course, and recognizing that we can't wait for such funding to return, we were able to consolidate a former seventeen-week curriculum into a concise ten-week program. Private contributions came forth to ease the financial burden, and we are so grateful to those benevolent persons and groups who came to our aid!

In 2003 we introduced a new program aimed at our elementary school-age children. The "Officer Phil" Program returned again this year and delivered a fun-filled and non-threatening course of instruction that addressed issues of stranger-safety and personal safety to our youngsters. This wonderful program is wholly funded by contributions from the Northborough business community, and no taxpayer dollars are used.

Our "RUOK" Program (which stands for "Are You Okay?") continues, wherein at-risk members of our senior community receive a telephone call every morning

from the Police Department, and are simply asked if they are okay. Please remember this helpful program for any senior citizens that you believe could benefit from a daily check.

Our corps of citizen-volunteers known as the STOP Team (or "Special Teams on Patrol") continues to provide a town-wide neighborhood watch, as well as assisting the Police Department at fireworks displays, educational programs and matters of community safety.

Recognizing the changed post-9/11 world in which we live, the Northborough Police has trained and equipped a C.E.R.T. Team. This stands for Community Emergency Response Team, and consists of a group of dedicated residents who are receiving specialized training in disaster response. Their intended role is to help stabilize their neighborhoods in the event of a significant disaster- whether natural or otherwise. Team members assisted police personnel at Applefest, the town fireworks and on Election Day, to name just a few. We applaud their community spirit!

The Civilian Youth Police Academy was another success of 2008, with a week-long session in which young men and women found a highly constructive way to spend part of their summer vacation. In its' eleventh year, the one-week program is designed after the academy curriculum that our Police Officer's follow during their basic training. We hope to encourage our future police officers to explore this rewarding public service career.

We continued our popular police bicycle and motorcycle programs in 2008- both of which were funded through grant monies. These programs were met with wonderful public support, and we thank you for the many kind, appreciative words we received. Our Officers genuinely enjoy the more direct personal contact with our residents.

We have two certified child car seat installers, both of whom completed a forty-hour course of instruction to ensure the safety of your children. There is no charge for this service.

As I say each year, please remember that we are **your** Police Department. As shown above, the majority of our time, effort and services are geared towards

crime prevention and the safety of our residents. Every day we strive to diligently seek out and stop crime before it finds us. Please contact us if we can be of assistance to you. We maintain a vast network of contacts in the social service fields, and we will strive to either help you or direct you to aid. We are available to speak to school, civic and related groups. Do not ever assume that we are too busy to help you - that is exactly what you pay us to do! Your eyes and ears can be a real asset to us. If you see, hear or smell anything that makes you uncomfortable or fearful, please pick up your phone and call us. You may help avert a tragedy. Northborough is a beautiful community in which to live, work and enjoy life and we will strive to help our residents maintain and enjoy the highest quality of life possible.

**Respectfully submitted,**  
**Mark K. Leahy, Chief of Police**

## Northborough Fire Services

The following information and statistics are provided for the Northborough Fire Department for 2008:

### Department Staffing

The department membership is categorized as follows:

- 1 Fire Chief
- 4 Career Captains
- 8 Career Firefighter/Paramedics
- 3 Career Firefighter/EMTs
- 4 Call Firefighter/Paramedics
- 5 Call Firefighter/EMTs
- 3 Call Firefighters
- 2 Call Firefighter Trainees
- 2 Call Support Personnel
- 1 Full-Time Administrative Assistant
- 2 Part-Time Administrative Personnel
- 35 Total**

When benchmarked against other similar-sized communities, Northborough's career firefighter staffing is 56 percent below average or providing 56 percent fewer career and call firefighters per one thousand population.

### Emergency Incident Response

During the year, the Northborough Fire Department responded to 2,062 emergency incidents, performed 886 inspectional services, and authorized open burning 832 times. Comparative analy-

sis of other similar-sized communities reveals that the fire department operates at a 20 percent below average cost per capita and 2 percent below average cost per incident.

Fire loss during the year totaled \$2,822,700, with \$2,726,000 from structure losses, \$89,700, from vehicle losses, and \$7,000, from other unclassified losses. I am pleased to report that there were no fire-related civilian or firefighter injuries or fatalities during 2008.

### **Ambulance/Advanced Life Support**

The fire department operates two Class One state-licensed ambulances at the paramedic advanced life support level. These units responded to 1,131 requests for emergency medical services in 2008. The 1998 ambulance was replaced this year with a GMC/Horton ambulance, and the cost of the ambulance purchased, \$173,911, was completely funded through the Emergency Medical Services Revolving Account.

The Worcester Medical Center-Saint Vincent's Hospital is the department's affiliate hospital, which provides medical direction for advanced EMTs, intermediates, and paramedics. At the local level, medical oversight and medical credentialing is provided by Dr. Joseph Tennyson, a Northborough resident. In addition, I would like to express my sincere thanks and gratitude to Dr. Joseph Currier who served as the department's medical director for a number of years through August of 2008.

### **Command Vehicle**

Town Meeting authorized \$55,000 to replace the four-wheel drive/SUV command vehicle assigned to the fire chief. This vehicle serves as the platform for incident command/management and departmental operations during fires and emergencies. It is equipped with an interoperable communications system, vehicle radio repeater, and firefighting and hazardous materials reference materials and plans. The former command vehicle has been assigned to the fire marshal/building inspector.

### **Equipment Acquisition and Federal Firefighter Safety Grants**

Through a 2008 Federal Fire Fighter Safety Grant, the department will receive

funding to replace thirty-two portable radios, thirty-six high visibility break-away highway safety vests, and five complete sets of firefighting personal protective equipment consisting of a pant, coat, boots, and helmet. The grant, in the amount of \$59,639, requires a five percent town match of \$3,139.

Notification was also received in 2008 that the department had been awarded a Commercial Equipment Direct Assistance Program Grant which provided a search, surveillance, detection, and deterrence camera with an estimated value of over \$10,000. This grant provides equipment for the enhancement and support of regional response, mutual aid, and interoperability of responder equipment.

At the state level, the department received a Firefighter Safety and Assistance Grant in the amount of \$5,296 to provide for the replacement of a thirty-two inch hydraulic spreader tool (Jaws of Life). Additionally, a S.A.F.E. Grant in the amount of \$3,850 was also awarded to continue fire prevention outreach to youth, the schools, and senior citizens who are most at risk from the dangers of fire.

A Community Preservation Act Grant in the amount of \$21,450 was authorized for the purchase of a four-wheel drive John Deere Gator and transport trailer. This all-terrain vehicle will be used for search, rescue, and wildland firefighting along the Northborough trail system and remote woodland locations, and is outfitted with a firefighting water and foam tank, pump, and medical transportation platform.

### **Fire Prevention and Public Education**

The department continues to be proactive in fire safety, first aid, CPR, and fire extinguisher training throughout the community. Fire education, safety training programs, and the S.A.F.E. Program and grant are under the direction of Captain/EMT-I Robert Theve. To take advantage of any of our safety or educational opportunities, please call 508-393-1537.

### **Regional Firefighting Collaborations**

The department continues to be involved at the regional level through Massachusetts Fire District Fourteen for the coordination of mutual aid resources, hazardous materials mitigation re-

sponses, dive rescues, confined space and trench rescues, weapons of mass destruction incidents, decontaminations, and ten alarm disaster dispatching. Department personnel and equipment also participate in the State Fire Mobilization Plan providing command function, structural, wildland, emergency medical services, and disaster mutual aid throughout the Commonwealth as part of either a strike team or task force. In addition, the department provides rapid intervention team support services to Berlin, Boylston, Shrewsbury, and Westborough, and, as in the past, the department continues to participate in state and county group purchasing bids.

### **Household Hazardous Waste Collection**

A Household Hazardous Waste Collection Day was held in October in cooperation with United Industrial Services/Zecco, Incorporated and the town's engineering department. Over one hundred and fifty households took advantage of the opportunity to properly dispose of their household hazardous waste during this event.

### **Explorer Post 25**

Explorer Post 25, an affiliate of the Boy Scouts of America, Knox Trail Council, continues to provide valuable fire and community support services to the fire department and to the town. Explorer members provide fireground rehabilitation for firefighters, assistance with Household Hazardous Waste Day and town elections, and snow shoveling of fire hydrants. The Post is under the direction of Firefighter/EMT-P Douglas Pulsifer.

### **Recruitment**

Anyone interested in joining the department or in learning more about career and on-call fire department opportunities is encouraged to contact the department at 508-393-1537.

I would like to thank the men and women of the Northborough Fire Department for their continued compassion and dedication in responding to the needs of the community and the Town of Northborough for its support of the fire department.

**Respectfully submitted,  
David M. Durgin, Fire Chief**

## Building Department

**William S. Farnsworth, Jr.** is the Inspector of Buildings and Zoning Enforcement Officer for the Town of Northborough. Frederick J. Lonardo is the Assistant Building Inspector. Louise Leo and Sarah Roach are the Administrative Assistants for the Building Department as well as the Board of Health. As a reminder, building permit forms and useful information can be downloaded from the Town website: [www.town.northborough.ma.us](http://www.town.northborough.ma.us). I would like to take this opportunity to acknowledge all the hard work done by each member of this department and to thank them for a job "well done". It is everyone's effort that makes this a "customer friendly" Department.

The following is provided as a statistical summary of permits and certificates issued by the Building Department for the 2008 calendar year:

### BUILDING PERMITS

Single Family Houses ( <i>detached</i> )	5
Single Family Houses/units ( <i>attached</i> )	12
Two Family ( <i>units</i> )	0
Multi Family Houses ( <i>Avalon Bay - 32 units</i> )	1
Residential: Additions, Alterations, Repairs	113
Non-Residential: New Construction	5
Non-Residential: Additions, Alterations, Repairs	29
Barns	0
Decks and porches	32
Demolition: Residential and Non-residential	21
Residential garages	4
Roofing/Siding: Residential and Non-residential	131
Sheds	6
Signs: Permanent, Temporary	49
Stoves: wood, coal or pellet	78
Swimming Pools: Inground & Above ground	14
Temporary: Storage trailers, tents, etc.	17
Wireless Communication Facility	4
Other ( <i>retaining walls, awnings, ramps, solar panels, change in use</i> )	27
<b>Total Building Permits Issued 2008</b>	<b>548</b>
<b>Building Permit Fees</b>	
Collected in 2008	\$276,922
<b>Annual Inspection Fees</b>	
Collected in 2008	\$ 1,689

**NOTICE TO THE PUBLIC:** Please call the Building Department (508-393-5010) before starting any project to confirm what permits are required. State building code and local zoning bylaws require that a permit be obtained for all construction work to be performed. As the owner of the property, it is your responsibility to make sure that all necessary permits are secured before starting any construction project (even if you or your contractor are just replacing or repairing an existing situation). Starting work prior to obtaining permit(s) may result in the normal fee being doubled.

Respectfully submitted,  
**William S. Farnsworth, Jr., Inspector  
Buildings/Zoning Enforcement Officer**

## Plumbing and Gas Departments

**The Plumbing and Gas Inspector** for the Town of Northborough is A. Richard Desimone.

Plumbing and natural/propane gas inspections are performed in accordance with Massachusetts State Plumbing and Gas codes. The following information is provided as a statistical summary of permits issued by each department for the 2008 calendar year.

**PLUMBING PERMITS** issued totaled 196. Permits and fees collected and deposited with the Town Treasurer amounted to 31,108.

**GAS PERMITS** issued totaled 189. Permits and fees collected and deposited with the Town Treasurer amounted to \$ 10,505.

**NOTICE TO THE PUBLIC:** State law requires that only licensed plumbers and gas fitters perform plumbing and gas work. This applies to residential and non-residential units, new renovations or replacement work. As the owner of the property, it is your responsibility that a permit is secured by your licensed plumber or gas fitter. Ask to see their valid Massachusetts Plumbers/Gas fitters license. Your plumber or gas fitter may obtain a permit at the Town Hall during normal working hours. The plumber/gasfitter who pulled the permit can schedule an inspection by calling the

Town's Plumbing/Gas Department at 508-393-5010.

Respectfully submitted,  
**A. Richard Desimone  
Plumbing and Gas Inspector**

## Electrical Department

**The Wiring Inspector for the Town of Northborough** is Robert Berger. The department issued 387 wiring permits in the year 2008. \$18,936 was collected for permits and fees and deposited the Town Treasurer.

**NOTICE TO THE PUBLIC:** State law requires that a permit be obtained when any electrical work is performed. This applies to residential, commercial, new construction, any rewiring, low voltage or service upgrade work. All electrical work must be done in accordance with Massachusetts State Electrical Code and any local regulations that may apply. As owner of the property, it is your responsibility to make sure that a permit is secured. Ask your electrician to see their Massachusetts Electrical License. A permit may be obtained at the Town Hall during normal working hours. The permit applicant can schedule inspections by calling the Town's Wiring Dept. at 508-393-5010.

Respectfully submitted,  
**Robert Berger, Electrical Inspector**

## Dog Control

**During the year of 2008, sixty-two (62)** animals were caught and confined in the Town of Northborough. They were handled in the following manner:

- Fifty (50) dogs, confined between one and ten days, were returned to their owners. Citations for violation of the Dog Control By-law were issued where applicable.
- Two (2) dogs, confined for ten days and not claimed, were put up for adoption through a humane society.
- Two (2) dogs, confined for ten days and not claimed, were placed directly from the Dog Control kennel to a new owner.
- Eight (8) other animals, 6 cats and 2 kittens, were also handled under emergency conditions.

This department responded to six hundred and two calls (602) during the year of 2008.

I would like to thank dog owners for their cooperation in complying with our Leash and Pooper Scooper Laws. It is important to keep pets restrained and clean up after them, so that all residents may enjoy their private property, as well as the Town's public parks and trail systems.

My sincere appreciation is extended to all town officials for their ongoing support.

**Respectfully submitted,  
Claudia McGuire, Dog Officer**

## Cable Television Department

**A**fter years of waiting, Northborough residents finally have a choice for their Television provider. In July of 2008, Selectmen signed a ten year Cable Television License with Verizon who began to offer their FiOS TV service to the community, beginning with those who have above-ground wiring and within four years will be available to all residents. On November 10, 2008, Selectmen approved a five year Renewal Cable Television License with Charter Communications, the sole cable television provider in Northborough since 1983.

Both agreements included capital and operational funding to run the Public, Educational and Government Access television stations that are located at Algonquin Regional High School. The capital funding has enabled a major upgrade in playback capabilities as well as new HD studio cameras and equipment. Both will allow easier production of community programming as well as expanded capabilities for live productions and replay of shows.

As always, complete training and use of television production and digital editing equipment is available at no charge to all Northborough residents for Public Access television shows. The community bulletin board is available for all non-profit organizations to advertise events and meetings.

In the near future we hope to launch a new website that will include information about program schedules, class informa-

tion, bulletin board forms as well as offering playback of television shows online.

### For Information:

Northborough Cable Access Television  
Algonquin Regional High School  
79 Bartlett Street, Room A129  
508-393-6195  
kdalgliesh@nsboro.k12.ma.us

**Respectfully submitted,  
Kathleen Dalglish, Director**

## Engineering Department

**D**uring the past year, the Engineering Department continued to provide staff support for the Conservation Commission, Earth Removal Board, Planning Board, Zoning Board of Appeals, Recycling Committee and the Groundwater Advisory Committee. The Engineering Department also administers all aspects of the Solid Waste Program.

The Engineering Department reviews all projects that are submitted to these boards, commissions and committees. All engineering calculations are reviewed for accuracy, and compliance with state and local regulations. Recommendations to bring a project into compliance are provided to the applicant along with review letters to the pertinent boards or committees.

The department monitored ongoing work at the Assabet Farms, Copley Woods, Galahad Estates and Maynard Woods residential subdivisions. This work with the developers and contractors insures that construction is completed as designed, insuring that all subdivision roads are up to town standards before being accepted by the town. With the continued vacancy of the Assistant Town Engineer's position, assistance with inspections of pavement and utility installation was provided by the Public Works Departments on several occasions. In addition, the department also monitors private construction projects that have permits from the boards or commissions listed above, to insure that they are being constructed in accordance with the approved plans and permits. Most notably is the second year of the site work for the new retail area located near the intersection of Routes 9 and 20 and the Shrewsbury Town line. Site preparation

on the proposed 565,000 s.f. retail project referred to as the "LOOP" began in 2007 with a significant portion of the offsite work occurring in 2008. Significant work also started this past year on the 350 unit apartment complex being constructed by Avalon Bay next to the "LOOP".

The Engineering Department also worked with several other Departments and our traffic consultant, Greenman-Pedersen, Inc., to hold a public meeting to discuss proposed changes to improve traffic flow in the downtown area, the installation of a new signal at the intersection of Main Street and Hudson Street and upgrades to the existing signals along West Main Street at the intersections with Church Street and South Street. We are anticipating the 25% design plans will be submitted to MassHighway early in 2009.

The Town Engineer also served as Conservation Agent again this year, providing all necessary support services for the Commission, including review, advice and supervision of projects with Orders of Conditions along with maintaining their files and all other administrative work.

I would like to thank my staff Debbie Grampietro, Administrative Assistant, whom I share with the Planning Department and Eileen Dawson, Board Secretary to the Earth Removal Board and the Conservation Commission for their efforts this past year in making the department run smoothly. I would also like to thank all of the other departments for their cooperation throughout the year.

**Respectfully submitted,  
Fred Litchfield, Town Engineer**

## Department of Public Works

**HIGHWAY DIVISION –  
9 Full Time, 1 Part Time**

**T**he winter of 2007-2008 was very busy. It started in November and went into March. No deep snows, but long drawn out storms with small accumulations and quite a bit of sanding and salting. Sanding and plowing operations are handled by 12 DPW employees and 6 contractors. This past winter we sanded and salted 27 times and plowed 12 times. Sand mixed with salt can be picked up by homeowners

ers at the highway garage. Homeowners should bring their own pail for filling. During the winter months, when weather allows, the department spends its time: cutting brush, removing dead and diseased town trees, repairing street signs, repairing equipment, building picnic benches, and repairing parks equipment. This year, the tree removal list consisted of approximately 40 trees.

The earliest that Spring cleanup gets underway is March. This is when we clean up the town from the previous winter, which includes the sweeping of all public streets and sidewalks (which takes until June), and cleanup of all town buildings and parks and repair of plow damages.

During the construction season this past year the department undertook several construction projects:

- 1. Paving Projects:** Maynard St, East Main St, St. James Dr, Rogers Ave, Johnson Ave, Rooney St and portions of Church St and Maple St were paved. All paving monies are State Chapter 90 monies, which are 100% funded by the State, no town funds are used.
- 2. Drainage Projects:** Storm drains continue to be cleaned, which is required by the Federal Stormwater Management regulations.
- 3. Construction Projects:** Memorial Field re-landscaping was completed, South St guardrail replacement continued, retaining wall construction on Otis St, and the construction of a new volleyball court at Ellsworth-MacAfee Park

The DPW also handles composting of yard waste at the DPW garage. This has become a major task, as the volume of leaves is increasing. Once the material has decomposed for a year it is a suitable mixture to add to gardens or lawns. This is available for pickup by homeowners.

We also handle brush and Christmas tree chipping on specified dates. Please check the local cable access channel or the Town website [www.town.northborough.ma.us](http://www.town.northborough.ma.us) for information.

The rest of the year is spent replacing street signs, patching pot holes, painting centerlines, painting cross walks, mowing parks and roadsides, removing dead trees, numerous other roadside related items,

such as hanging banners downtown and lighting trees on Blake Street, small construction projects and handyman activities in Town buildings.

#### **PARKS DIVISION – 1 Full Time**

The Parks Division is responsible for the maintenance and upkeep of a considerable amount of park land and buildings in Northborough. This list includes: Ellsworth-MacAfee Park, Assabet Park, Memorial Field, the Civil War Monument, World War I Monument, Three War Monument, Howard Street Play Area & Field, Police Station Grounds, DPW Grounds, Town Hall Grounds, Library Grounds, and Fire Station Grounds.

#### **CEMETERY DIVISION – 1 Full Time, 1 Part Time**

In the year 2008 there were 51 burials at the Howard Street Cemetery. The Cemetery took in \$48,520.00 for the sale of lots and graves and \$30,125.00 for departmental services.

#### **WATER & SEWER DIVISION – 5 Full Time**

In the past year 304.83 million gallons of water was pumped from the MWRA. Average daily water use was 0.83 million gallons per day (mgd). Last year it was 0.91 mgd. The Hudson Street sewer pump station pumped 183.6 million gallons of sewerage to the Marlborough Westerly Treatment Plant for treatment.

Construction was finished on the Lyman Street well, the Assabet River Consortium Comprehensive Wastewater Management Plan (CMRPC) continued, and the addition of the water and sewer utilities to the GIS is also continuing. We are much closer to getting approval from regulators for additional sewer capacity at the Marlborough Westerly wastewater treatment plant.

Thank you again to the Water and Sewer Commission, Chairman John Meader, Commissioner David Pepe and Commissioner Bryant Firmin for their expertise and administrative guidance.

The entire DPW crew needs to be thanked for their enthusiasm, dedication and determination. Without their skills, this important work would not get accomplished.

**Respectfully submitted,  
Kara Buzanoski, DPW Director**

## **Recycling Committee**

### **The Recycling Commission is**

responsible for proposing, supporting and monitoring recycling projects in order to increase the percentage of items recycled and reduce the volume of recyclable items that are disposed of in the municipal solid waste.

To celebrate EARTH DAY the Recycle Committee, in coordination with Renewal by Anderson, a window replacement company, held a recycling event at 104 Otis Street. Frankenstein's Metal Recycling of Worcester provided a dumpster for scrap metal collection while we collected rechargeable batteries and mercurial thermometers to be disposed of appropriately because they are banned from the waste stream. There were compost bins and rain barrels on display with information on purchasing these items.

We eliminated Junque Day in 2007, but did hold a new and improved swap meet in May 2008, with the name: "TAKE IT OR LEAVE IT DAY". This was also in conjunction with Renewal by Anderson and held on their property on Otis Street. There was scrap metal collection provided by Frankenstein's Metal Recycling, electronic collection by Metech International as well as the free household item, tool and toy swap by town residents.

The booth at the street fair of APPLEFEST was informational with brochures and demonstrations of items that are made from recyclable products.

Household Hazardous Waste Day was held in November, with the assistance of boys from the Explorer Post. Boxes were sold for \$10 each at the Fire Station prior to the drop off date. There was also scrap metal collection during the hours of hazardous waste drop off.

The Town was also awarded a grant from the Department of Environmental Protection for six (6) outdoor recycling containers for the collection of cans and bottles. These containers have been placed at Memorial field, Assabet Park and the Ellsworth/MacAfee Park on Route 135, which will assist the town's recycling efforts.

The Pay As You Throw Program for curbside trash collection has been successful in significantly decreasing the

tonnage of municipal waste while also encouraging recycling, which has risen significantly in the past five years. The cost of town designated trash bags has remained constant since January, 2007 and the bulk item sticker fee is still \$10 for items that are too large for the green bag.

The Engineering Department continues to accept button cell batteries, rechargeable batteries and mercurial thermometers which are all unacceptable items for the waste stream. For any questions concerning trash collection or recycling, please visit the town web site at [www.town.northborough.ma.us](http://www.town.northborough.ma.us) or call the Town Engineer's office at 508-393-5015.

**Respectfully submitted,  
Betty Tetreault, Chairman  
Northborough Recycling Committee**

## Board of Health

**T**he BOH is a three member Board including Chairman Glenn French and members Deirdre O'Connor and Dr. Dilip Jain.

The Board of Health usually meets on the second Wednesday of the month unless otherwise posted. The agenda is posted outside the Town Clerk's office.

The 2008 year was a very busy one for the Health Department. Routine inspections continued throughout the year with education and guidance given where needed. Inspections are routinely performed at food establishments, tanning salons, non-private swimming pools, camps and stables. Compliance checks are also done at establishments that sell tobacco.

Emergency Dispensing Site plans are also nearing completion with a table-top drill scheduled in 2009 to evaluate the plan. The Northborough Health Department has also entered into a mutual aid agreement with other towns in central Massachusetts to assure a better response in the event of a health emergency.

The Health Department also created well regulations in 2008. These regulations have been reviewed at public hearings and we anticipate adoption of these regulations in February of 2009.

Permits/Licenses and fees collected and deposited with the Town Treasurer

for the 2008 calendar year amount to \$45,292.60

The following information is provided as a statistical summary of permits/licenses issued by the Board of Health for the 2008 calendar year:

Food Service Permits	89
Disposal Works Installer Permits	32
Disposal Works Construction Permits	61
Septage Haulers	14
Massage Establishment or Practitioner Permits/License	0
Semi Public Swimming Pool Permits	3
Motel Licenses	2
Horse Stable Permit	10
Camp Permit	4
Tobacco Permit	25
Body Art Practitioner	2
Body Art Establishment	1
Tanning Salon Permits	2

I would like to make my annual appeal to encourage all residents to consider volunteering for the Medical Reserve Corps (MRC). The MRC is a group of medical as well as non-medical volunteers who are willing to help out in the event of a public health emergency. In addition to this, please utilize our resources made available through the Town website or in our office to best prepare yourself and your family in case of an emergency.

In closing, I would like to take this opportunity to sincerely thank Sarah Roach and Louise Leo who work tirelessly in the Health Department & Building Department throughout the year. Their dedication and determination help to assure that the public receive the very best service available. I truly appreciate their support and commitment.

**Respectfully submitted,  
Jamie Terry, Health Agent**

## Council on Aging/ Senior Center

**T**he Council on Aging serves as the advisory body for the Northborough Senior Center, located at One Centre Drive (off Hudson Street). The Senior Center provides social, recreational, and educational programs for those over 60 year of age. In addition, it is a source of

information, support and referral through the Outreach Program. The Council on Aging/Senior Center is available as a community resource for anyone who needs information on services for older adults.

Members of the Council on Aging are: Jarl Anderson, Chairperson (Bay-path Representative); Maggie Harling, Vice-Chairperson, Representative; Linda Cragin, Secretary; and members: Alice Stapelfeld, Diane Barrile, Alan Gustafson, Richard Perron, and Deborah Campana, Nancy Berglund, Liaison to School Committee; Adrienne Cost, Friends of the Senior Center Liaison; Jeff Amberson, Selectmen's Liaison.

The staff members at the Senior Center are Nancy Dragon and Anne Jackson, Office Assistants, Arlene Marshall and Jocelyn Karabatsos-Ehrhardt, Outreach Coordinators; Priscilla Jay, Meal Site Manager, Rosemary Hook, SHINE Counselor. Over this past year, Lyman Macabee retired from his custodial position. We appreciate his years of dedicated service to Northborough.

The Senior Center is open Monday through Friday, 8:30 a.m. to 4 p.m. Funding for the Center is derived from Municipal funds, grants from the Massachusetts Executive Office of Elder Affairs, and other grants, gifts and donations. The Council on Aging meets the second Thursday of each month at 7:00 p.m. at the Senior Center. The public is always invited to attend these open meetings.

In addition to the committed staff, the Senior Center enjoys the services of more than 100 volunteers offering their time and talents in the Office, Meal Site, Packing and Delivering Meals on Wheels, as Friendly Visitors, Escorts, Shopping Assistants, Members on the Council on Aging and many other worthwhile endeavors.

The Friends of the Northborough Senior Center continue to be extremely supportive to the Center. Their fundraising efforts continue to benefit Senior Center services.

The Senior Center Building Committee and the Council on Aging are thrilled to see their dream of a new Senior Center becoming a reality now in the construction phase at 119 Bearfoot Road. We are pleased with the efforts of Courtstreet

Architects, Inc., CMS, Inc. and Groom Construction in creating a building of which the entire community can be proud.

**Respectfully submitted,  
Kelly Burke, Senior Center Director**

## Family & Youth Services

I am pleased to provide you with the Annual Report for Family & Youth Services, serving as Northborough's community-based social service agency since 1976. Guided by its mission, FYS identifies and responds to human service needs to enhance the quality of life of Northborough families, youth and seniors of all age. Our services are developed with the active collaboration of the police, schools, Youth Commission, other Town Departments and organizations.

### Staff and Graduate Interns

June David-Fors, LICSW was hired as full-time Director in November 2006. Karen Kazarian, LMHC was hired in November 2007 and is an excellent addition to the clinical team. In January 2008 we welcomed Kathy Brumby as part-time Office Assistant.

FYS accepted two Graduate Interns, Emilia Sabatowska from UMASS Boston and Laura Brenninkmeyer, from Suffolk University. Emilia successfully completed her internship and graduated in May 2008. Laura began in September 2008 and will continue until May 2009. Interns are valuable resources providing services under the supervision of clinical staff and at no additional cost to the Town.

### Northborough Youth Commission

The Youth Commission is a town board appointed by Selectmen to evaluate community need, advocating for resources to support residents. We are grateful to Rebecca Haberman for her continued dedication as Chair; to new members Lori Mott and Sylvia Pabreza who stepped up as Co-Chair and Secretary; and Sandra Scott, Pam Kane and Joan Clementi, for their longstanding support. We are pleased to have ARHS Student Liaisons, Kelley Scholl & Chrissy Doucette.

We also thank Carol Pettine, Denise

Keller, Mary Maher, Elliot Isen and Toni Brossie for their past service.

### Department Accomplishments

This past year's accomplishments are quite remarkable given the increasing demand for service and the significant personnel reduction in 2006. Most noteworthy is the achievement of the staff in supporting the growing number of residents facing serious issues, at a time when resources are few. In fact, it is astonishing that during this year FYS experienced program expansion. This is testimony to the staff's creativity, hard work and commitment to the mission. This expansion includes 4 new programs:

- FYS is now an application site for Supplemental Nutrition Assistance Program (formerly food stamps)
- FYS serves on a Rotary sponsored Committee for Heating Assistance
- Collaboration between the Health, Planning, Recreation and Family & Youth Services Departments resulted in the town receiving a \$20,000 Childhood Obesity Planning Grant through MetroWest Community HealthCare Foundation.
- The Partnership for Healthy Pathways is a collaborative program serving Shrewsbury, Southborough, Westborough, Northborough, Grafton and all 5 Town Police Departments. Funded by the Executive Office of Public Safety & Security, it addresses teen alcohol abuse and safety issues.

### Programs and Services

In 2008 FYS provided an array of human services including: Individual & Family Therapy; Play Therapy for Young Children, Crisis Intervention, Trauma Response, Outreach to the Schools, Mental Health Evaluations, Resource and Referral Information, SMOC Fuel Assistance, Bike Helmet Program sponsored by the Fire Department, Case Management to address basic needs such as housing, food, fuel, legal & medical assistance, and the District Nurse and Food Pantry's "Helping Hands" Holiday Program. Staff is also active in the community through membership on committees such as Student Safety Network, the Wellness

Committee and Student Advisory.

During this past year FYS services assisted residents dealing with serious issues such as the death of a parent or guardian grandparent; chronic illness, financial issues; job loss; bankruptcy; divorce; housing issues; domestic violence, suicidal ideation; substance abuse, the incarceration of a parent.

### Northborough Extended Day Program

#### Co-Executive Directors:

Lois Kirk and Cindee Morin

#### Financial Manager: Julie Shaw

#### Board of Directors: Christine Gagne,

Steven Haberman, Rose DiBenedetto, Dennis Maher and Sue Seppa

FYS works very closely with NEDP as is reflected by our annual Memorandum of Understanding. NEDP provides high quality before/after-school child care in the Elementary Schools, Grades K-5.

### Collaborative Partnerships

We value the community partnerships we have built as they enhance our ability to provide an array of human services to maximize assistance to residents and strengthen their support network. We are grateful to District Nurse Association; South Middlesex Opportunity Council, Northborough Food Pantry, Benevolent Trust Fund; Interfaith Council, Masonic Angels, Rotary Club, Southborough Youth & Family Service and Family Success Partnership, to name just a few.

We are cognizant of the fact that Northborough is not held harmless from the current economic climate and housing crisis as evidenced by the number of residents seeking help for more serious issues. Testimony from the Food Pantry and District Nurses concurs with our findings as they report increased numbers of residents seeking help for basic needs such as food, fuel and medical issues.

In 2008 FYS purchased a Software Program for Mental Health Providers to facilitate data collection, generate reports and track outcomes. We look forward to sharing this with you to increase public awareness about FYS and the serious issues residents face.

**Respectfully submitted,  
June David-Fors, LICSW, Director**

## Northborough Town Scholarship Committee

**No scholarships were granted in 2008** due to a scarcity of funds. We will grant several scholarships in 2009. We raised some money at Applefest, and are exploring other means of fund raising in addition to tax check-off donations. Donations are tax-deductible, and go to college-bound Northboro residents who demonstrate financial need, good academic performance, community service and good character. Donations from town residents and businesses help deserving students with the expense of higher education.

Members are: Laurie Klein, Chair; Marjorie Hurwitz, Treasurer; Marjorie Markson, Secretary; Sidney Field; Bob D'Amico; Kelly Moran, and Selectman liason Leslie Rutan

**Respectfully submitted,  
Laurie Klein, Chair**

## Northborough Food Pantry

**The Northborough Food Pantry** is available to residents of Northborough or those persons affiliated with one of the churches located in Northborough. The mission of the Pantry is to be a source for supplemental food to those who are on a limited income or with an acute need. The Food Pantry, located in Town Hall, is open to service patrons on Wednesday mornings from 9:00 to 10:30 a.m. and Thursday evenings from 6:30 to 8:00 p.m. Patrons may utilize the Food Pantry one time per week and must bring identification each visit. There is no charge for food. There were 142 households representing 370 individuals who received food at least once during 2008. Approximately 55 families are using the Pantry on a weekly basis.

The Pantry does not receive support from the Town and relies on the donations of both food and funds to keep the shelves stocked from private citizens and organizations. We are grateful to the many private citizens who organize and/or participate in three major food drives throughout the year: "Scouting for Food" in November, "The Feinsteins Challenge" with the schools in March and April and

"Stamp Out Hunger" with the Post Office in May. We sincerely appreciate the continued support of the churches, businesses, civic organizations, youth groups and individual donors.

We would also like to extend our thanks to Will Deady and Dan Incorvaia for selecting to complete their Eagle Scout Project at the Pantry. Will planted a Community Garden which supplied fresh vegetables to the Pantry all summer long. Dan Incorvaia transformed an old shower room into a more efficient storage area.

The board of directors and volunteers of the Northborough Food Pantry thank Colleen Lupien for her six years as Director and are thrilled that she is continuing as a volunteer. Her organizational skills, energy and compassion have helped make the pantry a valuable resource for residents of Northborough. The new director is Susan Seppa, who has been on the board of directors of the pantry for six years.

The operations of the Food Pantry are conducted solely by volunteers. For further information call 508-393-6897.

**Respectfully submitted,  
Susan Seppa, Director  
Northborough Food Pantry**

## Northborough Housing Authority

**The Northborough Housing Authority** (NHA) is a public agency, which provides housing for low-income elderly and handicapped and families. It is regulated by the Commonwealth of Massachusetts through the Department of Housing and Community Development (DHCD) and must adhere to the regulations and funding requirements of DHCD.

The Board of Commissioners of the NHA consists of five members and is responsible for establishing policy, planning programs and setting operational goals. The Board of Selectman appoints four of the members and the Governor appoints the fifth member. Current board members are Jane Fletcher, Brad Newman, Rita Osborne, Raymond Reynolds and Kathleen Polanowicz serves as the state appointee. The Board meets on the first Thursday of each month at 6:30 p.m. in

the Colonial Village Community Building at 26 Village Drive.

The NHA currently owns and operates 104 elderly and 26 family housing units in Northborough. Present net income limits for determining admission to state-aided public housing range from \$43,050 for one person to \$81,200 for eight people. The NHA also owns 8 special needs low income housing units at 152 East Main Street. It was developed and constructed in cooperation with the Department of Mental Health and is managed by The Advocates, Inc.

Lynne Giblin, NHA's Executive Director, oversees the operations of NHA including office administration, property maintenance, and the oversight of development projects. She can be reached at (508) 393-2408 to answer questions about applying for NHA housing or with questions about eligibility requirements. The NHA office is located at 26 Village Drive and is open weekdays from 9:00 a.m. to 4:00 p.m.

This past year the NHA reorganized its non-profit to allow it to function as a totally separate independent entity. The Northborough Affordable Housing Corporation (NAHC) has been successfully restructured and the board currently consists of six members, two of whom are NHA board members. The NAHC is not restricted and regulated in its capacity to build or acquire affordable housing. Like the NHA, its mission is to provide additional housing for low to moderate-income people to keep up with the vast increasing demand.

**Respectfully submitted,  
Rita Osborne, Chairman**

## Housing Partnership

**The Housing Partnership** formulates and implements housing policy for the Town including the review of local bylaws to reduce the barriers for the creation of affordable housing; educates residents and promote awareness of the need for affordable housing; and identifies and evaluates housing resources for the community.

The nine member Partnership is appointed by the Board of Selectmen and the following boards are represented on

the partnership: Board of Selectmen, Planning Board, Council on Aging, Housing Authority, a real estate professional, and four members at-large. There are currently two positions available on the Partnership, the Council on Aging seat and one member at-large seat.

The Partnership has developed a working relationship with the Northborough Housing Authority and the non-profit Northborough Affordable Housing Corporation and collaborates on the coordination and support of future affordable housing developments. In addition to working with these organizations, the Partnership also began in 2008 an evaluation of town owned property to see which parcels or buildings might be good candidates for the development of affordable housing. The Partnership has requested CPA funding to hire a housing consultant to assist us in developing a housing needs analysis for the community.

The Partnership meets on the third Thursday of each month at the town hall. If you are interested in serving on the partnership, please contact Kathy Joubert Town Planner at [kjoubert@town.northborough.ma.us](mailto:kjoubert@town.northborough.ma.us) or 508-393-5019.

**Respectfully submitted,  
Rick Leif, Chairman  
Kathy Joubert, Town Planner**

## Veteran's Services

### Who are Veterans?

**A** Veteran is any person, male or female, including a nurse who served in active Military or Naval services during a designated Wartime Period, and served at least 90 days, and who served other than Dishonorable.

### How is a Wartime Period Determined?

These dates are set by an act of Congress. State and Veteran Organizations may set eligibility dates also as long as they are equal to the ones set by Congress.

### Who Administers these Veterans Benefits and Laws?

**Federal:** Department of Veterans Affairs "VA" for short.

**State:** Department of Veterans Services "VS" for short.

## Veteran's Services – Mission

The Department of Veterans Services is a state mandated service, which provides services to veterans, veteran spouses and their dependents. Its authority is derived from Chapter 115 of the General Laws of the Commonwealth. Veteran Agent and Director of Veterans Services is Mr. Richard E. Perron. The office is supervised by the Office of the Commissioner of Veterans Services and in part by the State for all funds expended.

The basic concept of creating fiscal assistance to veterans, veteran spouses and their dependents has its roots in legislation established in 1861. It was a concept which became a legislative way and method of paying tribute to its veterans. Services of this department are available to all Northborough veterans, veterans spouses and their dependents.

Currently, services are being rendered on an active caseload of one, although the caseload averages above this on an annual basis. This past year, the Department of Veterans Services gave a COLA increase in the Veterans Budget (Ordinary Benefits). Ordinary Benefits covers the cost of the caseload as well as burial allowance. We have had one to date this year at \$2,000 per funeral. This is for veterans without sufficient means. Assistance is also rendered in the matters of a pension, financial needs, filing claims with the Veterans Administration or Social Security, educational benefits, home loans, hospitalization and medical care, as well as at the time of the death of a veteran.

Additionally, the office is open to any veteran or service personnel who wishes to talk about any matter pertaining to his or her well-being. Visitations are made to those veterans or veterans spouses unable to visit the office.

### Components of the Local Budget for Veterans Services

**Department Head Salary**  
Veterans Officer.

### Ordinary Benefits

Veterans benefits include items pertaining to household, such as rent and fuel, leisure time allowance, personal needs, moving expenses, medical expenses, catastrophic events (fire, windstorm, floods), medical insurance, infant benefits

(one time), children allowance and transportation assistance. Consolidated nursing homes, pharmacies, doctors, hospitals, fuel and dentists are now covered in this account. These benefits as well as Ordinary Benefits are reimbursable at 75% by the State.

### District Expenses

District expenses include agents beeper, cellular phone, state and county veterans agent dues, subscriptions, state and county meetings and seminars, including expenses (meals, registration, lodging, mileage). District expenses are shared and reimbursed by the Towns of Grafton and Shrewsbury, as is the cost of health insurance for the veterans officer.

### Dues

County Veterans Agent Association Dues.

### Meetings

For travel/mileage expenses of veterans officer visiting sick and disabled clients.

### Unclassified

This line was approved at Town Meeting to cover items such as the Memorial Day Parade, flags for Town facilities i.e. Town Hall, Fire Station, Police Station, DPW Facilities and War Memorials, flags for decorating Veterans graves on Memorial Day, which are reimbursable at 75% by the State.

The office is located in the Town Hall and is open Tuesday 08:30AM to 03:45PM and Fridays at home by appointment on an as needed basis. The office telephone number is 508-393-5024; home 508-393-8378; and cellular 508-847-9590.

**Respectfully submitted,  
Richard E. Perron  
Director of Veterans Services**

## Applefest Committee

**T**he Recreation Department spends approximately nine months planning and organizing the annual Applefest celebration which is held the third weekend of September. This is an event that focuses on the downtown business district of Northborough, with many of the activities occurring directly in the downtown area. The funding for Applefest

est is raised entirely through donations, including many generous contributions from local businesses and individuals.

And a special thank you this year to all the town residents who so generously donated money to this year's Applefest. Thank you again to the local businesses that continue to support this event year after year. It is because of this generosity from the local businesses and residents, that this weekend is such a very special event for this community.

The 19th Annual Applefest will be held on September 18th – 20th in 2009. This weekend of activities and events continues to grow each year and we are always in need of additional volunteers. We are very pleased to report the Northborough Rotary Club will again be organizing and managing the Streetfair. Please contact Ken Golden, Rotary member, for 2009 registration forms. If you are interested in assisting with the planning and organizing of the 2009 Applefest, please contact the Recreation Department at 508-393-5034 or [alane@town.northborough.ma.us](mailto:alane@town.northborough.ma.us).

**Respectfully submitted,  
Allie Lane, Recreation Director**

## Northborough Free Library

**O**ur summary for the year: **WE BUILT A NEW LIBRARY!**

After ten years of planning, as we entered 2009 we were getting ready to move and then open the newly expanded and renovated library to the public.

Souliere & Zepka Construction, Inc., of Adams, Mass., did an outstanding job as our general contractors, working often under poor conditions and deadline pressures. Their workmanship and attention to detail will serve Northborough well for decades.

Paul Griffin from Construction Monitoring Services, Inc., was an exceptional Owner's Project Manager, keeping the project on time and on budget, and trouble-shooting the inevitable problems. His very capable Clerk of the Works, Phil Bargioni, was on site every day.

Our architect, J. Stewart Roberts of J. Stewart Roberts Associates, Inc., and Natalie Eringros, designed a beautiful and functional building.

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### Library Hours

Monday – Thursday, 9:30 a.m. – 8:30 p.m.

### On-line catalog Website

Friday & Saturday, 9:30 a.m. – 5 p.m.

<http://cmars.cwmars.org/search~S40>

### General e-mail Fax

<http://www.northboroughlibrary.org>

[Library@town.northborough.ma.us](mailto:Library@town.northborough.ma.us)

(508) 393-5027

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We thank all the Town Departments, such as the Building Inspector, Highway Department, Engineering Department, Fire Department, Water & Sewer Department, Treasurer's Department, Accountant's Office, and Police Department for their invaluable expertise, oversight, and cooperation. The Administrative offices, with Barry Brenner and John Coderre, were actively involved in the project and very supportive.

Our staff cheerfully worked in our temporary location with a smaller collection, lack of privacy and fewer amenities, in eager anticipation of the new building.

We thank the public for their patience; it will be rewarded! We again thank the hundreds of donors who made this project possible!

### New Website

Library staff did their own construction during the year. We now have a new website, thanks to funding from Friends of the Library, that we can quickly and readily update. See the web address at the top of this page.

### Museum Passes Online

Thanks again to the Friends of the Library, patrons may now book museum passes online. Just go to our website and enter your library card number. You can see availability of various passes for various dates, and reserve them immediately. You will still have to come to the library to pick them up, but we know the online booking with 24 hour availability will be a great convenience. Library staff will still be happy to make reservations by phone or in person, but using the new TixKeeper service will save considerable time and effort.

### New People

We had some new people join us on staff: Bonny Anderson and Julie Bozicas came to work in our children's room after having worked in other libraries.

Kathryn Parent, who worked at the Circulation Desk, has been replaced by Kristen Bartolomeo. Sarah Albers, who transferred from the Circulation Desk to the Reference Desk, has been replaced at the Circulation Desk by Geneinde Jones.

Lyman Maccabee, custodian at the library and senior center, retired after 20 years.

Demetri Kyriakis, the Assistant Director for four years, left in December to take a position at Natick's Leonard Morse Library.

Two pages, Faith Clayton and Molly Domino, replaced Olga Razutdinova and James Pini.

Our newest Trustee is Lara Weaver, replacing Joyce Isen. Richard Tucker left the Board after years of service, including time on our Building Committee.

**Respectfully submitted,  
Jean Langley, Director**

## Recreation Department

**T**he Recreation Department provides activities for people of all ages in the community. There is one full time director, one full time assistant and many part time seasonal employees. There are four seasonal brochures mailed to town residents describing all of the programs for the community. All information is available on the towns website: [www.northboroughrecreation.com](http://www.northboroughrecreation.com).

The Recreation Department provides full day summer programs for children ages 4 through 8th grade. The Recreation Department is responsible for scheduling use of all fields in town. Recreation is also responsible for scheduling use of the Town Hall Gym. If you wish to rent a field or the gym, please contact the office at 393-5034.

The Parks and Recreation Commission is a five-member board with its members appointed by the Selectmen.

The Commissioners are Sean McCann (Chairman), Sean Durkin, Dave Putnam, Tom Sartori and David Rawlings. The Commission meets once a month to discuss issues and policies that affect the local park facilities and recreation programs.

**Respectfully submitted,  
Allison Lane, Director**

## Community Affairs Committee

**T**he Northborough Community Affairs Committee successfully executed our 2008 programs aimed at enhancing community life in Northborough. We continue to experience membership challenges, but have been successful in receiving support from other organizations which made it possible to sponsor events to promote community life and publicity for the town such as town cleanup and summer concerts.

Our program year began in January with our 23rd annual Winter Ball. The White Cliffs offered a beautiful setting for this affair. As a part of the event, we held a raffle with numerous theme baskets made possible by donations from local businesses and merchants. The band, Beantown had us on the dance floor until the very end.

In April, the Northborough Woman's Club co-sponsored the town cleanup with us. This year's cleanup was a banner year for participation. Over one hundred townspeople joined us in our project to clean up the town. In addition to volunteers, we received support from Town Departments. After the clean up, we held a picnic to thank our supporters at Ellsworth McAfee Field with contributions from local businesses.

The Northborough Community Affairs committee sponsored four concerts at Ellsworth McAfee field. For the first time we had weather challenges with the concerts. Although four concerts were scheduled we were unable to host the Chicken Slacks concert due to rain. The Cocabanana Band, Party of Nine and Bigshot Humble formerly (Delhill, whose members are Algonquin graduates) were the featured bands for this concert series. Town residents were invited to bring a picnic supper, blanket and or lawn chair for a fun filled evening with the family.

As in the past, we received a grant from the Northborough Cultural Council to help sponsor the concerts. In addition, we received support from donations from Brendan Properties, Hodge Associates and Lexus of Northborough.

In addition, we supported the Senior Center citizen picnic and donated money to support the Northborough District Nurses Association. The Northborough Community Affairs Committee supported businesses in Northborough with the Holiday Trolley and tree lighting ceremony.

We look forward to continuing our programs during 2009.

**Respectfully submitted,  
Linda Abusamra, Marnie Frankian,  
Virginia Simms George,  
Patricia Griffin, Lisa Hodge,  
Louise P. Houle, Betsy Moore**

## Community Preservation Committee

**A**fter the Town of Northborough adopted the Community Preservation Act (CPA) at the November 2004 election, the Community Preservation Committee was created through an article approved at the 2005 Annual Town Meeting. The CPA is a funding source to assist the Town with the acquisition of open space, the creation of affordable housing, and the historic preservation of sites within the community. Through the adoption of a 1.5% surcharge on each property tax bill, the State will match up to 100% of the amount raised by the Town. The mission of the Community Preservation Committee is to oversee the process of implementing the CPA and make recommendations at each year's Town Meeting for the allocation of CPA revenue.

In accordance with the CPA legislation and the Town by-law approved at Town Meeting, the Committee is comprised of representatives from the Planning Board, Conservation Commission, Parks & Recreation Commission, Historical Commission, Housing Authority, and the Open Space Committee, as well as three at-large members appointed by the Board of Selectmen from citizen applications. Current members include:

- **Bob Rosenberg** (Planning Board)
- **Todd Helwig** (Conservation Commission)
- **Tom Sartori**, Vice Chairman (Parks & Recreation Commission)
- **Don Haitsma** (Historical Commission)
- **Jane Fletcher** (Housing Authority)
- **John Campbell**, Chairman (Open Space Committee)
- **Joan Clowes** (At-Large Member, 3-Year Term expiring April 30, 2010)
- **Andy Clark** (At-Large Member, 3-Year Term expiring April 30, 2011)
- **Chris Kellogg** (At-Large Member, 3-Year Term expiring April 30, 2009)

The Committee has established a website, available through the Town's website or directly at [www.town.northborough.ma.us/cpc/CPC/index.htm](http://www.town.northborough.ma.us/cpc/CPC/index.htm). The Committee typically meets at the Town Hall, with meeting times as shown on the website. All meetings are open to the public.

### Accomplishments in 2008

The Committee conducted two public hearings to consider applications for CPA funding and met afterward to determine its recommendations to bring forward to Town Meeting. The Town voted to approve the following appropriations:

- **\$3,000** for re-organization of the Northborough Affordable Housing Corporation
- **\$197,000** from FY08 CPA funds + **\$103,000** from Affordable Housing Reserve Fund to the Northborough Affordable Housing Corporation for acquisition of affordable housing units
- **\$2,000** to the Historical Commission for signage to identify the Meeting House Historic District near Church, Whitney, and Pleasant Streets
- **\$35,000** to the Town Clerk for Phase 1 of a three phase project to preserve Town Records
- **\$20,000** for renovations to the Historical Society Bldg for creation of a handicap access ramp and handicap access bathroom
- **\$70,000** to CPA Historic Reserve Fund
- **\$225,000** to CPA Open Space Reserve Fund

- **\$5,000** to Northborough Trails Committee for trail projects and equipment purchases
- **\$21,450** to the Fire Department for Trails Fire & Rescue Vehicle for trails preservation
- **\$20,000** to the CPC for projected administration costs, as allowed under provisions of the CPA

The irrigation of the Melican School fields, which was funded in part by the CPA, was completed in 2008, allowing enhanced use of the fields by the Town's youth sports and recreation programs. In addition, the Trails Committee used CPA funds in 2008 to add new trails and improvements to the growing network of trails in Town.

The CPA expenditures to be voted on at the 2009 Annual Town Meeting for FY2010 are based on anticipated funds from both the CPA surcharge revenues and the State match of those funds. The revenues anticipated for FY2010 are \$370,000 from the surcharge and a 35% estimated match from the State of \$129,500 totaling \$499,500.

The Committee set a deadline of December 1, 2008 for receipt of applications for FY2010 CPA funds. Ten (10) project proposals were received.

### Continuing Initiatives

In 2009, the Committee will hold hearings for review of proposals on January 15th and January 29th. The Committee will also continue to update citizens on its work through information on the website and other local media.

If you are interested in learning more about the Community Preservation Committee or the CPA, please contact Kathy Joubert, Town Planner at [kjoubert@town.northborough.ma.us](mailto:kjoubert@town.northborough.ma.us) or 508-393-5019.

**Respectfully submitted,  
John Campbell, Chairman  
Community Preservation Committee**

## Northborough Historical Commission

**T**he Northborough Historical Commission is a seven-member commission appointed by the Board of Selectmen. Its mission is to identify, eval-

uate, and preserve the historical heritage of the Town of Northborough. Working with the Massachusetts Historical Commission, the Northborough Historical Society, local property owners and other interested residents, the Commission is currently documenting the town's historical properties and sites.

A town-wide inventory of historical structures and sites 100 years old and older, funded through CPC awards, is nearing completion. The information gathered on the history, architecture, events, and individuals associated with these assets will be made available to all, and will form the basis of further historical preservation planning. With the completion of the historic inventory, Northborough properties can now be recommended for listing in the National Register of Historic Places. This designation recognizes the significance of a property to the community, state, or to the nation, while placing no restrictions on the rights of the property owner.

With funding from the CPC, the Historical Commission also installed signs marking the Meeting House Commons Local Historic District.

The Commission welcomes inquiries, and invites members of the community to visit its website: [www.town.northborough.ma.us/NHC/index.htm](http://www.town.northborough.ma.us/NHC/index.htm). The Historical Commission meets on the third Wednesday of each month at 7:00 pm in Conference Room C in the Town Hall.

**Respectfully submitted,  
Arlene Marshall, Chair**

## Northborough Trails Committee

**T**he Northborough Trails Committee's (NTC) formal name is the Trails Subcommittee of the Northborough Open Space Committee. Arthur Cole founded the Trails Committee in February of 2001 under the auspices of the Open Space Committee. The Trails Committee's mission is to develop and maintain a viable recreational trail system in Northborough on public and private property by utilizing volunteers from the community. During the 2008 calendar year we had a busy year with our administration, new trail development and construction, and

stewardship of existing trails. Some highlights of our years activities are described below. The NTC encourages everyone to enjoy the Town's natural resources and to participate in NTC activities. Check out the NTC website for other information about the Northborough trails network at [www.town.northborough.ma.us/ntrails/index.htm](http://www.town.northborough.ma.us/ntrails/index.htm)

### Mt. Pisgah

The Northborough Trails Committee has agreements with the Northborough Conservation Commission, MassWildlife, and private property owners in the Mt. Pisgah region to perform the services of volunteer trail stewards for the recreational trails on those lands. The Mt. Pisgah area has had an increase in recreational users over the last few years due to word of mouth and news publications about this seemingly remote and beautiful land that makes up the Mt. Pisgah corridor. Due to the increased use of the Mt. Pisgah conservation land, the NTC will continue to monitor the trails for needed maintenance and improvements, but feel free to contact me about any concerns or suggestions. The Mt. Pisgah area received extensive tree damage due to the December 2008 ice storm, so on December 26, 2008 NTC volunteers spent the day cutting and clearing trees and limbs from the trail network, although due to snow cover we'll have to finish some of the cleanup in the spring because of some limbs being buried in the snow.

The Mt. Pisgah North View is located in Berlin on private property and over the last several years the view to Boston has become overgrown with trees. In December 2007 the NTC was granted permission by the private property owner to cut trees in order to restore the view. Most of the cutting was done by spring 2008, but now it appears some trees need to be cut back again, so we'll plan to do it by spring 2009. The Mt. Pisgah South View is in Northborough, and also on private property. The South View has also become overgrown with trees during the last several years and we are attempting to gain permission from the property owner to restore that view too.

The Town of Berlin has a Trailhead to Mt. Pisgah on Linden Street (via the Devine Trail) and during August 2007

the Town of Berlin created an official trail head parking lot at the Devine Trail. The NTC is grateful for this new trail-head parking lot because the Smith Road access has been handling most of the visitor traffic and we're hopeful this new parking area will help disperse visitor traffic. See the NTC website Mt. Pisgah map for the Linden St. trailhead parking location and trails leading to Mt. Pisgah from Berlin.

### **The New Coyote Trail**

In December 2007 the NTC obtained our permit from the MA Department of Conservation and Recreation (DCR) and approval from the Northborough Conservation Commission to complete the Coyote Trail extension from the south side of the Assabet River in the Yellick Conservation Area to Boundary Street. In January 2008 Eagle Scout candidate Ethan Langer from Troop 101 Northborough took advantage of a week of warm days to complete the first .3 mile section of the Coyote Trail extension from the existing Coyote Trail at the Assabet River to an area behind Goodnow Street in the Birchwood neighborhood. Ethan constructed and installed 112 feet of boardwalk on this section of trail, with funding for the boardwalks provided by the A.M.C. Worcester Chapter. Ethan constructed this portion of the trail as his B.S.A. Eagle Scout Project under the auspices of the NTC. Ethan completed his B.S.A. Eagle Scout Project requirements and he attained the rank of Eagle Scout in the spring of 2008. Congratulations to Ethan!

In April 2008 NTC Volunteers completed a 1.2 mile section of the new Coyote Trail from Rt. 20 near the Jehovah Witness Church to a parking lot on Boundary Street, including a steel girder bridge across the Stirrup Brook. The Northborough Department of Public Works assisted us in creating a trailhead parking lot at Boundary Street and transporting bridge and boardwalk materials to the Rt. 20 trailhead. The Stirrup Brook bridge on this section of the trail was built through a donation by Heritage Welding for the steel girders, Delgreco Supply Company for the masonry materials, and with Town of Northborough Community Preservation Act funding

for the deck materials. The D.P.W. also resurfaced the Yellick Conservation Area parking lot at Hudson Street, which had become difficult to drive on due to ruts and mud. Also, the NTC sincerely appreciates the support of the D.P.W. in maintaining the trailhead parking areas, including plowing in the winter months. In November 2008 the NTC placed two picnic tables at scenic locations overlooking the Assabet River about .3 and .5 miles from the Boundary Street parking lot. Thank you to Scott Karpuk for coordinating the purchase and installation of the picnic tables, which were purchased with C.P.A. funding.

On October 04, 2008 Troop 101 Eagle Scout candidate Daniel Rowe completed construction of the middle .8 mile section of the new Coyote Trail from where Ethan Langer ended, to the new bridge crossing the Stirrup Brook behind the Jehovah's Witnesses Church, as well as a spur trail out to Little Pond Road. There is no off street parking for the trail from Little Pond Road to the Coyote Trail, so please use one of the parking areas at Yellick, Rt. 20, or Boundary Street for trailhead parking. Daniel constructed this portion of the trail as his B.S.A. Eagle Scout Project under the auspices of the NTC. The completion of Daniel's section of the new Coyote Trail linked the NTC's 1.2 mile section to Ethan Langer's section, and finished this beautiful new trail that follows the Stirrup Brook and Assabet River around the SuAsCo watershed land for over 2.5 miles. For more information on the SuAsCo project checkout this link – [www.mass.gov/envir/water/watersheds/suasco.html](http://www.mass.gov/envir/water/watersheds/suasco.html)

### **New Trail at Algonquin Regional High School**

On August 11, 2008 the Northborough Trails Committee received the final approval needed to begin construction of a new trail located on the property of the Algonquin Regional High School, and on November 29, 2008 the trail was completed. *(Currently this new trail does not have a name, but the NTC's application for a name is pending with the A.R.H.S. naming committee.)* The new trail starts at the closed Rt. 20 Rest Area on the south side of the road and located on the opposite side of the road from the Jehovah's Wit-

ness Church located at 419 Main Street. The trail follows along the edge of the A.R.H.S. property near the Stirrup Brook and travels approximately 1.7 miles to Bartlett Street, with a .1 mile cutoff trail to the upper parking lot at the A.R.H.S.. At the bottom of the cutoff to the upper parking lot the trail travels south onto private property and then out to Bartlett Street. The NTC received permission from the two private property owners between the A.R.H.S. property and Bartlett Street for the new trail, and we installed a 40 foot bridge across the Stirrup Brook on the Waters' property.

On October 19, 2008 B.S.A. Troop 101 Northborough Eagle Scout candidate Steven Coughlin completed construction of the first .7 mile section of the new trail from the Rt. 20 Rest Area to a middle point at the A.R.H.S. sewer easement located to the rear of the athletic fields. Steven also built two 12' sections of boardwalk which were installed across two small brooks near the beginning of the trail. Steven constructed this portion of the trail as his B.S.A. Eagle Scout Project under the auspices of the NTC. The north side trailhead is located in the closed rest area on the south side of Rt. 20, (on the opposite side of Rt. 20 from the new Coyote Trail and the Jehovah's Witness Church) with parking on the east side of the closed rest area in front of the jersey barriers.

On November 02, 2008 B.S.A. Troop 1 Northborough Eagle Scout candidate Jake Vancour completed the second .7 mile section of the trail beginning at the sewer easement where Steven ended and continuing on to the upper parking lot of the A.R.H.S., with a short leg toward Bartlett Street to the Waters' private property line. Jake also built three 12' sections of boardwalk which were installed across two small brooks. Jake's portion of the trail was his B.S.A. Eagle Scout Project and done under the auspices of the NTC.

On November 29, 2008 NTC volunteers completed the trail from the A.R.H.S. property line to Bartlett Street, which included installing one 12' section of boardwalk and a 40' bridge across the Stirrup Brook. I would like to thank the Department of Public Works for deliver-

ing the bridge materials to the Bartlett Street trailhead, and a thank you to Rob Horne and Adam Bradley for working with me to haul all the bridge materials to the brook crossing location and then constructing the bridge. C.P.A. funding was used for purchasing the materials for the bridge. The Bartlett Street trailhead is located about 400' east of Lyman Street, look for a post painted yellow. Posts are also located at the Rt. 20 trailhead and on either side of the open grass sewer easement located at the middle of the trail to the rear of the athletic fields. There are also 4 cutover trails connecting this new trail with the existing A.R.H.S. Cross Country Trail, so be careful to follow the new trail blazes which are yellow painted rectangles on the trees. Also, a special thanks to Bob Mihalek and Rob Horne for all their chainsaw work to construct the Coyote and ARHS trails.

### **Beaver Loop**

In October 2008 NTC Volunteers completed a .3 mile trail named Beaver Loop, which is located on DCR land off of the Cold Harbor Trail between West Street and Church Street. The trail starts just after crossing the pontoon bridge from the West Street side, and it ends near the bridge crossing the brook a short distance from Church Street.

### **Other News**

In October 2008 Arthur Cole, founder of the Northborough Trails Committee, resigned as an NTC official. When asked why he created the Committee Art said, "I felt as an adult that I would like other townspeople to enjoy the woods and fields that I did as a youngster riding my bike around town. But I was unable to really do anything about it until I retired." During the last seven years Art led volunteers developing an impressive network of recreational trails consisting of nearly 25 miles, which is now a wonderful recreational asset for the Town of Northborough. Because of a man's vision with boyhood memories, there are now opportunities for others to create their own memories because of Mr. Cole's work and passion for being surrounded by open space in Northborough. After Art told me that he was resigning from his official position with the committee, I

said, "Art, you're hooked. Your mind says leave, but your heart won't let you. See you on the trails." Art will no longer be an official on the NTC, but he will continue to volunteer working to maintain the Northborough trails network he created, as well as help plan and construct new trails. However, most of his energy will be enjoying the fruit of his work by walking the trails with family and friends. We should all thank Art for his vision and hard work over the last 7 years.

In July 2007 the NTC received Community Preservation Act funding in the amount of \$570.00 to expand the Edmund Woods Historic Interpretive Trail Guide by purchasing MP3 Players. During 2008 an audio guide was installed on the devices, which can be played as you walk the trail and arrive at each numbered interpretive post. The MP3 Players are currently available at the Northborough Library and may be borrowed by using a valid Library Card, or the audio information can be loaded onto your own MP3/iPod type device using a link located on the NTC Website. NTC Volunteers Forest Lyford and Josh Richardson completed the audio guide, with Forest narrating and Josh providing the necessary audio technical expertise. Josh has also been working on a redesign of the NTC website, which has a planned launch date of January 2009.

### **NTC Funding**

The NTC is a volunteer committee without a Town budget, but we need funding to purchase materials for trails development and maintenance, as well as for needed equipment to develop and maintain the trails and associated programs. In 2008 we received \$5,000.00 through the Community Preservation Act, and we would like to thank the Town residents for voting in favor of our request at the annual Town Meeting. The NTC has applied again this year to the Community Preservation Committee for funding to purchase supplies to develop new trails, and we hope the Town Residents will again support our request for funding.

The NTC meets the third Monday of each month at the Police Station and volunteers are always welcome. Don't forget to check out the NTC website and either

download the trail maps or stop by the Planning Department for a map packet. Enjoy your Town's natural resources and get outside and take a hike on one of the wonderful trails available.

**Respectfully submitted,  
Charles Bradley, NTC Chairman**

## **Cultural Council**

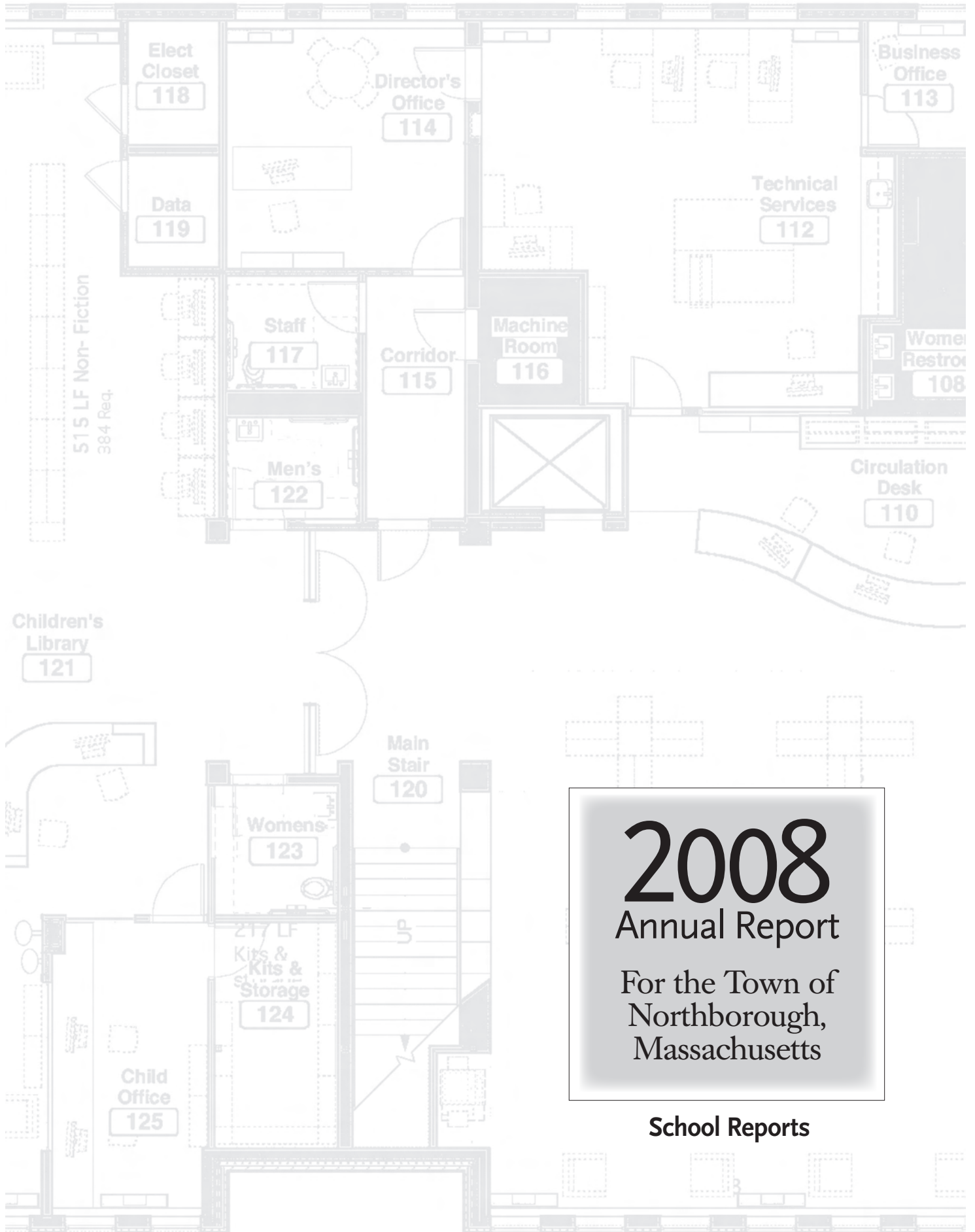
**I**n 2008, the Northborough Cultural Council wishes to thank Marjorie Hurwitz for her six years of service on the Council. With her retirement, the Council currently has openings for two additional members. If you have an interest in becoming a member, please contact the Selectmen's Office at Town Hall.

The Council awarded 17 grants in 2008 totaling over \$6000 in support of the arts, culture, humanities and education in Northborough. Some of our grant recipients included: St. Bernadette's School Enrichment Program, the Northborough Senior Center, the Community Affairs Committee, the Northborough Free Library, Audio Journal, Assabet Valley Mastersingers, Northborough Area Community Chorus, Worcester County Horticultural Society and several Applefest performances.

We hope you were able to enjoy the programs sponsored by the Northborough Cultural Council in 2008 and we invite you to attend our many programs funded in 2009.

**Respectfully submitted,  
Terry Crean, Chairman**





**2008**  
**Annual Report**  
 For the Town of  
 Northborough,  
 Massachusetts

**School Reports**

## Superintendent's Message

Charles E. Gobron, Ed.D.  
Superintendent of Schools

**W**e are very fortunate that the Town of Northborough continues to support high-quality schools, not only through financial resources, but also through a history of parental and community investment in the intellectual, academic, and social progress of all students. As Superintendent of Schools, I am very grateful for the cooperation of Northborough's five school committee members as well as other elected and appointed town officials who spend countless hours collaborating with the school administration to ensure we balance the needs of our preK-8 students with the fiscal constraints we are currently facing.

This year we have been involved in the concept of 21st Century Skills. It is crucial that our instruction prepare students for their future, not our past. While educators in the Northborough Public Schools have always valued the importance of basic skills, they realize instruction must also focus on the knowledge students will be expected to possess during the coming years. Critical thinking, creative problem solving, and leadership skills are essential. An emphasis on global awareness, technological expertise, media consciousness, and financial literacy starts at the earliest levels. Our mission statement calls for us to maximize student achievement, social responsibility, and lifelong learning in highly supportive classrooms. The emphasis on 21st Century Skills aligns perfectly with this mission statement.

Passion for educational excellence is another theme that has been evident in the Northborough Public Schools this year. The principals in our five schools, as well as the assistant principal and team leaders have shown enthusiasm and fervor as they tailor instruction to meet the needs of each individual student in a highly personalized way. The teachers and staff members in our schools are not only dedicated to the advancement of their students, but they also devote many hours to the examination of best practices in the educational field, to collaboration with parents as well as fellow educators, and to continued study in

order to perfect their craft.

I also like to use the word "passionate" to describe the extensive support our Northborough Public Schools receive from parents. Members of the Parent Teacher Organizations (PTOs) have dedicated many hours to helping our schools provide resources for students that enhance their education, broaden their cultural awareness, and equip their classrooms with materials that might otherwise be unavailable to them. This past June representatives from the five PTOs presented reports to the Northborough School Committee outlining their efforts for the year. All of us were totally impressed by the outstanding contributions made by the individual parent groups at each school, and we are indebted to and grateful for their exceptional work on behalf of the students in Northborough.

Passionate is also a term I use to describe Ewa Pytowska, our new Assistant Superintendent of Schools, and Jean Tower, our new Director of Technology. Both of these educators came to our district this past July, and each has already made important contributions to the students of Northborough. Ewa served as Assistant Superintendent in Central Falls, RI, for eleven years, and she has extensive experience as a teacher, consultant, coach, mentor, and project director in Massachusetts, Pennsylvania, and Rhode Island. Jean Tower also served eleven years in her previous position, that of Director of Technology and Accountability in Wayland, Massachusetts, where she was responsible for writing and managing grants and supervising several staff members.

One of the most pleasant accomplishments this past year has been the relocation of the entire Northborough-Southborough Central Office team to one school. We have added a fifth classroom to our space at Neary School in Southborough, and we find that our efficiency has improved now that all departments are located in the same building. Being housed in a school has been a particular bonus since the excitement and learning activities of the students remind us constantly of the true purpose of education, that of improving the academic and social growth of children.

## Lincoln Street School

Jean M. Fitzgerald, Principal

**T**he Lincoln Street School community embraces the core value of Respect: for each other, our school and ourselves. Our school provides an inviting, supportive, and safe environment where students learn and thrive. Students are provided with the tools for success that will help them become life-long learners. The goals of our School Improvement Plan are thoughtfully implemented with a strong focus on building positive relationships that foster a sense of community. Our Parent Teacher Organization (PTO) funds many enrichment programs for our students. We are fortunate to have their generous support.

The following sampling highlights the work at Lincoln Street School:

- The roof replacement work at Lincoln Street School was completed in early November. We are grateful to the support of the townspeople in funding this important repair work at the school.
- Our team of experienced teachers delivers a balanced curriculum that provides strong foundations for learning. They review and revise curriculum on an ongoing basis. Teachers continue to work on the development of common units and assessments that are aligned to our district benchmarks and state frameworks.
- Standards-based report cards are being rolled out this year in all Northborough Elementary Schools. Lincoln Street School teachers continue to work in collaboration with their colleagues from the other elementary schools in the important work of refining these report cards.
- Outreach efforts to local community organizations continue to be a priority with students, staff and parents. The children and parents of Lincoln Street School provide help to members of the Northborough community through a holiday gift drive in December as well as a food collection at Thanksgiving time. Through these efforts our students have come to understand what it means to be part of a community.

- *Responsive Classroom* practices go hand in hand with the character traits presented in our Kids' Character Club. Monthly assemblies showcase the character trait of the month. Our fifth grade student council helps to plan our all-school monthly assemblies. Our school continues to honor our military families through an annual Veteran's Day Assembly program.
- Each child's education is a partnership between staff, parents and students who work in close communication and collaboration. Information regarding school events is shared in classroom newsletters, School Council meetings, school newsletters and on the web.
- Lincoln Street School teachers continue to work on various district curriculum teams including the early childhood, English language arts, science and mathematics committees.

Lincoln Street School is an academically stimulating and caring place, where children feel safe to be themselves as they grow and learn. Lincoln Street School is truly a community of learners!

## Peaslee School

Scott R. Bazydlo, Principal

**T**he Marguerite E. Peaslee School community has seen its first change in leadership in nearly fifteen years. Naturally, this means 2008 has been a year of transition. Don Holm decided to retire after fourteen years as a dedicated principal who was committed to the success of every child. Students, staff, and parents loved him and his tremendous impact on this community will be felt for many years to come. I couldn't be more proud to join the team of talented educators and involved parents in the Peaslee district. It has been a pleasure working together to continue the tradition of excellence in providing outstanding educational opportunities for every child.

Always mindful of the meaningful goals in our School Improvement Plan, the Peaslee team has had a tremendously successful start to the school year. We have been hard at work focusing on goals related to parent and community relations, curriculum and instruction, professional development, and several

other important areas.

Literacy instruction has been a major initiative this fall. Many teachers attended training and have begun using a new assessment tool that allows them to ensure each child is being taught at his/her individual reading level. Additionally, we have started to build a library of leveled books to support reading instruction in the classroom. We have been pleased with the results of this effort and are excited to continue to build on our momentum.

Students and staff were welcomed back to school by a gorgeous new courtyard thanks to the generous financial donations and many hours of hard labor by our parent community. This beautiful new space was utilized regularly throughout the fall and has quickly become a focal point for our school. This is just one example of the many ways our committed parents and PTO go above and beyond in support of our students and academic program. We are thankful for their ongoing support.

Several senior citizens joined us for a luncheon in November. Our cafeteria team impressed each visitor as they always do. Students performed, made decorations, and participated as servers. We all had a great time! Many of our guests entertained us with stories of what it was like when they were in school. This type of event really highlights the connection Peaslee has with the community. We look forward to many more opportunities to reach out and make a difference for others.

The collaborative spirit with which all members of the Peaslee team attack challenges and create cutting-edge programs for students is a reflection on our belief that every child is an innovative learner and will rise to meet rigorous expectations when given appropriate levels of academic and emotional support. The Peaslee School community truly embodies our motto, "Aspire To Go Higher." We are looking forward to 2009 and the exciting possibilities ahead of us!

## Proctor School

Margaret E. Donohoe, Principal

**O**ur Proctor School community is comprised of students enrolled in kindergarten through grade 5. Our

youngest students' families have the option of enrolling in full-day or half-day kindergarten. The children attending the full-day program reside in our Proctor School district; while those attending the half-day program hail from all four of Northborough's elementary school districts. Each year incoming kindergartners are encouraged to participate in a variety of transitional programs that include springtime preschool story sessions and enrichment programs, summer play date options, and an end of August start of school Kindergarten Social. These opportunities afford families the chance to make friends and develop a strong connection with our school.

All of our students are encouraged to reach their full potential through differentiated instruction as our staff commits to providing lessons that are designed to engage and motivate our students in various subject areas. Through the district's professional development program our staff has been trained in Standards-Based Education, Category 1 Training for English Language Learners, and Responsive Classroom techniques. This year the town's elementary schools are embarking on a new standards-based report card that is aligned with the Massachusetts Frameworks and the district's curriculum initiatives. The report card changes are in the English Language Arts areas; the other curriculum areas will follow in the years to come.

Our Proctor School Council, staff members, parents, and students are keenly aware of the fiscal constraints that have impacted our community and the nation. We have strived to seek grant funding to draw in additional resources. A grant from Hannaford's is supporting our fundraising efforts to build a new playground. The Northborough Garden Club sponsored a sunflower-planting project for incoming kindergartners and bulb planting for all of our new students and staff members. The Corridor Nine Chamber of Commerce funded three grants for our school:

- "Going Green at Proctor and Beyond!" – inspired by Rebecka Miller, one of our fifth grade students, to educate people about the benefits of composting and heightening the awareness of global environmental issues

- **“Sign Us Up!”** – designed to develop children’s skills in learning sign language
- **“Proctor Students ‘Shine’ Through: A Stained Glass Composition”** – developed by Proctor parents in coordination with our Art Teacher to create a permanent display for the Proctor Library that will be created by the fifth graders in the Class of 2009

In addition to our high expectations for academic achievement, our entire school actively participates in an array of educational opportunities and initiatives that are enhanced by wonderful enrichment programs sponsored by the Proctor PTO. Our entire school body participates in monthly attribute assemblies that focus on respect, kindness, problem solving, and reaching out beyond ourselves. Outreach plans are continuing as we partner with an elementary school in New Orleans that is rebuilding after the devastation of Hurricane Katrina. We also support collection drives for the Northborough Food Pantry, Toys for Tots, Children’s Hospital, and a letter writing campaign for the military serving overseas. We welcome community involvement, especially senior citizens. Please call if you are interested in participating in Board Game Buddies, a monthly program that brings our fifth graders together with seniors to have fun playing games and developing friendships. We welcome you to become an active member of our school community!

## Zeh School

Susan A. Whitten, Principal

**A “Decade of Learning”** has characterized the work completed at the Marion E. Zeh Elementary School this calendar year. Whether administration, faculty and staff, students, parents, or community members, we have acknowledged this milestone and have celebrated our growth and development in tremendous ways. Most significantly, our School Council (in collaboration with our parent community, staff, and students) redefined our Mission Statement to more accurately represent the school we have become. **The Marion E. Zeh Elementary School – inspiring a love of learning and foster-**

**ing community spirit.** Our classrooms collected a range of memorabilia as part of our celebration in the form of a Time Capsule, which will be opened in June of 2013. This will allow the Kindergarten students of this past year to take a peek at those items we felt were most important in June of 2008!

Our PTO supported our celebration through our KidzFest theme, inviting the community to a “birthday party” in May. The various activities at our KidzFest mirrored those of a typical birthday party where we all recognized this significant milestone. As with all other PTO events, the goal was to bring our community together while supporting our school. Other events this past year included a raucous Math Bingo Night in the depths of winter, our annual Read Aloud Night in the fall, and our annual Pancake Breakfast just before our Thanksgiving break. The Zeh School parent community is an integral part of our school, supporting our work on a daily basis.

Students at our school continue to demonstrate strong academic and social skills. They work hard each day, under the guidance of our staff. Further, they actively contribute to the education of each other through various forums. Most notably, our students work with their teachers to develop and present our monthly All-School Meetings. Our students have taught their schoolmates about how to be a good audience, the importance of celebrating diversity, sportsmanship, being respectful and staying safe, and thankfulness. These monthly themes contribute to the strong sense of community in our school. Through the assistance of parent advisors, our students also give back to their community in real and meaningful ways through our “Small Hands, Big Hearts” community service projects. This calendar year saw us singing at Beaumont, collecting pennies for the Leukemia and Lymphoma Society, supporting the Northborough Food Pantry through the Feinsein Challenge, and serving and entertaining Northborough’s Senior Citizens at our annual May Luncheon. Our school population has been greatly enhanced this year through our 2008-2009 Kindergarten class, which numbers 65 and is enrolled in three full-day Kindergarten classes! These students

have been well supported by our current fifth grade students through our K-5 buddies. Their transition into elementary school has been a positive experience.

The faculty and staff at the Marion E. Zeh Elementary School similarly support the students and each other in our community. Our endeavors to extend and refine our instructional practices focused on Science, Technology and Engineering, and curriculum mapping this year. These are long-term projects given the need to revise our existing Kindergarten through Grade Five Science program by developing new units for each grade level for the 2008-2009 school year. A review of the results from the 2007 MCAS aided in the enhancement of instructional practices. We have also added to our practices those strategies contained in Response to Intervention, motivational practices contained in our Courage to Teach Professional Development Program, and enhancements in using technology in the classroom. Through training on Microsoft Office 2007 and PowerPoint 2007, our skills in this area are current. Additional training in the use of Co-Writer and Write Outloud software has aided our students with identified needs. We are actively using document cameras to provide visual presentations while teaching, as well as our new laptop cart which brings learning through webquests to the classroom. Our guide along the way has been the Massachusetts Technology Literacy Standards and Expectations. The Zeh School website is an exciting place to visit, given the changes made to its content this past year. Some of our teachers have explored the use of classroom blogs, which extends the classroom learning into the home.

Our calendar year culminated with the awarding of the Massachusetts’ Milken Family Foundation award to Mr. Chris Louis Sardella – a fifth grade teacher in our school. Mr. Sardella had been a finalist for the Massachusetts Teacher of the Year and was surprised by this award at an All-School Meeting on October 28th. Along with his \$25,000 award, Mr. Sardella will travel to Los Angeles in April of 2009 to participate in an Educational Conference and black-tie award ceremony sponsored by the Milken Family Foundation.

During 2009, our school will continue to enhance its programs through work with the faculty and staff, students, and parents. We are focused on Health and Wellness practices to assure that all community members are informed of lifelong wellness practices. Further, we are looking to increase our “greenness” by looking at our use of energy, our practices in our cafeteria, and strategies which can decrease our carbon footprint. We know that these will be positive contributions to the town of Northborough.

## Melican Middle School

M. Patricia Montimurro, Principal

**T**he 620 middle schoolers who call Melican Middle School home continue to thrive as they spend these three important years with us. Our sixth graders soon learn that the large, three-story building is filled with caring educators who will ease them into a schedule of different classes, different teachers, and increasing demands on their time and effort. Our seventh graders adjust nicely to their place “in the middle of the middle” and take on more academic courses with their selection of a foreign language. Eighth graders begin to realize that their time as middle schoolers is waning, especially when they make the traditional fall visits to both Algonquin Regional High School and Assabet Valley Regional Technical High School. We are busy every day with active learning that addresses the Massachusetts Curriculum Framework standards in all subject areas. Our students are well prepared for both the March and May MCAS experiences, and we understand how seriously they approach these important assessments that will culminate in the high school high-stakes testing.

Our school vision and belief statements guide our work. Professional development plans centered on the theme of a “road trip” we’re taking this year, with strengthening our Professional Learning Community (PLC) as the main highway. The idea of a strong PLC means that our efforts are characterized by shared purpose, collaborative activity, continuous improvement and collective responsibility. Side trips include initiatives related to collegial pairing and classroom

observations, with work on technology integration, curriculum mapping and differentiated instructional practices.

Our School Improvement Plan contains four main goals, which continue to align with the *Northborough and Southborough K-12 Strategic Plan: Vision 2010*:

- Curriculum and Instruction
- Technology
- Respectful Community of Learners
- Student Achievement

These goals offer the broad framework for all of our work, and we continue to examine our growth in each, looking for authentic feedback to guide our planning.

Another important collaboration with Pamela Seigel of Courage & Renewal Northeast in Wellesley, and The Center For Mindfulness, University of Massachusetts Medical School in Worcester, resulted in a program offered to support our professional growth and increase our awareness of our potential to make a difference with every child. This program is the outgrowth of administrative work done with the Courage To Teach program, founded by Parker Palmer. This ending quote from Mr. Palmer nicely summarizes our commitment to our Northborough middle school students:

“Good teachers possess a capacity for connectedness. They are able to weave a complex web of connections among themselves, their subjects, and their students so that students can learn to weave a world for themselves...The connections made by good teachers are held not in their intellects, but in their hearts in the ancient sense, as the place where intellect, emotion and will converge.”

## Student Support Services

Barbara E. Goodman, Director

### The Student Support Services

Department is entrusted with the responsibility of ensuring that our district’s mission is fully implemented. Maximizing academic achievement, social responsibility and lifelong learning is a mission rooted in the core belief that all children can learn, belong in, and contribute to our school communities. Students who are challenged by disabilities, learning differences or life events beyond their

control, often require specialized supports to make effective progress. The Student Support Services Department partners with classroom teachers, specialists and principals to ensure that all children receive appropriate and meaningful educational programs within our neighborhood schools.

Northborough students continue to benefit from comprehensive, building-based support teams in each building, pre-kindergarten through grade eight. These teams include special education teachers, reading specialists, school psychologists, guidance counselors, speech and language therapists, behavior specialists, occupational and physical therapists, English language educators, nurses and instructional aides. The districts’ Nurse Leader and Autism Specialist are additional resources for the teams, as well.

Members of these teams, along with classroom teachers and building principals meet on a weekly basis to identify children who may need supportive interventions to help them access curriculum. Short or long-term plans are developed and reviewed regularly to ensure that every student makes effective progress. At times, a team may recommend that special education supports be pursued.

During this academic year, many of our principals have worked with members of their teams to examine data driven decisions as they relate to student learning. The outcome for this ongoing process is resulting in improved classroom interventions and new opportunities for students to experience success.

The district’s visionary approach to student learning ensures that each school meets state and federal legislative requirements. Individuals with Disabilities Education Act (IDEA) and No Child Left Behind (NCLB) both mandate that our schools demonstrate accountability for student performance. Student progress is continuously assessed on an individual as well as district level to ensure that all children meet appropriate standards.

The Northborough district, like many other districts in the commonwealth, continues to experience increases in the numbers of children with autism, fragile medical conditions, mental health issues and complex learning challenges. A continuum of programs for our most

complex, challenged learners has been developed in collaboration with the Southborough district. All of these programs provide successful options for educating children in the least restrictive setting, the public school.

Northborough's students are successfully supported because of the commitment from their classroom teachers, student support services teachers, specialists and administrators. We are pleased that all of our children are able to enjoy the opportunity of being educated with their neighborhood peers and that all students have opportunities to learn and grow from each other.

## Curriculum, Instruction, and Professional Development

Ewa Pytowska,  
Assistant Superintendent of Schools

### Professional Development: Many Opportunities, One Goal

**D**uring 2008, the Professional Development Committee, comprised of twenty-five educators, continued to support teachers and administrators in their professional growth and in their commitment to improve their craft.

Co-chaired by Ewa Pytowska, Assistant Superintendent of Schools and Dennis Wrenn, chair of the Fine and Performing Arts department at Algonquin Regional High School, the committee organized and facilitated a variety of learning opportunities throughout the district.

In the course of a school year, four professional development days are scheduled, two of which are school-based and two district-based. In the 2008-2009 school year, district days have been scheduled in December and January.

Ideas for the workshops, which took place on the two district professional development days, were proposed to the committee by curriculum facilitators, administrators, mentor teachers and individual educators interested in specific topics. The program, comprised of more than forty sessions, was organized around the themes of:

- Content offerings
- Teaching and learning
- Technology

- Professional partnerships (site-based projects).

Of the forty-three workshops offered, five were presented by external consultants, three were collaborative ventures between teachers, administrators, support staff and consultants, and the remaining thirty-five workshops were designed and delivered by district staff.

The overall emphasis of all workshops was on ideas, skills and strategies that strengthen student learning. Presenters were asked to construct programs in ten-hour blocks so that educators could earn professional development points in units of ten, and easily apply the points towards state recertification requirements. Well over six hundred teachers, support staff, instructional aides and administrators participated in the training. In addition, music and physical education teachers from a number of other school districts participated in the physical education and music workshops. Thirty-five teachers from two private schools, Alhuda and Al-Hamra Academies, took part in at least fifteen different workshops throughout the district.

In addition to the two district professional days, two additional full days are dedicated to school-based training. School-based professional development is site-specific and grounded in each school's improvement plan. Some of this year's site-based topics included guided reading, the "Open Circle" program, classroom behavior expectations and community building, working with our most challenged students, and "A Mind at a Time" program based on the work of Mel Levine, a famous pediatrician and author. At least one school dedicated the days to deepening the practices of a Professional Learning Community. At the high school, professional development on site-based days was designed and implemented by specific departments. The work ranged from assessment of course scope and sequence, to design of new courses by individual teachers, to review of MCAS scores and design of common assessments that move teaching and learning beyond MCAS goals.

In addition to the four designated professional days, various courses are offered throughout the year. "Instruction for All," a course required of all beginning teach-

ers, is again being offered to over forty educators from throughout the district. The course began before schools opened, and continues during the district professional development days as well as during regular school days when substitute coverage is paid from a grant. Participating teachers offer uniformly positive feedback about the value of this course, which emphasizes standards-based education and effective practice grounded in current research.

Individual teachers have also chosen to participate in three other courses: "Teaching Smart," "Reflective Practice for Beginning Teachers," and "Reflective Practice for Veteran Teachers." These courses are offered in collaboration with neighboring school districts.

Over thirty elementary level teachers, tutors and instructional aides attended a two-part introduction to "Project Read" in the fall of 2008. Project Read is an approach to phonics and spelling instruction used in the elementary schools in both Northborough and Southborough. Teachers and instructional aides not familiar with the program found the two days very helpful.

The district graduate courses and seminars, combined with the choices available on designated professional days, support teachers' efforts to obtain or maintain the status of licensed professionals in accordance with the district's Professional Development Plan. Feedback from the teachers and staff is collected by the Professional Development Committee. The overall result the committee aims for is that of improved student learning.

### Curriculum and Instruction: A Focus on Teaching and Learning

District curriculum teams are chaired by teachers and administrators who are committed to improving teaching and learning. Participation in the committees is voluntary and is considered to be a form of professional development, which helps educators stay current in their fields. The teams focus on bringing best practices into various disciplines and directly into the classrooms.

One indicator of teams' effectiveness is evident in MCAS scores:

- English Language Arts scores in 10th grade have increased from 26% in the advanced category to 54% this year. Multiple choice questions were almost perfect. Points were lost consistently in the area of topic development and in questions that called for open response. Combined proficient and advanced scores were 93%.
- Mathematics scores in 10th grade in the advanced category were 69% this year. Combined proficient and advanced scores were 89%.
- The science and technology scores in 10th grade in the advanced category were 35% this year. Combined proficient and advanced scores were 86%.

The teams assist district administration in developing curricula and strengthening vertical articulation across the grades. Most teams work on developing district assessments and procedures that center around commonly administered assessment tasks and prompts. The teams also monitor alignment of district benchmarks with the state curriculum frameworks and review results of MCAS testing across the grades. Currently, the theme of developing standards-based report cards is common among the elementary level committees and subcommittees.

Whenever possible, teams are co-chaired by teachers from the two districts or by a teacher and an administrator. Some teams routinely subdivide by grade spans (typically, K-5 and 6-12). In cases where the programs differ significantly between the two communities, as is the case of elementary mathematics, the district Math Team tends to divide into three smaller groups: secondary math (grades 6-12), Northborough elementary and Southborough elementary.

A few teams are not content specific and focus on the needs of a particular population, for example “The Early Childhood Study Team,” and the “English Language Learners (ELL) Team.” The Superintendent’s Curriculum Review Committee is unique in that it includes community and school committee members, as well as teachers and administrators. This committee invites presentations from the curriculum teams (as well as from schools) on topics relevant to long-range district curriculum planning.

**The English Language Arts Curriculum Team** is co-chaired by Valerie Burdette, an English teacher at Algonquin Regional High School and Jana Gardella, a reading specialist at Zeh Elementary School in Northborough.

- At the elementary level, the team focused on creating common prompts and rubrics in writing in grades K-5.
- The team finalized district-wide English Language Arts Benchmarks in Reading, Writing and Handwriting, which are aligned with the Massachusetts frameworks. Based on these, descriptors for the standards-based report cards at all grade levels were finalized, and an academic key reflecting proficiency was proposed instead of the previous indicators.
- The team also worked on preventing duplication of genre and titles between grade levels.
- By facilitating communication between teachers, sharing samples of student work and organizing site visits, the secondary team worked to tangibly improve transition between middle school and high school.
- This group focused on aligning curriculum with novels and short stories, thus eliminating overlap of titles and updating book lists, and on aligning English language conventions with the curriculum taught in the middle schools and the high school.
- By bringing together teachers from grades 5 and 6, the secondary team supported transition from elementary to middle school specifically in the area of language arts.

**Three Mathematics Teams** are co-chaired at the elementary level by Jean Fitzgerald, principal of Lincoln Street School in Northborough and James Randell, principal of Woodward School in Southborough. The two chairs meet separately with two groups of teachers but consult with each other regarding the scope of committee work. At the secondary level, the team is chaired by Tom Griffin, leader of the Math Team at Trottier Middle School in Southborough.

- Both elementary teams examined MCAS data at the third, fourth, and fifth grade levels, and assessed current

resources and practices in mathematics in terms of performance outcomes.

- The Southborough group reviewed available curriculum guides, and scope and sequence documents. They created a common curriculum map format to be used at all grade levels, and began first draft of the maps.
- The group piloted implementation of specific units such as calendar math, as well as ongoing teaching of problem solving and computation skills.
- The Northborough group is more focused on common assessment tasks and rubrics. The group is working to devise descriptors for the mathematics portion of the standards-based report card.
- The secondary team examines vertical alignment of the 8th and 9th grade level programs of study. Considerations for placing middle school students in ninth grade high school courses is based on review of student progress throughout the year as well as the end-of-year outcomes.
- The group modified the sequence of Algebra I, Algebra II and Geometry for some students.

**The Science, Technology, and Engineering Curriculum Team** is co-chaired by Kristen MacDonald from Proctor School and Don Padgett from Melican Middle School, both in Northborough.

- The Science Team worked on clarifying the alignment between state frameworks and district benchmarks. Standards were clearly assigned to each grade. Group members have worked on identifying and addressing gaps, and reviewing data for two years to complete the final curriculum draft.
- The group also started the work of creating a materials and resource inventory database.
- Group members are working on common assessments based on standards. Another goal is to create descriptors for the standards-based report cards.
- The science sequence at the high school was changed. Biology has been moved to the 9th grade and chemistry has been moved to 10th grade. This supports student preparation for a high stakes biology MCAS in June of the 9th grade.

- The secondary science and technology/engineering group facilitated sharing of curriculum maps between the two middle schools and high school. Subgroups worked to address shared standards at all levels.

**The K-12 Social Studies Committee** is co-chaired by Nate Uttaro, a social studies teacher at Algonquin and Ariella Greenspan, a third grade teacher from Peaslee School in Northborough.

- In anticipation of the MCAS testing in social studies in grades 5, 7 and 10, the team is working on curriculum re-alignment in grades 6-12 to address the changes in the Massachusetts frameworks. The 10th grade test is scheduled to become high stakes in addition to the mathematics, language arts and science tests that comprise the high school graduation requirements.
- Exchange of ideas on MCAS strategies led to the creation of a “Strategies” document for teachers, designed to improve sharing of ideas across grades.
- An MCAS review booklet with ideas for grade 7 and up has been created to help teachers consider how their colleagues approach test preparation.
- The group facilitated meetings of 8th and 9th grade teachers to discuss teacher expectations and ways of easing the transition between the grades.
- Some of the committee members have participated fully in the “Windows into America’s Past,” a three-year program involving Assabet Valley Collaborative with the help of The National Council for History Education, the University of Massachusetts, the National Archives, Tsongas Industrial History Center, Primary Source, and local historical societies and historians. A variety of workshops and courses sponsored by the grant are designed to assist teachers in guiding students to appreciate history and to understand the local, state and national responsibilities of all U.S. citizens.

**The Arts Curriculum Study Team** is co-chaired by Rebecca Makara and Sheryl Stonebraker, both music teachers in Northborough.

- The team reviewed the preK-12 curriculum document reflective of art, music,

theater, and dance programs available to students in the district.

- The team is in the process of streamlining the on-line Arts Curriculum Guide to facilitate easier access and understanding.
- The group is also finalizing the arts and music descriptors for the standards-based report cards.

**The Health and Wellness Team** is chaired by Laurie Pardee, the district’s Nurse Leader.

- The team meets four times a year to assess implementation of the wellness policies that were adopted by the Northborough School Committee, the Southborough School Committee, and the Northborough-Southborough Regional School Committee.
- A district-wide subcommittee developed a district-wide puberty education curriculum, and a post assessment tool.
- The team develops and aligns district health curriculum with the Massachusetts frameworks.

**The Early Childhood Study Team** is co-chaired by two kindergarten teachers, Kathleen Behrens from Proctor School in Northborough and Nancy Bauman from Finn School in Southborough.

- The team meets to examine the instructional approaches and program of studies in preschool, kindergarten, and first grade.
- Although the kindergarten and preschool curricula are now aligned with state standards, teachers working at each grade level do not work from a common text or a common core program. The team works to have well structured, on-going opportunities among kindergarten and preschool teachers to share best practices, resources and assessments.
- The team supports the important work involved in the National Association for the Education of Young Children (NAEYC) accreditation efforts.
- The early childhood educators assist administrators in obtaining state sponsored grants that allow the district to hire instructional aides in each full-day kindergarten class.

## **The English Language Learners (ELL)**

**Team** is chaired by Rhoda Webb, the district’s lead teacher for English Language Learners.

- The team assesses instructional needs of the growing population of students with limited English proficiency.
- It supports training in the four categories of ELL professional development developed by the Massachusetts Department of Elementary and Secondary Education (ESE).
- A partnership with the Educational Alliance at Brown University provided an opportunity to focus on distinguishing special needs from disabilities.
- The team monitors and sponsors high quality professional development for ELL tutors and interested teachers in the district.
- The team wrote guidelines for using foreign language interpreters.
- Members read and discuss articles about how to best work with culturally and linguistically diverse families.
- The team researches on an on-going basis how other districts address similar issues.

## **Instructional Technology**

Jean E. Tower, Director of Technology

**I**nstructional technology plays an integral role in your child’s education. Our Strategic Plan says that we will integrate technology “to support learning, teaching, and organizational needs of the district.” It also commits us to providing a robust technology infrastructure in order to move toward the stated vision: “State of the art technology is available and utilized throughout the school environment to enhance the curriculum and increase productivity.”

The technology plan, *Putting the Pieces Together* ([www.nsboro.k12.ma.us/technology/TechPlan.pdf](http://www.nsboro.k12.ma.us/technology/TechPlan.pdf)) provides a vision as well as a roadmap for realizing that vision. The plan includes educational, community, staffing, and professional development goals. We have made progress on many of the goals in the plan, but challenges remain. A walk through our schools will reveal students using computers to conduct research, write,

create multimedia presentations, and to access the curriculum in many subject areas through content specific software. Literacy in today's world is not possible without technology literacy and we begin early educating our students in relevant and safe uses of technology, always in age-appropriate ways. Classroom teachers are supported by our able technology staff in meeting the educational goals of our students.

In planning for future needs for technology, there is a mixture of items and staffing that the schools will continue to require. The action steps outlined in the technology plan include adding support staff and the Massachusetts Department of Elementary and Secondary Education (ESE) mandates that we have a data management person in order to meet technology plan benchmarks. These staffing goals are as yet unmet. In the realm of equipment, the technology plan requires a projector for every classroom, more mobile computing resources, and network upgrades. Software upgrades, maintenance, and infrastructure improvements are necessary, on-going items. When thinking about replacement of hardware, the "life expectancy" of that hardware must be considered. In schools, we have typically expected the lifetime of hardware to be 5-8 years, well beyond what industry calculates the life of computer hardware to be. The ESE now requires schools to meet the benchmark of replacing computers every six years. This translates to an annual budget that allocates for the replacement of 17% of the existing hardware every year. It will be a challenge for the school district to meet the budget needs of technology in these tight economic times, but the integral role that technology plays in education and in lifelong learning beyond students' term here in our schools is irrefutable.

In summary, the heart of the technology plan continues to be that of integrating technology into the curriculum and providing access to all. This year we will begin a thorough planning process to update our plan. We will ask a group of educators and community members to review our current status in comparison with latest research, national best practices, and our own goals. Technology is a rapidly evolving field, making it an

exciting time to be updating our plan. As we go thorough our planning and throughout our daily work, we avoid being enchanted by the "bells and whistles" of technology and focus on the core belief that what matters most is what students and staff do on computers to achieve critical learning goals and master 21st century skills.

## Grants

The following is a brief summary of the federal and state grants the Northborough Public Schools received in 2008.

### Title I Entitlement – \$58,977

Title I provides assistance to the Northborough Schools to help low achieving students meet the state's performance standards. Grants are awarded using a federal formula based on the number of low-income families residing in the district. Northborough Public Schools use Title I funds to pay for tutoring services. Students receive special assistance, not only in English/language arts but in mathematics as well. Under *No Child Left Behind* regulations, a percentage of this funding must be shared with private schools that qualify for assistance. Therefore, \$3,960 is spent for reading assistance for students at St. Bernadette's Catholic School.

### Title II Part A – Improving Educator Quality – \$39,818

The district is using this money in several ways – to support high quality professional development for educators, to encourage teacher mentoring and induction, to help teachers provide smoother transition experiences for students, and to assist with Adequate Yearly Progress assessment efforts. Under *No Child Left Behind* regulations, a percentage of this funding must be shared with private schools that qualify for assistance. Therefore, \$8,582 is used to provide high quality professional development opportunities to the educators at St. Bernadette's Catholic School.

### Title II Part D – Enhanced Educational Technology – \$1,168

The district is using this modest allocation to enhance professional development offerings in technology. Professional development sessions this year again

emphasize the integration of technology into the curriculum. Under *No Child Left Behind* regulations, a percentage of this funding must be shared with private schools that qualify for assistance. Therefore, \$251 is used for a technology initiative at St. Bernadette's Catholic School.

### Title IV – Safe and Drug Free Schools – \$5,683

The purpose of this federal grant is to support programs that prevent violence in and around schools. Research has shown that students who lack a sense of connectedness with school and community are more likely to become involved in risky behavior as adolescents. The district uses this grant to fund social competency programs such as Responsive Classroom and Open Circle. Under *No Child Left Behind* regulations, a percentage of this funding must be shared with private schools that qualify for assistance. Therefore, \$1,224 is spent on social competency programs at St. Bernadette's Catholic School.

### Quality Full-Day Kindergarten Grant – \$104,600

The purpose of these funds is to enhance the educational experience of children currently in full-day kindergarten classrooms by improving the quality of curriculum, the continuity of curriculum across preschool, kindergarten, and grade one and by developing other programmatic components of kindergarten. The district uses these funds to defray the cost of seven kindergarten instructional aides.

### Early Childhood Special Education Allocation – \$18,373

This grant guarantees that children with disabilities are placed in high quality inclusive programs that meet the federal and state requirements for least restricted environment. The district uses the funds to pay for part of the cost of the pre-school integrated programs, with a particular emphasis on services for medically fragile children.

### Federal Special Education Entitlement – \$465,178

The purpose of these funds is to ensure that students with special needs receive a free and appropriate public education that includes special education and related services designed to meet their individual needs. The district uses

these funds to defray the cost of several instructional aides, an adaptive physical education teacher, a school psychologist, and a speech and language therapist. Funds are also used to hire consultants to help with training for classroom teachers, special needs personnel, and support staff members.

**Special Education Program Improvement – \$5,978**

This is a federal grant program designed to support professional development opportunities that focus on helping all students in inclusive classroom settings. The district is using the funds to assist new special education teachers with ongoing professional development, to provide both strategies and support to classroom teachers and special educators who are working with children with mental health issues, and to offer content area professional development in mathematics to special education teachers, tutors, and aides.

**Enhanced School Health Services – District Wide – \$105,000**

This past year the Massachusetts Department of Public Health awarded a new five-year grant to the Northborough, Southborough, and Northborough-Southborough Regional School Districts. The purpose of these funds is to improve health services to all school children. The salary of the school nurse leader and two district-wide part-time nursing positions are funded through this grant. As a condition of accepting this grant, \$10,000 must be set aside for enhanced nursing services at St. Bernadette's Catholic School in Northborough.

**Northborough School Committee**

- Cecil Adderley** Chairperson
- Shirley J. Lundberg** Vice Chairperson
- Nancy W. Berglund** Secretary
- Joan G. Frank**
- Susan D. Sartori**

**Administration**

- Charles E. Gobron, A.B., M.Ed., Ed.D.** Superintendent of Schools
- Ewa Pytowska, B.A., M.Ed., C.A.G.S.** Assistant Superintendent of Schools
- Barbara E. Goodman, B.S., M.Ed.** Director of Student Support Services
- Arlene Mayer Shinker, B.S., M.S., C.A.G.S.** Assistant Director of Student Support Services
- Cheryl L. Levesque, B.S.** Director of Business
- Jean E. Tower, B.S., M.A.** Director of Technology



- Cheryl M. Lepore** Administrative Assistant to the Superintendent
- Pauline D. Joncas** Central Office Secretary
- Kathleen E. Ledoux** Administrative Assistant to Director of Student Support Services
- Bernadette M. Noel** Administrative Assistant to the Assistant Superintendent and Director of Technology
- Nena H. Wall** Personnel Coordinator
- Deborah A. Gabriau** Personnel Clerk
- Lois S. McMahon** Receptionist/Secretary
- Sheri-Lynne Matthews** Budget Officer
- Robin A. Mason** Financial Coordinator - Northborough
- Pamela E. Hite** Financial Coordinator - Southborough
- Leeanne Wilkie** Financial Coordinator - Algonquin
- Suzanne L. Houle** Financial Clerk



- Business Office** 53 Parkerville Road  
Southborough, MA 01772
- Office Hours** 8:00 a.m. - 4:30 p.m.
- Telephone** 508-486-5115
- Fax** 508-486-5123

**Northborough Public Schools – Enrollment by Grades October 1, 2008**

School	Pre-K	K	1	2	3	4	5	6	7	8	Total
Lincoln		59	44	56	44	54	65				322
Peaslee		36	58	53	52	53	53				305
Proctor		61	32	48	31	52	42				266
Zeh	38	61	55	45	59	65	65				388
Melican								190	217	201	608
<b>Total</b>	<b>38</b>	<b>217</b>	<b>189</b>	<b>202</b>	<b>186</b>	<b>224</b>	<b>225</b>	<b>190</b>	<b>217</b>	<b>201</b>	<b>1,889</b>

## Northborough School District Faculty 2008 - 2009

### LINCOLN STREET SCHOOL

#### Principal

Jean M. Fitzgerald

#### Kindergarten

Carolyn Moring  
Lindsay Thulin  
Jill Zito

#### Grade 1

Allison Amadio  
Patricia J. Cumming  
Jean M. Frazier

#### Grade 2

Linda A. McCann  
Lauren Plumley  
Martha A. Wiley

#### Grade 3

Karen E. Norsworthy  
Catherine B. Simisky  
Kimberly A. Whitley

#### Grade 4

Marci K. Bostock  
Sean P. Carey  
Michele L. Vulcano

#### Grade 5

Lorie A. Caldicott  
Caitlin M. Foley  
Susan M. Grady  
Peter K. Olson

### PEASLEE SCHOOL

#### Principal

Scott R. Bazydlo

#### Kindergarten

Kerri J. Lewis  
Marissa Marzilli

#### Grade 1

Jessica A. Alderman  
Amy B. Melisi  
Jennifer J. Tobin

#### Grade 2

Melissa A. Farrell  
Amy B. Mara  
Jennifer W. Matteson  
Marcia D. Mills

#### Grade 3

Ariella Greenspan  
Melinda M. Kement  
Lisa Miranda

#### Grade 4

Colleen M. Griffin  
Margaret A. Marshall  
Donna McAuliffe

#### Grade 5

Andrea L. Daunais  
Clare Kelsey  
Carol A. Moore

### PROCTOR SCHOOL

#### Principal

Margaret E. Donohoe

#### Kindergarten

Kathleen J. Behrens  
Pamela L. Jones  
Laura Mazor

#### Grade 1

Beryl L. Krouse  
Lori A. Miller

#### Grade 2

Susan Brunelle  
Kelly A. Furey  
Michelle M. Hennigan

#### Grade 3

Joan M. Buzzell  
Barbara J. Sargent-Dowd

#### Grade 4

Laurie M. McCabe  
Elizabeth M. O'Neill  
Kelly Strout

#### Grade 5

Jill M. Iannacone  
Kristen D. MacDonald

### ZEH SCHOOL

#### Principal

Susan Whitten

#### Kindergarten

Colleen Bercume  
Vickie L. Berry  
Lorraine D. Rubin

#### Grade 1

Stephanie D. Hinman  
Tracey M. Loconto  
Jennifer M. Ward

#### Grade 2

Karin E. Christian  
Michelle L. Dallaire  
JoAnne B. Gorham

#### Grade 3

Eileen M. Badstubner  
Jessica K. Halford  
Jessica L. Sciortino

#### Grade 4

Deborah Q. Lemieux  
Elizabeth B. Villafior  
Farhana S. Zia

#### Grade 5

Mary L. Crowley  
Jennifer L. Phipps  
Chris Louis Sardella

### MELICAN MIDDLE SCHOOL

#### Principal

M. Patricia Montimurro

#### Assistant Principal

Michelle Karb

#### Grade 6

Kimberly D. Cloutier,  
*Team Leader*  
Jennifer L. Mannion,  
*Team Leader*  
Elizabeth J. Ciotola  
Jason A. DuLac  
Susan J. Dupre  
Rebecca M. Gagne  
Walter E. Lincoln  
Brendan Mahan  
Christine C. Mesite  
Daniel E. Olsen  
Jennifer A. Robeau

#### Grade 7

Jennifer R. Callaghan,  
*Team Leader*  
Gretchen M. Bean,  
*Team Leader*  
Renee S. Berger  
Heather A. Clayton  
Sandra M. Davel  
Laura B. Frem  
Sharon R. Goyette  
Megan E. Griffin  
Danielle L. Morin  
Nancy G. Pojani  
Anne Shaughnessy  
Kimberly M. Zaganjori

#### Grade 8

Nancy A. Payne,  
*Interdisciplinary Coordinator*  
Kathie Peyev, *Team Leader*  
Kimberly L. Senior,  
*Team Leader*  
Megan Curry  
Mark Geoffroy  
Melissa A. Jameson  
Richard D. Karb, Jr.  
Michelle N. Karrat

#### Grade 8, continued

Christine M. Lincoln  
Leslie Neilsen

#### Art

Diane Mariano

#### Computer

Diane E. Porter

#### French/Spanish

Irene T. Aguero  
Elise M. Bradley  
Lisa J. Kaplan  
Dominique A. LePaul-Hodges

#### Guidance Counselors

Julie E. Morancy  
Lauren B. O'Neil

#### Technology Education

Donald M. Padgett, Jr.,  
*Interdisciplinary Coordinator*  
William R. Moran  
Bruce Williams

#### General Music

Katrina L. Caron  
Katherine A. Getchell

#### Instrumental Music

David S. Daquil  
Brent S. Ferguson

#### Librarian

Janice M. Bissett

#### Physical Education

Regan E. DeSimone  
Fernando J. Ferreira  
Jennifer L. Sheckman

### SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES

#### Inclusion Facilitator

Marie B. Alan

#### Autism Specialist

Jennifer M. Ostroff

#### Adjustment Counselors and School Psychologists

Lisa A. Arpino  
Monique A. Cloutier  
Laura O'Conor  
Kimberly R. Spiliakos

#### Early Childhood Coordinator

TBA

#### Preschool Teachers

Jaime Manion

#### ELL Lead Teacher

Rhoda B. Webb

# Northborough School District Faculty 2008 - 2009

## Special Needs Resource Teachers

Lisa R. Antoine  
Mary Carrig  
Alison Engel  
Wendy J. Fishbein  
Lori Garino  
Denise Murphy  
Cathy A. St. Andre  
Elizabeth A. Slawinski  
Angela F. Smith  
Denise E. Woodland

## Behavior Specialists

Carolyn Aspesi-Swenson  
Catherine F. Fortin  
Dana Labb  
Kathleen A. Marcello

## Speech

Natalie Beyranevand  
Helene Desjardins  
Meaghan E. Grendol  
Christine Magner  
Janet C. Scoppetto  
Meredith Tattelman  
Janet L. Tower

## Occupational Therapists

Matthew A. Bertonazzi  
Karen A. Brown  
Danielle B. Ward

## Kindergarten Aides

Belinda B. Cramer  
Lori Giannotti  
Natalie Greenwich  
Amanda Lettic  
Carol Mackie  
Mary S. McNamara  
Laurie Middleton  
Harriet Southerland

## Special Needs Aides

Christine Arathuzik  
Margaret Aulenback  
Martha J. Bigelow  
Michelle Blair  
Peggy S. Brehio  
Kate Buck  
Linda R. Buddenhagen  
Suzanne Chapdelaine  
Radhika V. Chebrolu  
Tamara Chiarizio  
Courtney Claypool  
Gina R. Cooper  
Patricia A. Cray  
Meaghan P. D'Arcy  
Linda Denio

## Special Needs Aides *continued*

Barbara A. Dennis  
Mary Ethier  
Mallory Higgins  
Kristin Howley  
Lauren Jones  
Erin Kelley  
Barbara Kemp  
Marc LeSage  
Melissa LeSage  
Jennifer Malcolm  
Christine T. Mattero  
Danielle Mauro  
Beth Mazzola  
Alicia McKenney  
Patricia A. Minnich  
Kathryn Moring  
JoAnn Murphy  
Joan Neptune  
Carolyn Ream  
Deana T. Rollins  
Judith L. Scally  
Debra Sergel  
Erin Sheehan  
Caitlin Short  
Lauren Spates  
Laura A. Stuart  
Melissa Tougas  
Anne K. Wall  
Elaine F. Wyner

## School Nurses

Laurie C. Pardee,  
*Nurse Leader*  
Marieann Blake  
Linda DeFeudis  
Diane R. Gage  
Lorraine I. Perkins  
Sally Pini  
Maria Rossini  
Jane Scotland

## School Physician

Dr. Sharon Campion

## Tutors

Jennifer L. Church  
Gail C. Dufault  
Margaret Marinelli  
Raquel Morales  
Alexandra Otte

## TEACHING SPECIALISTS

### Art

Jennifer Hackenberg  
Christine A. Hall  
Marcia L. Waldman

## Band

Rebecca M. Makara

## Vocal Music

Katrina L. Caron

## General Music

Judith L. Scally  
Sherryl K. Stonebraker

## Physical Education

Judith A. Fledderjohn  
John P. McAuliffe  
Patricia M. Rollins  
D. Peter Sieurin  
Andrew W. Wilson

## Language Arts

Jana M. Gardella  
Mary Lincoln  
Sylvia L. Pabreza  
Jennifer Shields  
Elizabeth A. Walsh-Matthews

## Librarians

Joanne M. Giancola  
Nancy R. Kellner  
Leigh F. King  
Mary Ellen Remillard

## SUPPORT PERSONNEL

### Technology Specialists

Eric Gervais  
Stephanie Nardone  
Linda Postlethwait  
William Stanney, Jr.  
Bonnie J. Strickland

### Secretaries

Linda L. Brannon  
Mary Anne Bryant  
Sandra J. Burgess  
Linda M. Flanigan  
Jacquelyn Garvey  
Karolyn Lanciault  
Maryann T. Lavallee  
Catherine S. Luby

### Non-Instructional Aides

Valerie Dagle  
Holly L. Evangelista  
Diane Webster  
Deborah Young

### Crossing Guards

Sharon A. Johnson  
Harold E. Kinnear

## CAFETERIA PERSONNEL

Theresa M. Locke,  
*Supervisor of Cafeterias*

### Lincoln Street School

Sandra J. Fouracre,  
*Manager*  
Cheryl Arsenault  
Sharon A. Johnson

### Proctor School

Diane M. Thompson,  
*Manager*  
Susan Sowden

### Peaslee School

Margaret M. Flanagan,  
*Manager*  
Carol Benedict  
Victoria Killeen  
Mary A. Sikora

### Zeh School

Eileen M. Bersey,  
*Manager*  
Laura Witkowski

### Melican Middle School

Theresa M. Locke,  
*Manager*  
Lisa Brochu  
Nancy Casaceli  
Karen Coulombe  
Sheri Nisbet  
Barbara Perry  
Vasanti Shah

## CUSTODIAL PERSONNEL

Thomas H. Maedler,  
*Supervisor of Custodians*  
Michael DeCoteau,  
*Head Custodian*  
George W. Falardeau,  
*Head Custodian*  
Aaron Gonzalez,  
*Head Custodian*  
Michael T. Kellicker,  
*Head Custodian*  
Richard J. Agostinelli  
Mark Aselbekian  
Magdalen Brewer  
Henry Grampietro  
Pamela M. O'Connor  
Michael R. Renaud  
Kevin E. Walsh

# Town of Northborough School Financial Statement

For the 2008 Fiscal Year - July 1, 2007 through June 30, 2008

**APPROPRIATION:**

Regular Education	\$ 12,595,494	
Special Education	\$ 3,940,765	
<b>Total Appropriation</b>		<u>\$ 16,536,259</u>

**Total Appropriation** \$ 16,536,259

**EXPENDITURES:**

**REGULAR DAY PROGRAMS**

**ADMINISTRATION:**

School Committee	\$ 14,542	
Superintendent's Office	\$ 221,662	
Administrative Support Services	\$ 270,971	
<b>Total Administration</b>		<u>\$ 507,175</u>

**INSTRUCTION:**

Supervision	\$ 20,285	
Principals' Offices	\$ 881,142	
Teaching (includes Salaries, Workshops, Supplies & Field Trips)	\$ 8,286,669	
Professional Development	\$ 85,485	
Textbooks & Instructional Equip	\$ 194,130	
Library/Media Services	\$ 302,273	
Guidance Services	\$ 109,927	
<b>Total Instruction</b>		<u>\$ 9,879,910</u>

**OTHER SCHOOL SERVICES:**

Attendance Services	\$ 10,469	
Health Services	\$ 301,558	
Pupil Transportation	\$ 339,017	
Cafeteria Services	\$ -	
After School Activities	\$ 27,395	
Student Body Activities	\$ 6,457	
<b>Total Other School Services</b>		<u>\$ 684,896</u>

**OPERATION OF PLANTS:**

Custodial Services (Salaries & Supplies)	\$ 615,695	
Heating	\$ 221,534	
Electricity	\$ 279,192	
Telephones	\$ 36,094	
Gas	\$ 1,079	
Water	\$ 13,108	
Tech/Telecomm	\$ 35,653	
<b>Total Operation of Plants</b>		<u>\$ 1,202,353</u>

**MAINTENANCE:**

Grounds	\$ 17,195	
Buildings	\$ 145,651	
Equipment	\$ 76,530	
Technology Maint	\$ 29,384	
<b>Total Maintenance</b>		<u>\$ 268,760</u>

**LEASE OF BUILDING & EQUIPMENT:** \$ 66,257

**TOTAL EXPENDITURES,  
REGULAR DAY PROGRAMS** \$ 12,609,352

**SPECIAL EDUCATION PROGRAMS**

Legal Services	\$ 5,247
Supervision	\$ 138,321
Teaching (Salaries & Supplies)	\$ 2,220,284
Professional Development	\$ 2,770
Technology	\$ 3,717
Psychological Services	\$ 304,611
Health Services	\$ 112,998
Transportation	\$ 186,466
Telephone	\$ 415
Equipment Maintenance	\$ 5,095
Programs - Other Schools in Massachusetts	\$ 838,619
Payments to Collaboratives	<u>\$ 103,510</u>

**TOTAL EXPENDITURES  
SPECIAL EDUCATION** \$ 3,922,053

**TOTAL EXPENDITURES** \$ 16,531,406

**BALANCE RETURNED TO GENERAL FUND:** \$ 4,853

**SCHOOL  
LUNCH ACCOUNT**

<b>INCOME:</b>		
Balance from FY07	\$ 26,718	
Total Receipts, FY08	\$ 424,767	
<b>Total Revenues</b>		<b>\$ 451,485</b>
Total expenditures	<u>\$ 442,609</u>	
<b>BALANCE TO FY09</b>		<b>\$ 8,876</b>

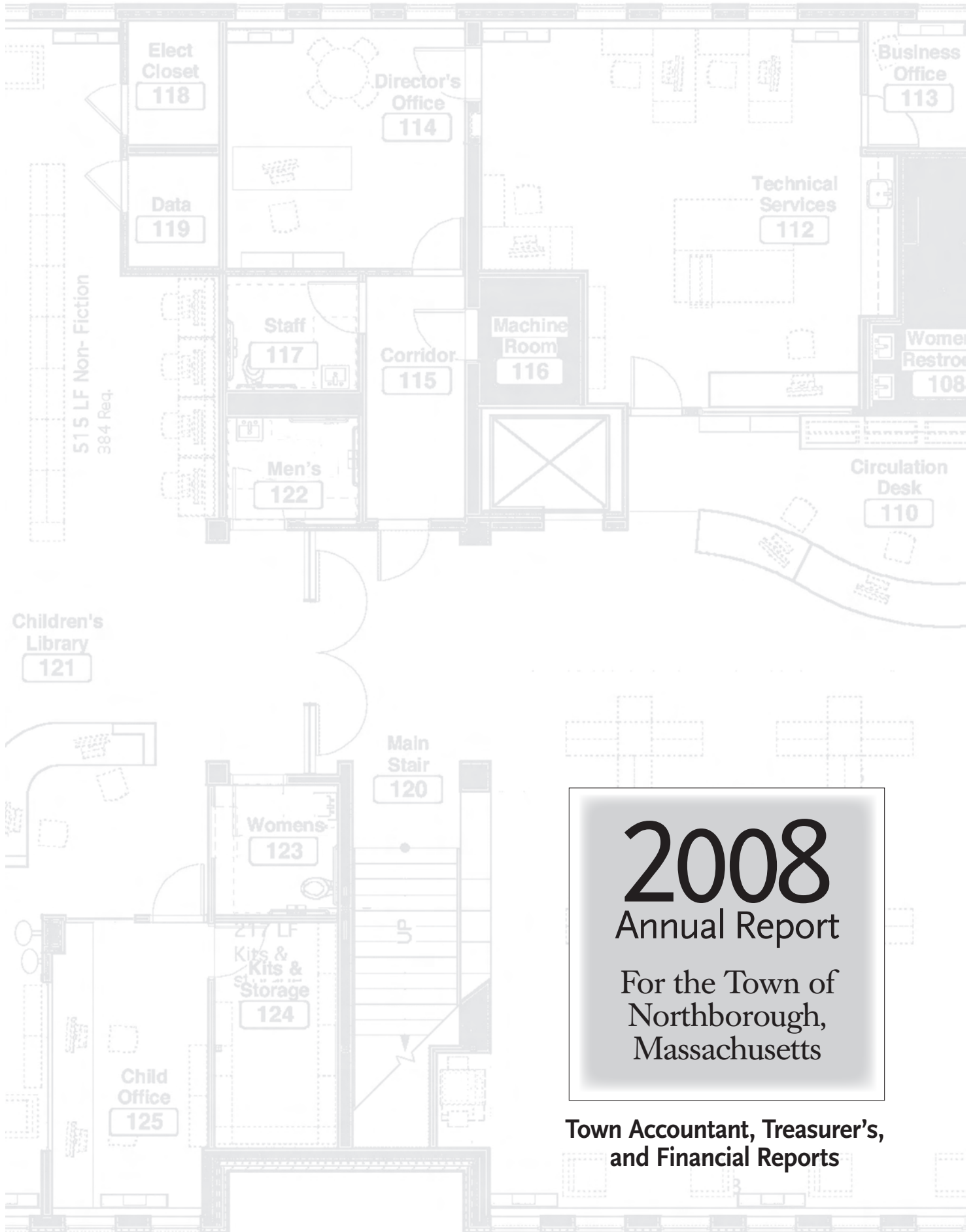
**KINDERGARTEN GRANT**

Expenditures	\$ 82,100	
Unexpended Balance	<u>\$ -</u>	
<b>Total Grant Received</b>		<b>\$ 82,100</b>

**TITLE I**

Expenditures	\$ 54,962	
Unexpended Balance	<u>\$ -</u>	
<b>Total Grant Received</b>		<b>\$ 54,962</b>





**2008**  
 Annual Report  
 For the Town of  
 Northborough,  
 Massachusetts

**Town Accountant, Treasurer's,  
 and Financial Reports**

## Accountant's Report

In accordance with the requirements of Mass General Laws, the Annual Finance Reports for the Town of Northborough, for the Fiscal Year ending June 30, 2008 have been submitted.

The data reflects a fair and accurate presentation of all material aspects of the Town's financial position and results from its operation. The necessary disclosure has been included to enable the reader to gain maximum understanding of the Town's financial affairs.

The report is based on the Uniform Municipal Account System of the Massachusetts Department of Revenue.

In accordance with Governmental Accounting Standards Board (GASB) #34, the financial statements have been prepared for the fiscal year ending June 30, 2008. This accounting standard requires an inventory be kept and a value be placed on all Town and School fixed assets, which include roads, buildings, equipment, vehicles, and water and sewer lines. As the inventory is updated, the appropriate method of depreciation is applied to track the value of assets in future years.

Bill Fraher, CPA, has completed the draft audit of the Town's financial records. A copy of the final audit report will be available in the office of the Town Clerk.

I would like to wish Ahmed Elmi, the departing Town Accountant, the best in his retirement. I also want to extend my gratitude to the Boards, Commissions, and Department Heads for welcoming me as his replacement.

**Respectfully submitted,  
Jason Little, Town Accountant**



## Treasurer/Collector's Department

The Treasurer/Collector's office experienced a productive and challenging year in 2008. Our office worked closely with other town departments to improve our financial operations.

I would like to thank the various boards, committees, department heads and employees in the Town of Northborough for their support and assistance throughout the year.

Further, I would like to recognize the dedication of our office staff, Assistant Treasurer/Collector Cheri Cox, Assistant Tax Collector Elaine Dell'Olio, and Financial Assistants, Marijane Pescaro and Wendy Ricciardi. Together we look forward to serving the Town of Northborough in the coming year.

**Respectfully submitted,  
June Hubbard-Ward, Treasurer/Collector**

# Town of Northborough

Statement of Net Assets - June 30, 2008

	Governmental Activities	Business-Type Activities	Total
<u>Assets</u>			
Cash and cash equivalents	\$ 14,147,490	1,214,149	15,361,639
Investments	4,122,271	-	4,122,271
Receivables (net of allowance for uncollectibles)	1,611,250	2,217,865	3,829,115
Due from commonwealth	4,438,491	181,351	4,619,842
Property taxes billed in advance	16,590,505	-	16,590,505
Other assets	277,848	-	277,848
Capital assets:			
Assets not being depreciated	9,351,911	3,241,346	12,593,257
Assets being depreciated, net	32,813,094	15,668,668	48,481,762
Total assets	\$ 83,352,860	22,523,379	105,876,239
<u>Liabilities</u>			
Warrants and accounts payable	\$ 930,706	-	930,706
Other accrued liabilities	1,419,302	-	1,419,302
Accrued interest payable	132,128	66,926	199,054
Unearned revenue	16,590,505	-	16,590,505
Notes payable	7,860,072	4,573,000	12,433,072
Long-term liabilities:			
Due within one year:			
Compensated absences	192,593	10,987	203,580
Bonds payable	986,800	589,974	1,576,774
Due in more than one year:			
Compensated absences	71,180	-	71,180
Bonds payable	6,975,084	4,852,690	11,827,774
Total liabilities	35,158,370	10,093,577	45,251,947
<u>Net Assets</u>			
Invested in capital assets, net of related debt	30,871,586	8,894,350	39,765,936
Restricted for:			
Specific purposes - expendable	380,640	-	380,640
Specific purposes - nonexpendable	177,297	-	177,297
Unrestricted	16,764,967	3,535,452	20,300,419
Total net assets	\$ 48,194,490	12,429,802	60,624,292

# Town of Northborough

*Statement of Activities - For the Year Ended June 30, 2008*

Functions/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Assets			
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Totals
Governmental activities:							
General government	\$ 3,279,563	660,868	89,406	-	(2,529,289)	-	(2,529,289)
Public safety	4,993,735	1,160,279	147,882	-	(3,685,574)	-	(3,685,574)
Education	34,642,065	669,215	6,869,817	-	(27,103,033)	-	(27,103,033)
Public works	3,764,116	681,476	-	579,119	(2,503,521)	-	(2,503,521)
Human services	564,438	43,319	22,774	-	(498,345)	-	(498,345)
Recreation and culture	1,799,775	471,683	4,000	1,325,372	1,280	-	1,280
Interest on debt service	374,219	-	-	259,718	(114,501)	-	(114,501)
Total governmental activities	<u>49,417,911</u>	<u>3,686,840</u>	<u>7,133,879</u>	<u>2,164,209</u>	<u>(36,432,983)</u>	<u>-</u>	<u>(36,432,983)</u>
Business-type activities:							
Water	1,724,405	1,471,159	-	-	-	(253,246)	(253,246)
Sewer	903,817	1,690,226	-	18,620	-	805,029	805,029
Total business-type activities	<u>2,628,222</u>	<u>3,161,385</u>	<u>-</u>	<u>18,620</u>	<u>-</u>	<u>551,783</u>	<u>551,783</u>
Total government	<u>\$ 52,046,133</u>	<u>6,848,225</u>	<u>7,133,879</u>	<u>2,182,829</u>	<u>(36,432,983)</u>	<u>551,783</u>	<u>(35,881,200)</u>
General revenues:							
Property taxes					\$ 33,082,027	-	33,082,027
Excise taxes					2,126,873	-	2,126,873
Payments in lieu of taxes					96,858	-	96,858
Intergovernmental					1,932,340	-	1,932,340
Unrestricted investment earnings					551,885	-	551,885
Miscellaneous					304,364	-	304,364
Total general revenues and transfers					<u>38,094,347</u>	<u>-</u>	<u>38,094,347</u>
Changes in net assets					1,661,364	551,783	2,213,147
Net assets - beginning of year					46,533,126	11,878,019	58,411,145
Net assets - end of year					<u>\$ 48,194,490</u>	<u>12,429,802</u>	<u>60,624,292</u>

# Town of Northborough

Balance Sheet - Governmental Funds - June 30, 2008

	General Fund	Stabilization Fund	Nonmajor Governmental Funds	Total
<u>Assets</u>				
Cash and cash equivalents	\$ 4,679,488	771,984	8,696,018	14,147,490
Investments	-	2,557,102	1,565,169	4,122,271
Receivables:				
Property taxes	443,313	-	3,132	446,445
Tax liens and foreclosures	890,585	-	2,275	892,860
Motor vehicle excise	206,425	-	-	206,425
Departmental	-	-	228,466	228,466
Less: allowance for abatements	(162,946)	-	-	(162,946)
Due From Commonwealth	4,078,881	-	359,610	4,438,491
Property taxes billed in advance	16,401,098	-	189,407	16,590,505
<b>Total assets</b>	<b>\$ 26,536,844</b>	<b>3,329,086</b>	<b>11,044,077</b>	<b>40,910,007</b>
<u>Liabilities and Fund Balances</u>				
<u>Liabilities:</u>				
Warrants and accounts payable	\$ 758,897	-	171,809	930,706
Other accrued liabilities	1,411,639	-	-	1,411,639
Notes payable	-	-	7,860,072	7,860,072
Deferred revenue	21,746,265	-	423,280	22,169,545
Other liabilities	7,663	-	-	7,663
<b>Total liabilities</b>	<b>23,924,464</b>	<b>-</b>	<b>8,455,161</b>	<b>32,379,625</b>
<u>Fund balances:</u>				
Reserved for:				
Encumbrances & continued appropriations	574,778	-	-	574,778
Subsequent year expenditures	473,250	-	-	473,250
Other specific purposes	-	-	557,937	557,937
Unreserved, reported in:				
General fund	1,564,352	-	-	1,564,352
Special revenue funds	-	3,329,086	5,362,514	8,691,600
Capital projects funds	-	-	(3,331,535)	(3,331,535)
<b>Total fund balances</b>	<b>2,612,380</b>	<b>3,329,086</b>	<b>2,588,916</b>	<b>8,530,382</b>
<b>Total liabilities and fund balances</b>	<b>\$ 26,536,844</b>	<b>3,329,086</b>	<b>11,044,077</b>	<b>40,910,007</b>

# Town of Northborough

Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds - For the Year Ended June 30, 2008

	General Fund	Stabilization Fund	Nonmajor Governmental Funds	Total
<b>Revenues:</b>				
Property taxes	\$ 32,682,550	-	370,333	33,052,883
Excise taxes	2,132,645	-	-	2,132,645
Payments in lieu of taxes	96,858	-	-	96,858
Departmental charges for services	709,122	-	1,753,859	2,462,981
Licenses and permits	512,026	-	-	512,026
Intergovernmental	8,177,998	-	3,219,103	11,397,101
Fines and forfeits	1,840	-	176,992	178,832
Investment income	333,401	157,558	60,926	551,885
Other	121,360	-	889,162	1,010,522
<b>Total revenues</b>	<b>44,767,800</b>	<b>157,558</b>	<b>6,470,375</b>	<b>51,395,733</b>
<b>Expenditures:</b>				
<b>Current:</b>				
General government	1,885,462	-	314,536	2,199,998
Public safety	3,349,379	-	582,723	3,932,102
Education	26,770,219	-	1,603,775	28,373,994
Public works	2,148,661	-	-	2,148,661
Human services	445,301	-	23,396	468,697
Recreation and culture	872,916	-	441,186	1,314,102
Intergovernmental	333,596	-	-	333,596
Employee benefits	7,649,204	-	-	7,649,204
Other	202,481	-	31,573	234,054
Debt service	1,405,402	-	13,578	1,418,980
Capital outlay	83,965	-	4,035,036	4,119,001
<b>Total expenditures</b>	<b>45,146,586</b>	<b>-</b>	<b>7,045,803</b>	<b>52,192,389</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(378,786)</b>	<b>157,558</b>	<b>(575,428)</b>	<b>(796,656)</b>
<b>Other financing sources (uses):</b>				
Operating transfers in	297,714	100,000	-	397,714
Operating transfers out	(100,000)	-	(297,714)	(397,714)
<b>Total other financing sources (uses)</b>	<b>197,714</b>	<b>100,000</b>	<b>(297,714)</b>	<b>-</b>
<b>Net changes in fund balances</b>	<b>(181,072)</b>	<b>257,558</b>	<b>(873,142)</b>	<b>(796,656)</b>
<b>Fund balance, beginning of year</b>	<b>2,793,452</b>	<b>3,071,528</b>	<b>3,462,058</b>	<b>9,327,038</b>
<b>Fund balance, end of year</b>	<b>\$ 2,612,380</b>	<b>3,329,086</b>	<b>2,588,916</b>	<b>8,530,382</b>

# Town of Northborough

Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Assets - June 30, 2008

**Total fund balances - governmental funds** \$ 8,530,382

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. These assets consist of:

Land and land improvements	6,844,803
Infrastructure assets	28,971,274
Buildings and building improvements	23,616,707
Other capital assets	15,012,784
Accumulated depreciation	<u>(32,280,563)</u>

Total Capital Assets 42,165,005

Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred or are not recorded in the funds.

5,579,040

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in funds. These liabilities consist of:

Bonds payable	(7,961,884)
Deferred refunding	277,848
Accrued interest on bonds	(132,128)
Compensated absences	<u>(263,773)</u>

Total long-term liabilities (8,079,937)

**Net assets of governmental activities** \$ 48,194,490

## Town of Northborough

*Reconciliation of the Governmental Funds - Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities - For the Year Ended June 30, 2008*

**Net changes in fund balances - governmental funds** \$ (796,656)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, these amounts are recorded as capital assets and depreciated over their estimated useful lives. This is the amount by which depreciation is less than capital outlays for the year.

1,752,270

Bond proceeds provide financial resources and bond payments are recorded as expenditures in governmental funds, while these are recorded as increases or decreases to long-term liabilities in the statement of net assets. This is the amount by which bond proceeds were less than long-term debt repayments for the year.

1,044,761

Revenues in the statement of activities that do not provide current financial resources are not reported as revenue in the funds, while revenues previously accrued in the statement of activities may be recorded as revenue in the funds.

(316,458)

The cost of advanced refunding of debt is deferred and amortized over the life of the debt in the statement of activities.

(25,259)

Some expenses in the Statement of Activities do not require the use of current financial resources are not reported in the funds.

2,706

**Changes in net assets of governmental activities**

\$ 1,661,364

# Town of Northborough

Budgetary Comparison Schedule - General Fund - For the Year Ended June 30, 2008

	Original Budget	Final Budget	Actual (Budgetary Basis)	Variance To Final Budget Favorable (Unfavorable)
<b>Resources (inflows):</b>				
Property taxes	\$ 32,498,530	32,498,530	32,721,073	222,543
Excise taxes	1,904,200	1,904,200	2,132,645	228,445
Payments in lieu of taxes	91,000	91,000	96,858	5,858
Departmental charges for services	673,900	673,900	709,122	35,222
Licenses and permits	375,000	375,000	512,026	137,026
Intergovernmental	5,458,046	5,458,046	5,464,855	6,809
Fines	-	-	1,840	1,840
Investment income	339,868	339,868	333,401	(6,467)
Other	82,324	82,324	121,360	39,036
Transfers from other funds	297,714	297,714	297,714	-
<b>Total resources</b>	<b>41,720,582</b>	<b>41,720,582</b>	<b>42,390,894</b>	<b>670,312</b>
<b>Charges to appropriations (outflows):</b>				
General government	2,078,563	1,956,930	1,948,767	8,163
Public safety	3,407,889	3,431,022	3,399,840	31,182
Education	26,691,389	26,691,389	26,410,793	280,596
Public works	2,158,774	2,257,274	2,148,645	108,629
Human services	444,789	444,789	419,632	25,157
Recreation and culture	899,340	899,340	886,726	12,614
Debt service	1,561,156	1,561,156	1,405,402	155,754
Intergovernmental	339,595	339,595	333,596	5,999
Employee benefits	4,870,391	4,870,391	4,851,061	19,330
Insurance	208,696	208,696	202,481	6,215
Transfers to other funds	100,000	100,000	100,000	-
<b>Total charges to appropriations</b>	<b>42,760,582</b>	<b>42,760,582</b>	<b>42,106,943</b>	<b>653,639</b>
<b>Excess (deficiency) of resources over charges to appropriations</b>	<b>(1,040,000)</b>	<b>(1,040,000)</b>	<b>283,951</b>	<b>1,323,951</b>
<b>Fund balance allocation</b>	<b>1,040,000</b>	<b>1,040,000</b>		
<b>Excess (deficiency) of resources over charges to appropriations and fund balance allocation</b>	<b>\$ -</b>	<b>\$ -</b>		

# Town of Northborough

Statement of Net Assets - Proprietary Funds - June 30, 2008

	Water Enterprise Fund	Sewer Enterprise Fund	Total
<b>Assets</b>			
Current assets:			
Cash and cash equivalents	\$ 569,216	644,933	1,214,149
Receivables (net):			
User charges	232,331	92,724	325,055
Liens	9,946	6,554	16,500
Special Assessments	54,446	1,821,864	1,876,310
Due from Commonwealth	-	8,859	8,859
<b>Total current assets</b>	<b>865,939</b>	<b>2,574,934</b>	<b>3,440,873</b>
Noncurrent assets:			
Due from Commonwealth	-	172,492	172,492
Capital assets	17,980,129	12,754,952	30,735,081
Accumulated depreciation	(8,534,678)	(3,290,389)	(11,825,067)
<b>Total noncurrent assets</b>	<b>9,445,451</b>	<b>9,637,055</b>	<b>19,082,506</b>
<b>Total assets</b>	<b>\$ 10,311,390</b>	<b>12,211,989</b>	<b>22,523,379</b>
<b>Liabilities</b>			
Current Liabilities:			
Accrued interest payable	\$ 21,028	45,898	66,926
Notes payable	1,265,000	3,308,000	4,573,000
Bonds payable	238,200	351,774	589,974
Compensated Absences	8,240	2,747	10,987
<b>Total current liabilities</b>	<b>1,532,468</b>	<b>3,708,419</b>	<b>5,240,887</b>
Noncurrent liabilities:			
Bonds payable	1,777,786	3,074,904	4,852,690
<b>Total noncurrent liabilities</b>	<b>1,777,786</b>	<b>3,074,904</b>	<b>4,852,690</b>
<b>Total liabilities</b>	<b>3,310,254</b>	<b>6,783,323</b>	<b>10,093,577</b>
<b>Net Assets</b>			
Invested in capital assets, net of related debt	6,164,465	2,729,885	8,894,350
Unrestricted	836,671	2,698,781	3,535,452
<b>Total net assets</b>	<b>\$ 7,001,136</b>	<b>5,428,666</b>	<b>12,429,802</b>

# Town of Northborough

Statement of Revenues, Expenses and Changes in Fund Net Assets - Proprietary Funds For the Year Ended June 30, 2008

	Water Enterprise Fund	Sewer Enterprise Fund	Total
Operating revenues:			
Charges for services	\$ 1,404,980	\$ 643,224	\$ 2,048,204
Special Assessments	66,179	1,047,002	1,113,181
Total operating revenues	1,471,159	1,690,226	3,161,385
Operating expenditures:			
Salaries, wages and employee benefits	273,079	90,903	363,982
Energy purchases	793,880	190,000	983,880
Other operating expenses	219,773	160,139	379,912
Depreciation	340,764	206,630	547,394
Total operating expenditures	1,627,496	647,672	2,275,168
Operating income	(156,337)	1,042,554	886,217
Nonoperating revenues (expenses):			
Interest expense	(96,909)	(256,145)	(353,054)
Other	-	18,620	18,620
Total nonoperating revenues (expenses)	(96,909)	(237,525)	(334,434)
Income before transfers	(253,246)	805,029	551,783
Operating transfers in (out)	-	-	-
Changes in net assets	(253,246)	805,029	551,783
Net assets, beginning of year	7,254,382	4,623,637	11,878,019
Net assets, end of year	\$ 7,001,136	\$ 5,428,666	\$ 12,429,802

# Town of Northborough

*Statement of Cash Flows - Proprietary Funds - For the Year Ended June 30, 2008*

	Water Enterprise Fund	Sewer Enterprise Fund	Total
Cash flows from operating activities:			
Cash received from customers	\$ 1,535,674	1,110,911	2,646,585
Cash paid to suppliers	(1,023,311)	(374,829)	(1,398,140)
Cash paid to employees	(275,993)	(90,903)	(366,896)
Transfers (to) from other funds	-	-	-
Net cash provided by operating activities	236,370	645,179	881,549
Cash flows from capital and related financing activities:			
Capital expenditures	(823,056)	(73,255)	(896,311)
Interest paid, net of subsidy	(99,435)	(247,606)	(347,041)
Net borrowing (repayments), net of subsidy	757,500	(246,788)	510,712
Net cash provided by capital and related financing activities:	(164,991)	(567,649)	(732,640)
Net increase in cash and cash equivalents	71,379	77,530	148,909
Cash and cash equivalents, beginning of year	497,837	567,403	1,065,240
Cash and cash equivalents, end of year	\$ 569,216	644,933	1,214,149
Reconciliation of operating income to net cash provided			
By operating activities:			
Operating income (loss)	\$ (156,337)	1,042,554	886,217
Transfers (to) from other funds	-	-	-
Depreciation, bad debts & reserve	340,764	206,630	547,394
(Increase) decrease in accounts receivable	64,515	(579,315)	(514,800)
Increase (Decrease) in accounts payable	(9,658)	(23,719)	(33,377)
Increase (Decrease) in compensated absences	(2,914)	(971)	(3,885)
Net cash provided by operating activities	\$ 236,370	645,179	881,549

# Town of Northborough

Statement of Net Assets - Fiduciary Funds - June 30, 2008

	<u>Agency Funds</u>
<u>Assets</u>	
Cash and cash equivalents	85,654
Investments	<u>169,714</u>
Total assets	<u>255,368</u>
<u>Liabilities</u>	
Accounts payable	1,744
Other liabilities	<u>253,624</u>
Total liabilities	<u>255,368</u>
<u>Net Assets</u>	
Unrestricted	<u>-</u>
Total net assets	<u><u>\$ -</u></u>

# Town of Northborough

Combining Balance Sheet - Nonmajor Governmental Funds - June 30, 2008

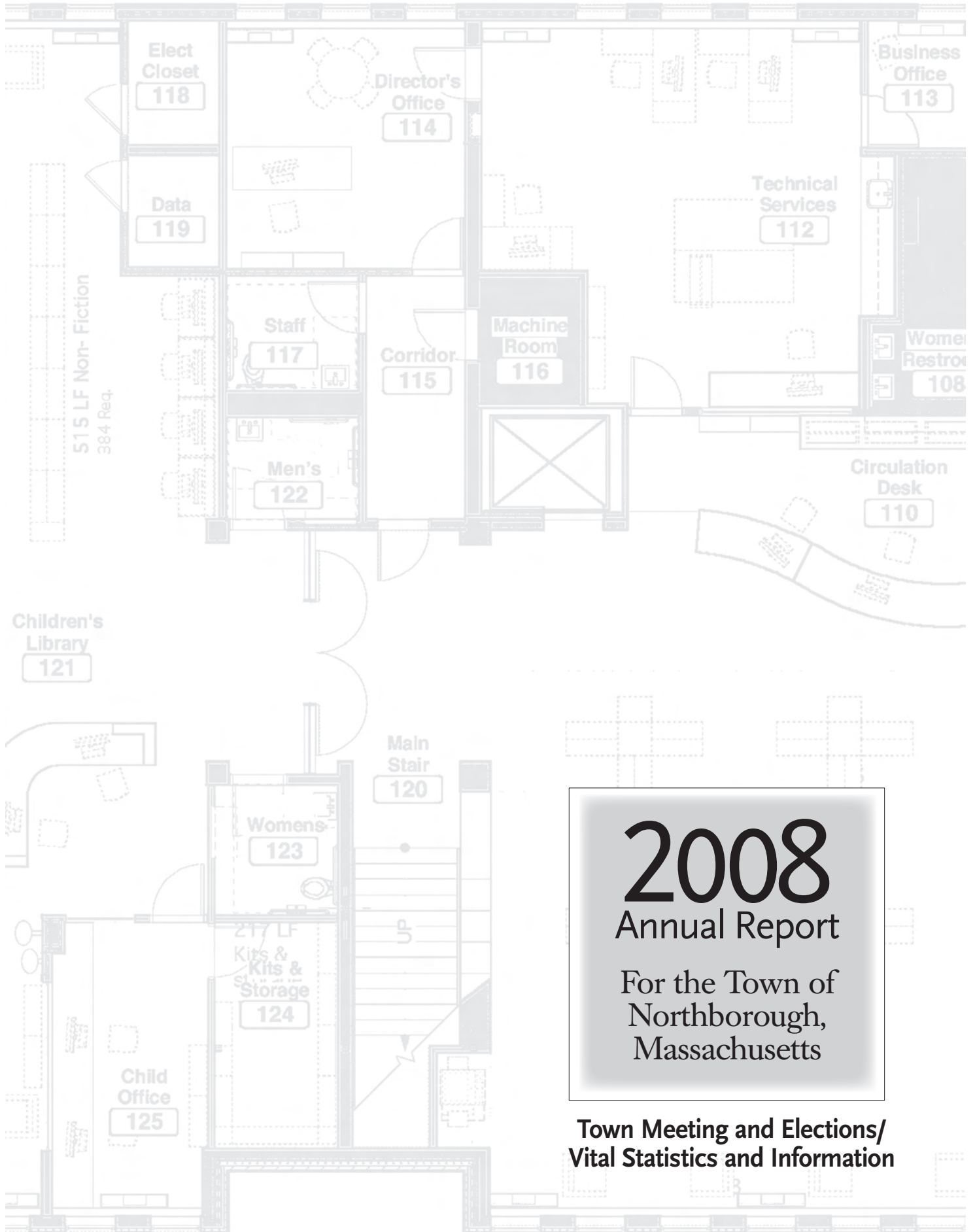
	Special Revenue				
	School	Other	Capital Projects	Permanent	Totals
<b>Assets</b>					
Cash and cash equivalents	\$ 472,068	3,513,269	4,545,725	164,956	8,696,018
Investments	-	1,172,188	-	392,981	1,565,169
Receivables:					
Property taxes	-	3,132	-	-	3,132
Tax liens and foreclosures	-	2,275	-	-	2,275
Departmental	-	228,466	-	-	228,466
Due From Commonwealth	216,021	143,589	-	-	359,610
Property taxes billed in advance	-	189,407	-	-	189,407
<b>Total assets</b>	<b>\$ 688,089</b>	<b>5,252,326</b>	<b>4,545,725</b>	<b>557,937</b>	<b>11,044,077</b>
<b>Liabilities and Fund Balances</b>					
Liabilities:					
Warrants and accounts payable	\$ -	154,621	17,188	-	171,809
Notes payable	-	-	7,860,072	-	7,860,072
Deferred revenue	-	423,280	-	-	423,280
<b>Total liabilities</b>	<b>-</b>	<b>577,901</b>	<b>7,877,260</b>	<b>-</b>	<b>8,455,161</b>
<b>Fund Balances:</b>					
Reserved For:					
Other specific purposes	-	-	-	557,937	557,937
Unreserved	688,089	4,674,425	(3,331,535)	-	2,030,979
<b>Total fund balances</b>	<b>688,089</b>	<b>4,674,425</b>	<b>(3,331,535)</b>	<b>557,937</b>	<b>2,588,916</b>
<b>Total liabilities and fund balances</b>	<b>\$ 688,089</b>	<b>5,252,326</b>	<b>4,545,725</b>	<b>557,937</b>	<b>11,044,077</b>

# Town of Northborough

Combining Statement of Revenues, Expenditures and Changes in Fund Balances -  
Nonmajor Governmental Funds For the Year Ended June 30, 2008

	Special Revenue					Totals
	School	Other	Capital Projects	Permanent		
Revenues:						
Property taxes	-	370,333	-	-	-	370,333
Departmental charges for services	351,226	1,377,758	-	24,875	-	1,753,859
Intergovernmental	942,164	2,276,939	-	-	-	3,219,103
Fines and forfeits	-	176,992	-	-	-	176,992
Investment income	-	90,508	-	(29,582)	-	60,926
Other	-	871,271	-	17,891	-	889,162
Total revenues	1,293,390	5,163,801	-	13,184	-	6,470,375
Expenditures:						
Current:						
General government	-	314,536	-	-	-	314,536
Public safety	-	582,723	-	-	-	582,723
Education	1,400,579	203,196	-	-	-	1,603,775
Human services	-	23,396	-	-	-	23,396
Recreation and culture	-	441,186	-	-	-	441,186
Other	-	-	-	31,573	-	31,573
Debt service	-	13,578	-	-	-	13,578
Capital outlay	-	1,789,365	2,245,671	-	-	4,035,036
Total expenditures	1,400,579	3,367,980	2,245,671	31,573	-	7,045,803
Excess (deficiency) of revenues over expenditures	(107,189)	1,795,821	(2,245,671)	(18,389)	-	(575,428)
Other financing sources (uses):						
Proceeds of bonds	-	-	-	-	-	-
Operating transfers in	-	-	-	-	-	-
Operating transfers out	-	(253,021)	-	(44,693)	-	(297,714)
Net changes in fund balances	(107,189)	1,542,800	(2,245,671)	(63,082)	-	(873,142)
Fund balance, beginning of year	795,278	3,131,625	(1,085,864)	621,019	-	3,462,058
Fund balance, end of year	688,089	4,674,425	(3,331,535)	557,937	-	2,588,916





**2008**  
 Annual Report  
 For the Town of  
 Northborough,  
 Massachusetts

**Town Meeting and Elections/  
 Vital Statistics and Information**

## Annual Town Meeting - April 28, 2008

**A**t the Annual Town Meeting duly called and held in the ALGON-QUIN REGIONAL HIGH SCHOOL 79 Bartlett Street, Northborough, MA on MONDAY, the TWENTY-EIGHTH day of April 2008 at 7:30 p.m. to act on the following warrant articles which were voted on in a legal manner.

**Quorum Required** 100 voters  
**Voters Present** 207 voters

**Checkers** - Robbie Powers, Nancy Casaceli, Doris Crossman, Pauline Brodeur, Genevieve Earle, Maureen Walker, Nancy Hart, Al Bonazoli, Joan Bonazoli

**Tellers** - Terry Crean, Nancy McNamara, Larry Beatty, Virginia Simms-George, Claire Swan, Nancy Jones

The Town Moderator, Frederick A. George Jr. called the meeting to order at 7:36p.m.

Moderator George outlined the guidelines of Town Meeting, reviewed safety procedures and made note of emergency exits, and reviewed the traffic plan for the end of the meeting.

Moderator George led the audience in the pledge of allegiance. The Rev. Bales of the Church of Jesus Christ of Latter-Day Saints gave the invocation.

Moderator George reminded those in attendance that "this is your meeting". Town Officials were introduced along with Town Counsel Jonathan Silverstein of Kopelman and Paige, P.C.

The Board of Selectmen presented certificates to those volunteers who have served on Boards, Committees and/or Commissions for one full term or more. Below is a list of volunteers who were awarded Certificates of Appreciation at the April Annual Town Meeting because of their dedication to the community:

- **Dale Rains**  
Appropriations Committee – 3 yrs.
- **Cathy Peterson**  
Council on Aging – 4 yrs.
- **Charles Anderson**  
Industrial Development Finance Authority – 21 yrs.
- **Merrill Bergstrom**  
Personnel Board – 29 yrs.
- **Gregory Young**  
Scholarship Committee – 7 yrs.

- **Mary Maher**  
Youth Commission – 9 yrs.
- **Carol Pettine**  
Youth Commission – 6 yrs.

The Board of Selectmen made a special presentation to retiring Town Administrator Barry M. Brenner; the Board thanked Mr. Brenner for his 11 years of dedicated service to the community.

Moderator Fred George read the return of the Town Meeting Warrant.

Selectman Dawn Rand moved that the town vote to waive the reading of the Annual Town Meeting Warrant.

Majority Vote Required  
**Motion carried in the affirmative by a unanimous vote.**

### ARTICLE 1

Dawn Rand, Selectman, moved that the Town vote to ratify the appointment by the Moderator of Gerald Hickman as Deputy Moderator, as provided by Article II, Section 2-2 of the Northborough Home Rule Charter.

Majority Vote Required  
**Motion carried in the affirmative by a unanimous vote.**

### ARTICLE 2

Frances Bakstran, Selectman, moved that the Town vote to authorize the Treasurer, with the approval of the Board of Selectmen, to enter into a Compensating Balance Agreement or Agreements pursuant to Massachusetts General Laws, Chapter 44, Section 53F, if necessary.

### ARTICLE 4

From:		
Expendable Trust Fund Income (Cemetery)	\$	39,193
Transfer from Cemetery Trust Fund for Equipment Purchases	\$	85,235
Conservation Commission Fees	\$	9,500
Transfer from Police Revolving Account	\$	102,500
Transfer from Fire Emergency Medical Services Revolving Account	\$	63,741
Transfer from Expendable Trust Fund Income to offset Health, Cemetery, Parks, and Family & Youth Services Departments	\$	58,428
Phillip G. Morrison Fund	\$	22,000
Elijah S. Hastings Fund	\$	23,500
Henry J. Barnes Fund	\$	4,500
Dr. Albert Wood Fund	\$	3,200
Joseph P. Davis Fund	\$	5,228
Transfer from Recreation Revolving Account	\$	124,865
Transfer from Dog Control Revolving Account	\$	20,000
Overlay Surplus	\$	3,250
Transfer from State Reimbursement for		
Transportation for Norfolk Agricultural High School Student	\$	18,900
Free Cash	\$	470,000

Presentation made by June Hubbard-Ward, Treasurer-Collector. No discussion

Majority Vote Required  
**Motion carried in the affirmative by a unanimous vote.**

### ARTICLE 3

To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, or other available funds, a sum of money to pay bills incurred in prior years, or act in any way relative thereto.

- Town Meeting action is required to pay bills incurred in prior fiscal years. This Article will be passed over if no bills for goods and services incurred in prior fiscal years are presented to the Town.

Frances Bakstran, Selectman moved to **pass over** this article. Explanations by Barry M. Brenner, Town Administrator – there are no unpaid bills from prior years.

Majority Vote Required  
**Motion carried in the affirmative by a unanimous vote.**

### ARTICLE 4

Barry M. Brenner, Town Administrator, moved that the Town vote to raise and appropriate and transfer from available funds the sum of Fifteen Million Forty Nine Thousand Five Hundred Forty Three Dollars (\$15,049,543) for Town Government as displayed below, and to meet said appropriation, the following sums available for appropriation be transferred (see below):

for a total of Nine Hundred Ninety Five Thousand Six Hundred Twelve Dollars (\$995,612), and that the sum of Fourteen Million Fifty Three Thousand Nine Hundred Thirty One Dollars (\$14,053,931) be raised by taxation.

Mr. Brenner gave a detailed presentation Appropriations Committee – recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

## ARTICLE 5

Barry M. Brenner, Town Administrator, moved that the Town vote to raise and appropriate and transfer from available funds the sum of Three Million Seven Hundred Sixty One Thousand Five Hundred Eighty Three Dollars (\$3,761,583) for Water/Sewer and Solid Waste Funds as displayed below for the operation of the Water/Sewer and Solid Waste Utilities, and to meet said appropriation, the following sums available for appropriation be transferred:

**From:**

Water Fund Free Cash	\$	36,137
Sewer Fund Free Cash	\$	100,000

for a total of One Hundred Thirty Six Thousand One Hundred Thirty Seven Dollars (\$136,137) and that the sum of Three Million Six Hundred Twenty Five Thousand Four Hundred Forty Six Dollars (\$3,625,446) be financed from Water/Sewer and Solid Waste Revenues.

Water Fund	\$	1,825,846
Sewer Fund	\$	1,140,967
Solid Waste	\$	794,770
	\$	3,761,583

Presentations made by: Barry M. Brenner, Town Administrator, Kara Buzanowski, DPW Director, and Fred Litchfield, Town Engineer

Appropriations Committee – recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

## ARTICLE 6

Cecil Adderley, Northborough School Committee, moved that the Town vote to raise and appropriate by taxation the sum

of Seventeen Million One Hundred Fifty Six Thousand Three Hundred Sixty Nine Dollars (\$17,156,369) for the operation of the Northborough Public Schools.

Presentation made by Dr. Charles Gobron, Superintendent of Schools

Appropriations Committee – recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

## ARTICLE 7

Shirley Lundberg, Northborough School Committee, moved that the Town vote to raise and appropriate by taxation the sum of One Hundred Thirty One Thousand Five Sixty Six Dollars (\$131,566) for the operation of the Northborough Public Schools provided, however, that no sums for this purpose shall be expended unless and until the Town shall have voted to assess taxes in excess of the amount allowed pursuant to the provisions of Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2½).

- Override to Proposition 2½ to fund the Northborough K-8 Schools

Presentation made by Dr. Charles Gobron, Superintendent of Schools

Appropriation Committee – recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

## ARTICLE 8

Susan Sartori, Northborough/Southborough Regional School Committee, moved that the Town vote to raise and appropriate by taxation Northborough's share of the assessment for the operation of the Northborough/Southborough Regional School District, the sum of Nine Million Two Hundred Seventy Nine Thousand Four Hundred Eleven Dollars (\$9,279,411).

Presentation made by Dr. Charles Gobron, Superintendent of Schools

Appropriations Committee – recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

## ARTICLE 9

Michael Casaceli, Assabet Valley Regional Vocation School District Committee, moved that the Town vote to raise and appropriate by taxation Northborough's share of the assessment for the operation of the Assabet Valley Regional Vocational School District, the sum of Seven Hundred Eight Thousand Eight Hundred Dollars (\$708,800).

Appropriations Committee – recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

## ARTICLE 10

Leslie Rutan, Selectman, moved that the Town vote to authorize the Library Trustees to accept and spend a sum of money received under the Library Incentive and Municipal Equalization Grants, and the Nonresident Circulation Offset program, under the provisions of Chapter 61 of the Acts of 2007, to be used by the Library Trustees for books, automation costs, or in any way that they may benefit the library, and to apply for State aid for the coming fiscal year.

Presentation made by Michelle Rehill, Library Trustee

Appropriations Committee – recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

## ARTICLE 11

Leslie Rutan, Selectman, moved that the Town vote to authorize the Board of Selectmen to make such application as may be necessary for Federal and/or State funds or grants, to accept such funds or grants and to expend those funds as required by the various acts, if and when such funds are received.

- Allows the Town to apply for grant funds through Federal and/or State agencies.

Presentation made by Barry M. Brenner, Town Administrator

Appropriations Committee – recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

#### **ARTICLE 12**

Barry M. Brenner, Town Administrator moved that the Town vote to combine Articles 13 through 19 as follows:

##### **Article 13**

Reauthorizes Fire Department Revolving Fund Accounts;

##### **Article 14**

Reauthorizes Police Department Revolving Fund Accounts;

##### **Article 15**

Reauthorizes Dog Officer Revolving Fund Accounts;

##### **Article 16**

Reauthorizes Community Affairs Committee Revolving Fund Accounts;

##### **Article 17**

Reauthorizes Family and Youth Services Department Revolving Fund Accounts;

##### **Article 18**

Reauthorizes Council on Aging Revolving Fund Accounts;

##### **Article 19**

Reauthorizes Applefest Committee Revolving Fund Accounts;

And in so voting that the Town vote to establish and/or reauthorize revolving fund accounts as stated in Articles 13 through 19 of the Warrant, said revolving accounts being authorized to and for the use of the Fire Department, Police Department, Dog Officer, Community Affairs Committee, Family and Youth Services Department, Council on Aging and Applefest Committee pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E½, it is required that these revolving accounts be reauthorized annually.

Presentation made by Barry M. Brenner, Town Administrator  
Appropriations Committee – recommends approval

#### Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

#### **ARTICLE 13**

To see if the Town will vote to reauthorize revolving accounts authorized to and for the use of the Northborough Fire Department for the receipt of site assessment fees, hazardous materials charges, SARA compliance, training/education programs, alarm fees, Local Emergency Planning, replacement of lost and/or damaged equipment, water supply maintenance and development, and Advanced Life Support/EMS and rescue maintenance; pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Northborough Fire Department to maintain revolving fund accounts for the purposes enumerated in this Article. Under this statute, these revolving accounts must be reauthorized annually.

#### **ARTICLE 14**

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the use of the Northborough Police Department for the receipt of the Town's share of traffic enforcement fines and payment of expenses associated with traffic/radar enforcement; pursuant to Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Northborough Police Department to maintain revolving fund accounts for the purpose stated in this Article. Under this statute, such revolving accounts must be reauthorized annually.

#### **ARTICLE 15**

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the use of the Department of the Northborough Dog Officer for the receipt of dog license fees and related fines which sums shall be utilized to support the Dog Officer's expenditures; pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Department of the Northborough Dog Officer to maintain revolving fund accounts for the purpose enumerated in

this Article. Under this statute, such revolving accounts must be reauthorized annually.

#### **ARTICLE 16**

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the Community Affairs Committee for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related expenses; pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Northborough Community Affairs Committee to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute, such revolving fund accounts must be reauthorized annually.

#### **ARTICLE 17**

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the Family and Youth Services Department for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related expenses; pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Northborough Family and Youth Services Department to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute, such revolving fund accounts must be reauthorized annually.

#### **ARTICLE 18**

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the Council on Aging for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related expenses; pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Council on Aging to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute,

such revolving fund accounts must be reauthorized annually.

#### **ARTICLE 19**

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the Applefest Committee for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related expenses; pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Applefest Committee to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute, such revolving accounts must be reauthorized annually.

#### **ARTICLE 20**

Dawn Rand, Selectman, moved that the Town vote to appropriate the sum of Five Million Five Hundred Thousand Dollars (\$5,500,000) for the use of the Northborough Senior Center for construction, furnishing and equipping of the new Senior Center and any associated costs, including design services; and to meet said appropriation, the sum of Five Million Five Hundred Thousand Dollars (\$5,500,000) be raised by borrowing in accordance with the provisions of Massachusetts General Laws, Chapter 44, Sections 7(3A), 7(21) or 7(22), or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor; subject to the condition that the Town shall have voted at an election to exempt the amounts required to pay for such bonds or notes from the provisions of Proposition 2½.

Presentations made by Senior Center Building Committee members; Jerry Anderson, Kelly Burke, Jeff Leland, and Court Street Architects

Appropriations Committee – recommends approval

Financial Planning Committee – recommends approval

Lengthy debate

2/3rd Vote Required

#### **I declare the motion carries by the required 2/3rd VOTE**

Motion to reconsider Article 20 for the purpose for locking in the vote  
Motion to reconsider fails

#### **ARTICLE 21**

William Pantazis, Selectman, moved that the Town vote to raise and appropriate the sum of One Million Five Hundred Thousand Dollars (\$1,500,000) to pay costs of environmental remediation of the Town's property located at 119 Bearfoot Road (formerly known as 119 Colburn Street) and 167 Bearfoot Road, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow said amount and to issue bonds or notes of the Town therefor, provided, however, that no sums shall be borrowed or expended hereunder unless and until the General Court shall have passed legislation to permit the Town to borrow for this purpose; and further, to authorize the Board of Selectmen to petition the General Court for the passage of special legislation to permit the Town of Northborough to borrow money from time to time to pay the cost of environmental remediation and all other costs incidental and related thereto.

- The State Department of Environmental Protection has required the Town to complete the environmental remediation.

Presentations made by: Barry Brenner, Adam Last, Rick Leif, John Campbell, and William Pantazis

Appropriations Committee – recommends approval

Financial Planning – recommends approval

2/3rd Vote Required

#### **I declare the motion carries by the required 2/3rd VOTE**

11:02pm motion made to adjourn the meeting.

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

#### **ADJOURNED SESSION Tuesday, April 29, 2008**

**A**t the adjourned session of the Annual Town Meeting duly called and held in the Algonquin Regional High School, Northborough, MA on Tuesday April 29, 2008 at 7:30pm the following ARTICLES were voted on in a legal manner.

**Quorum Required** 100 voters

**Voters Present** 141 voters

At 7:38pm Town Moderator Frederick A. George Jr. called the meeting to order.

#### **ARTICLE 22**

Barry M. Brenner, Town Administrator, moved that the Town vote to accept the layouts as public ways of Fairway Drive and Mulligan Way as shown on the plan titled "Plan of Acceptance Fairway Drive & Mulligan Way Northborough, MA (Worcester County) As-Built Plan," dated January 15, 2008, prepared by Waterman Design Associates, Inc., a copy of which is on file in the office of the Town Clerk, such layout not to include Parcel A as shown on said Plan, and to place these streets on the Official Town Map as public ways, and to authorize the Board of Selectmen to accept or take by eminent domain deeds or easements for such public ways, or take any action relative thereto.

Presentation made by Town Engineer, Fred Litchfield

Planning Board recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

#### **ARTICLE 23**

Barry M. Brenner, Town Administrator, moved that the Town vote to accept the layout as a public way of Winn Terrace, including "Parcel A" and "Parcel B," as shown on the plan titled "Winn Terrace Acceptance Plan in Northborough, Massachusetts," dated November 19, 2007, prepared by Thompson-Liston Associates, Inc., a copy of which is on file in the office of the Town Clerk, and to place this street on the Official Town Map as a public way, and to authorize the Board of Selectmen to accept or take by eminent domain deeds or easements for such public way, or take any action relative thereto.

Presentation made by Town Engineer,  
Fred Litchfield

Planning Board recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

#### **ARTICLE 24**

Kara Buzanoski, DPW Director, moved that the Town vote to appropriate the sum of Five Hundred Thousand Dollars (\$500,000) for the design and construction of improvements to the Town Water Wells, and to meet said appropriation, the sum of Five Hundred Thousand Dollars (\$500,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 8(3A) or 8(4), or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor.

- Improvements to the Town Water Well at Brigham Street including treatment. The cost of this Project will be financed by Water Fund fees and charges.

Presentation made by DPW Director,  
Kara Buzanoski

Appropriations Committee - recommends approval

Financial Planning Committee - recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

#### **ARTICLE 25**

Kara Buzanoski, DPW Director, moved that the Town vote to appropriate the sum of Sixty Five Thousand Dollars (\$65,000) for the use of the Northborough Public Works Department Water Division to purchase departmental equipment to replace the 1995 Utility Truck, and to meet said appropriation, the sum of Sixty Five Thousand Dollars (\$65,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 7(9) or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor.

- The cost of this Project will be financed by Water Fund Fees and charges.

Presentation made by DPW Director,  
Kara Buzanoski

Financial Planning Committee -

recommends approval

Appropriations Committee - recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

#### **ARTICLE 26**

Leslie Rutan, Selectman, moved that the Town vote to appropriate the sum of Fifty Five Thousand Dollars (\$55,000) for the use of the Northborough Fire Department to purchase departmental equipment to replace the 2001 Command/Communications Vehicle and related equipment, and to meet said appropriation, the sum of Fifty Five Thousand Dollars (\$55,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 7(9), or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor.

- This Article provides funds for the replacement of the 2001 Fire Department Command/Communications Vehicle. Upon replacement, the 2001 vehicle will be assigned to the Fire Marshall/Building Inspector to replace the 1993 Fire Department vehicle which has been taken off the road due to not passing State Inspection.

Presentation made by Northborough Fire Chief, David Durgin

Appropriations Committee - recommends approval

Financial Planning Committee - recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

#### **ARTICLE 27**

Kara Buzanoski, DPW Director, moved that the Town vote to appropriate the sum of Three Hundred Fifty Six Thousand Dollars (\$356,000) for repairs and

improvements to the Public Works Department Highway Garage, and to meet said appropriation, the sum of Three Hundred Fifty Six Thousand Dollars (\$356,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 7(3A), or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor.

- This Project repairs and replaces the underground gasoline and diesel fuel tanks at the Public Works Department Highway Garage.

Presentation made by DPW Director,  
Kara Buzanoski

Financial Planning Committee - recommends approval

Appropriations Committee - recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

#### **ARTICLE 28**

Leslie Rutan, Selectman, moved that the Town vote to appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) for the use of the Northborough Public Works Department to purchase departmental equipment to replace the 1988 Dump Truck with Plow and Sander, and to meet said appropriation, the sum of One Hundred Fifty Thousand Dollars (\$150,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 7(9), or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor.

Presentation made by DPW Director,  
Kara Buzanoski

Appropriations Committee - recommends approval

Financial Planning Committee - recommends approval

No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

## ARTICLE 29

Frances Bakstran, Selectman, moved that the Town vote to amend Section 1-12-120 of the Code of the Town of Northborough by adding thereto the following paragraph C:

C. Fees. Pursuant to Section 32B of Chapter 40 the Massachusetts General Laws, the fee for an annual Recreational Camp Permit shall be Fifty Dollars (\$50.00) and the fee for an annual Motel License shall be Fifty Dollars (\$50.00). Pursuant to Section 32B of Chapter 14 of the Massachusetts General Laws, the fee for an annual Stable Permit shall be Forty Dollars (\$40.00).

Presentation made by Glenn French,  
Board of Health  
Municipal Code and Bylaw Committee  
– recommends approval  
Appropriations Committee – recommends approval  
Some debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

## ARTICLE 30

Kara Buzanoski, DPW Director, moved that the Town vote to amend the Code of the Town of Northborough, by adding a new Chapter 4-12, entitled, “Illicit Discharges to the Municipal Storm Drain System”, as printed in the handout (copies of which were available in the Town Clerk’s Office continuously prior to the posting of the warrant until the time of Town Meeting) entitled “Article 30 – Illicit Discharges to the Municipal Storm Drain System Bylaw – 2008 Annual Town Meeting”.

- This Article provides for adoption of a bylaw prohibiting illicit discharges to the Town’s Storm Drain System as recommended by the U. S. Environmental Protection Agency as part of the Federal Stormwater Program.

Presentation made by DPW Director  
Kara Buzanoski  
Municipal Code and Bylaw Committee  
– recommends approval  
Brief debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

## ARTICLE 31

Rick Leif, Planning Board, moved that the Town vote to amend the Northborough Town Zoning Bylaw, Chapter 7-04 General Provisions, Section 7-04-040 Nonconforming Uses and Structures,

B.(4), by deleting the wording found within brackets [ ] and adding the wording as shown in brackets and underlined [ \_ ]:

B. (4.) The proposed construction will not exceed [fifty percent (50%)] [eighty percent (80%)] of the existing gross floor area.

- Article submitted by Planning Board.

Presentation made by Planning Board member Rick Leif  
Planning Board – recommends approval  
Municipal Code and Bylaw Committee – recommends approval  
No debate

2/3rd Vote Required

**I declare the motion carries by the required 2/3rd VOTE.**

## ARTICLE 32

Rick Leif, Planning Board, moved that the Town vote to amend the Northborough Town Zoning Bylaw, Chapter 7-20 Special Regulations, Section 7-20-030 Signs, by deleting the wording found within brackets [ ] and adding the wording as shown in brackets and underlined [ \_ ]:

E. Business District A

(1) Type, number and size. There shall be not more than the following for each lot:

(a) Lot with two (2) or less tenants:

(2) Wall sign:

[(a) Without freestanding sign on lot: one (1) wall sign, size not to exceed thirty-two (32) square feet.]

[(a) Without freestanding sign on lot: one wall sign per business, size not to exceed thirty-two (32) square feet or two wall signs per business with a combined total area not to exceed thirty-two (32) square feet.]

(b) With freestanding sign on lot: wall sign, size not to exceed sixteen (16) square feet.

[Exception: If there are direct entrances into the store in walls other than the storefront, there may be an additional wall sign not to exceed sixteen (16) square feet attached to such wall.]

(b) Lot with three (3) or more tenants:  
[(2) Wall sign: not more than one (1) wall sign for each business attached to the wall of that store. The area of the sign not to exceed thirty-two (32) square feet. Exception: If there are direct entrances into the store in walls other than the storefront, there may be an additional wall sign not to exceed sixteen (16) square feet attached to such wall.]

[(2) Wall sign: one (1) wall sign per business not to exceed thirty-two (32) square feet, or two (2) wall signs per business with a combined total area not to exceed thirty-two (32) square feet.]

F. Business District B

(1) Type, number and size. There shall be not more than the following for each lot:

(a) Lot with two (2) or fewer tenants:

(2) Wall sign:

[(a) Without freestanding sign on lot: one (1) wall sign, size not to exceed thirty-two (32) square feet.

Exception: If there are direct entrances into the store in walls other than the storefront, there may be an additional wall sign not to exceed sixteen (16) square feet attached to such wall.]

[(a) Without freestanding sign on lot: one (1) wall sign per business, size not to exceed thirty-two (32) square feet or two (2) wall signs per business with a combined total area not to exceed thirty-two (32) square feet.]

(b) With freestanding sign on lot: wall sign, size not to exceed sixteen (16) square feet. If there are direct entrances into the store in walls other than the storefront, there may be an additional wall sign not to exceed sixteen (16) square feet attached to such wall.

(b) Lot with three (3) or more tenants:  
[(2) Wall sign: not more than one (1) wall sign for each business attached to the wall of that store. The area of the sign not to exceed thirty-two (32) square feet. Exception: If there are direct entrances into the store in walls other than the storefront, there may be an additional wall sign not to exceed sixteen (16) square feet attached to such wall.]

[(2) Wall sign: one (1) wall sign per business not to exceed thirty-two (32) square feet, or two (2) wall signs per business with a combined total area not to exceed thirty-two (32) square feet.]

• Article submitted by Planning Board.  
Presentation made by Planning Board member Rick Leif  
Municipal Code and Bylaw Committee – recommends approval  
Planning Board – recommends approval  
Some debate

2/3rd Vote Required

**I declare the motion carries by the required 2/3rd VOTE.**

**ARTICLE 33**

John Campbell, Community Preservation Committee, moved that the Town vote to appropriate the sum of Thirty-Five Thousand Dollars (\$35,000) from the Community Preservation Fund revenues to the Northborough Town Clerk for the preservation of Town records, dating from 1766 to the present.

Presentation made by Community Preservation Committee member John Campbell  
Appropriations Committee – recommends approval  
Financial Planning Committee – recommends approval  
Brief discussion

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 34**

John Campbell, Community Preservation Committee, moved that the Town vote to appropriate the sum of Two Thousand Dollars (\$2,000) from the Community Preservation Fund revenues to the Northborough Historical Commission for the purchase of signs for the Meeting House Common Historic District at the junctions of Church, Howard, Pleasant and Whitney Streets.

Presentation made by Community Preservation Committee member John Campbell  
Appropriations Committee – recommends approval  
No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 35**

Leslie Rutan, Selectman, moved that the Town vote to appropriate the sum of Twenty Thousand Dollars (\$20,000) from the Community Preservation Fund revenues to the Northborough Historical Society for renovations to the Northborough Historical Society building at 52 Main Street including the installation of a handicap ramp and handicap bathroom.

Presentation made by Community Preservation Committee member John Campbell  
Appropriations Committee – recommends approval  
No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 36**

John Campbell, Community Preservation Committee, moved that the Town vote to appropriate the sum of Seventy Thousand Dollars (\$70,000) from the Community Preservation Fund revenues and place said amount in the Community Preservation Historic Resources Reserve for the purpose of future historical property preservation or acquisitions.

Presentation made by Community Preservation Committee member John Campbell  
Appropriations Committee – recommends approval  
No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 37**

John Campbell, Community Preservation Committee, moved that the Town vote to appropriate the sum of Three Thousand Dollars (\$3,000) from the Community Preservation Fund revenues to the Northborough Affordable Housing Corporation for the reorganization and amending of its Bylaws and Articles of Organization.

Presentation made by Community Preservation Committee member John Campbell  
Appropriations Committee – recommends approval  
No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 38**

Jeff Amberson, Selectman, moved that the Town vote to appropriate the sum of One Hundred Three Thousand Dollars (\$103,000) from the Community Preservation Housing Reserve Fund and to appropriate the sum of One Hundred Ninety Seven Thousand Dollars (\$197,000) from the Community Preservation Fund revenues to the Northborough Affordable Housing Corporation for the acquisition of affordable housing units and costs associated with the purchase of said units.

Presentation made by Community Preservation Committee member John Campbell  
Appropriations Committee – split vote/  
no recommendation  
Financial Planning Committee – no recommendation  
Significant debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 39**

Jeff Amberson, Selectman, moved that the Town vote to appropriate the sum of Two Hundred Twenty Five Thousand Dollars (\$225,000) from the Community Preservation Fund revenues and place said amount in the Community Preservation Open Space Reserve for the purpose of future open space preservation or acquisitions.

Presentation made by Community Preservation Committee member John Campbell  
Appropriations Committee – recommends approval  
No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 40**

John Campbell, Community Preservation Committee, moved that the Town vote to appropriate the sum of Twenty One Thousand Four Hundred Fifty Dollars (\$21,450) from the Community Preservation Fund revenues to the Northborough Fire Department for the purchase of a Trails, Fire, and Rescue Vehicle to aid in the preservation of the Northborough Trails network.

Presentation made by Community Preservation Committee member John Campbell  
Appropriations Committee – recommends approval  
Brief debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 41**

John Campbell, Community Preservation Committee, moved that the Town vote to appropriate the sum of Five Thousand Dollars (\$5,000) from the Community Preservation Fund revenues to the Northborough Trails Committee, a subcommittee of the Northborough Open Space Committee, for construction materials for new trails.

Presentation by Community Preservation Committee member John Campbell  
Appropriations Committee – recommends approval  
No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 42**

John Campbell, Community Preservation Committee, moved that the Town vote to appropriate the sum of Twenty Thousand Dollars (\$20,000) from the Community Preservation Fund revenues to the Northborough Community Preservation Committee for expenses associated with the implementation of the Community Preservation Act including but not limited to clerical assistance, office supplies, property surveys, appraisals, attorneys' fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2009.

Presentation made by Community Preservation Committee member John Campbell  
Appropriations Committee – recommends approval  
No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 43**

John Coderre, Assistant Town Admin-

istrator, moved that the Town vote to amend the Consolidated Personnel Bylaw as printed in the handout (copies of which were available in the Town Clerk's Office continuously prior to the posting of the Warrant until the time of Town Meeting) entitled "Article 43 - Consolidated Personnel Bylaw Amendments – 2008 Annual Town Meeting."

Presentation made by Assistant Town Administrator John Coderre  
Municipal Code & Bylaw Committee – recommends approval  
Personnel Board – recommends approval  
No debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 44**

Jeff Amberson, Selectman, moved that the Town vote to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the issuance of one (1) additional all-alcoholic beverage pouring license with substantially the following form:

"Notwithstanding the provisions of Section 17 of Chapter 138 of the Massachusetts General Laws, the licensing authority of the Town of Northborough is hereby authorized to issue one (1) additional license for the sale of all-alcoholic beverages to be consumed on the premises under the provisions of Section 12 of said Chapter 138. Said license shall be restricted to the property at 290 West Main Street, shown on Northborough Assessors' Map 82, Parcel 10, to promote economic vitality. Said license shall be subject to all provisions of said Chapter 138, except Section 17; provided, however, that the licensing authority shall not approve the transfer of said license to any other location."

Presentation by Attorney Michael Edmonds  
Brief discussion

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 45**

Jeff Amberson, Selectman, moved that the Town vote to accept the provisions of Massachusetts General Laws, Chapter

138, Section 12, paragraph 14 to permit the sale of cordials and liqueurs by common victuallers who also hold a license to sell wine and malt beverages subject to all other licensing provisions of Massachusetts General Laws, Chapter 138.

- Acceptance of this law would allow the Town to authorize the sale of Cordials and Liqueurs by common victuallers who are holders of a wine and malt beverages license.

Presentation by Attorney Michael Edmonds  
Brief discussion

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 46**

Dawn Rand, Selectman, moved that the Town vote to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the issuance of an additional license for the sale of wine and malt beverages not to be consumed on licensed premises in substantially the following form:

"Notwithstanding the provisions of Section 17 of Chapter 138 of the Massachusetts General Laws, the licensing authority of the Town of Northborough is hereby authorized to issue a license for the sale of wines and malt beverages, as the case may be, not to be consumed on the premises under the provisions of Section 15 of said Chapter 138. Said license shall be restricted to the property on Route 20, near Route 9, to be used for a Commercial Center as shown on Northborough Assessors' Maps as follows, to promote economic vitality:

Map	Parcel
108	3
109	15
107	1
106	5
106	6
106	3
106	7
98	2

Said license shall be subject to all provisions of said Chapter 138, except Section 17; provided, however, that the licensing authority shall not approve the transfer of said license to any other location."

Presentation made by Attorney Marshall Gould

Some discussion

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 47**

Nancy Berglund, Northborough School Committee, moved that the Town vote to appropriate the sum of Nine Hundred Twenty Five Thousand Dollars (\$925,000) for a roof replacement project at the Lincoln Street School, 76 Lincoln Street, Northborough, Massachusetts, for which the Town may be eligible for a School Construction Grant from the Massachusetts School Building Authority ("MSBA"), which project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and to meet said appropriation the sum of Nine Hundred Twenty Five Thousand Dollars (\$925,000) be raised by borrowing in accordance with the provisions of Massachusetts General Laws, Chapter 44, Sections 7(3A) and 7(9), or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty percent (50%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any amounts received or expected to be received from the MSBA prior to the issuance of any bonds or notes under this vote.

- Replace Roof at Lincoln Street School **\$925,000**

Presentation made by Superintendent of Schools, Dr. Charles Gobron  
Appropriations Committee – recommends approval

Financial Planning Committee – recommends approval

Brief debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 48**

Nancy Berglund, Northborough School Committee, moved that the Town vote to appropriate the sum of Forty Thousand Dollars (\$40,000) for the use of the Northborough School Department for the purpose of making extraordinary repairs, renovations, and/or purchasing equipment of a capital nature at the Lincoln Street School, and to meet said appropriation, the sum of Forty Thousand Dollars (\$40,000) be raised by borrowing in accordance with the provisions of Massachusetts General Laws, Chapter 44, Sections 7(3A) and 7(9), or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor.

- Replace Floor Tile at Lincoln Street School **\$40,000**

Presentation made by Superintendent of Schools, Dr. Charles Gobron  
Appropriations Committee – recommends approval

Financial Planning Committee – recommends approval

Brief debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 49**

Cecil Adderly, Northborough School Committee, moved that the Town vote to appropriate the sum of Twenty Five Thousand Three Hundred Dollars (\$25,300) for the use of the Northborough School Department for the purpose of making extraordinary repairs, renovations, and/or purchasing equipment of a capital nature at the Melican Middle School, and to meet said appropriation, the sum of Twenty Five Thousand Three Hundred Dollars (\$25,300) be raised by borrowing in accordance with the provisions of Massachusetts General Laws, Chapter 44, Sections 7(3A) and 7(9), or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor.

• Replace Gym Floor at Melican Middle School **\$25,300**

Presentation made by Superintendent of Schools, Dr. Charles Gobron  
Appropriations Committee – recommends approval

Financial Planning Committee – recommends approval

Brief debate

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 50**

Shirley Lundberg, Northborough School Committee, moved that the Town vote to appropriate the sum of Fifty Two Thousand Five Hundred Seventy Three Dollars (\$52,573) for the use of the Northborough School Department for the purpose of making extraordinary repairs, renovations, and/or purchasing equipment of a capital nature at the Lincoln Street School, Peaslee School, and Melican Middle School, and to meet said appropriation, the sum of Fifty Two Thousand Five Hundred Seventy Three Dollars (\$52,573) be raised by borrowing in accordance with the provisions of Massachusetts General Laws, Chapter 44, Sections 7(3A) and 7(9), or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor.

- Furniture replacement at Lincoln Street School, Peaslee School, and Melican Middle School **\$52,573**

Presentation made by Superintendent of Schools Dr. Charles Gobron  
Appropriations Committee – does not approve

Financial Planning Committee – does not approve

Majority Vote Required

**Motion Fails (vote yes: 49 / no: 37)**

**ARTICLE 51 - CITIZENS' PETITION**

Robert Rosenberg, Northborough Resident, moved that the Town vote to amend the Northborough Town Bylaw Chapter 1-12 Administrative Division, Section 1-12-090 Board of Appeals by adding the words as shown in brackets and underlined [ ] and deleting the words as shown in brackets[ ]:

A. Composition, mode of appointment, term of office. There shall be a Board of Appeals composed of [five (5)] [three (3)] members and one (1) or more alternates as required by the zoning bylaws, to be appointed by the Board of Selectmen. The term of office of each member shall be for three (3) years, such terms so arranged that as nearly an equal number of terms as is possible shall expire each year.

Presentation made by Northborough Resident Robert Rosenberg  
Planning Board – takes no position, the Article was not presented to them  
Municipal Code and Bylaw Committee – recommends approval  
Some debate

Quorum questioned by resident Peter Chandler

The Moderator requested the Counters tally the numbers of voters present in the hall. 88 voters were counted as being present.

10:34pm Motion made to adjourn

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ADJOURNED SESSION  
Wednesday, April 30, 2008**

**A**t the adjourned session of the Annual Town Meeting duly called and held in the Algonquin Regional High School, Northborough, MA on Wednesday April 30, 2008 at 7:30pm the following ARTICLES were voted on in a legal manner.

**Quorum Required** 100 voters

**Voters Present** 39 voters

At 7:38pm Town Moderator Frederick A. George Jr. called the meeting to order.

Moderator Fred George read the following statement:

Action having been completed on 50 of the 52 Articles of the Warrant, Article 52 relating to only the hearing of reports, the absence of a quorum having been determined during debate on Article

51 during the April 29, 2008 session of the Meeting, the Meeting having been adjourned to April 30, 2008 at 7:30pm there being no quorum present as of 7:50pm on April 30, and the Moderator having determined that the presence of a quorum for the April 30 session, or any subsequent session, of the Meeting is unlikely, the Moderator will accept a motion that the 2008 Annual Town Meeting be dissolved.

Motion made and seconded, All in favor?

Majority Vote Required

**Motion carried in the affirmative by a unanimous vote.**

**ARTICLE 52**

To hear the reports of the several Town Officers and Committees and to act thereon; also to choose any committee the voters deem necessary, and to appropriate money for their use, or act in any way relative thereto.

Town Meeting adjourned at 7:50 pm April 30, 2008.

**Respectfully submitted,  
Andrew T. Dowd, Town Clerk**

**Application for Northborough Town Government**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone (Work): \_\_\_\_\_ Telephone (Home): \_\_\_\_\_

Town Position Desired: \_\_\_\_\_

Have you ever served on a Government Committee?  Yes  No

If yes, name of Committee/Office held: \_\_\_\_\_

Occupation: \_\_\_\_\_

Education: \_\_\_\_\_ If college graduate, indicate major: \_\_\_\_\_

How many years have you lived in Northborough? \_\_\_\_\_

Please attach a resume or briefly describe your interest and provide background information in regard to your interest in serving on this particular board.

\_\_\_\_\_  
\_\_\_\_\_

**Completed application should be returned to:**

Diane Wackell, Selectmen's Office, Municipal Office Building, 63 Main Street, Northborough, MA 01532.

For information on available appointments call 508-393-5040

# Presidential Primary Election Results *February 5, 2008*

## REPUBLICAN PARTY

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS	CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Presidential Preference</b>						<b>Republican Town Committee</b>					
John McCain	167	165	233	222	787	John J. Thomas	45	59	80	54	238
Fred Thompson	0	1	2	2	5	Christine Thomas	47	67	82	55	251
Tom Tancredo	0	0	0	1	1	Eric J. Preusse	45	65	84	71	265
Duncan Hunter	0	0	1	0	1	Paul F. Geary	48	82	96	63	289
Mike Huckabee	17	11	12	14	54	Joan G. Hurley	41	77	105	73	296
Mitt Romney	238	243	213	261	955	Millard B. Berryman	102	92	79	116	389
Ron Paul	11	17	6	13	47	Martina L. Marian	103	73	178	99	453
Rudy Giuliani	0	1	4	2	7	Margaret R. Marden	101	79	177	97	454
No Preference	1	3	6	0	10	Enid Hall	99	81	183	94	457
Write-in	0	0	0	2	2	John Q. Neenan	101	80	183	98	462
Blank votes	5	1	5	15	26	Margaret Broskie	97	78	173	121	469
<b>TOTAL VOTES</b>	<b>439</b>	<b>442</b>	<b>482</b>	<b>532</b>	<b>1895</b>	Phillip P. Buchieri	109	89	173	102	473
<b>State Committee Man 1,2,4</b>						Meghan Lazo	120	83	186	109	498
Write-ins	33	39		35	107	Susan T. Webber	103	102	183	112	500
Blank votes	406	403		497	1306	Steven C. Wall	107	94	182	119	502
<b>TOTAL VOTES</b>	<b>439</b>	<b>442</b>	<b>0</b>	<b>532</b>	<b>1413</b>	Charles A. Foster Jr.	113	97	174	129	513
<b>State Committee Man 3</b>						Connie R. Boyd	107	105	189	114	515
Brian P. Burke			190		190	Robert D. Babcock Jr.	108	86	183	142	519
Paul R. Ferro			144		14	John M. Castle	115	104	183	118	520
Write-ins			1		1	Robert J. Lazo	123	94	187	117	521
Blank votes			147		147	Dorothy J. Dixon	111	96	187	130	524
<b>TOTAL VOTES</b>	<b>0</b>	<b>0</b>	<b>482</b>	<b>0</b>	<b>482</b>	Richard A. Luongo	135	90	185	117	527
<b>State Committee Woman 1,2,4</b>						Ryan J. McManus	119	113	184	123	539
Rebecca Dono Healy	219	217		275	711	Charlotte A. Higgins	117	114	183	126	540
Write-in	3	1		2	6	Joseph V. McManus	117	110	186	127	540
Blank votes	217	224		255	696	Ghislaine A. Casella	117	97	195	136	545
<b>TOTAL VOTES</b>	<b>439</b>	<b>442</b>	<b>0</b>	<b>532</b>	<b>1413</b>	William J. Higgins Sr.	118	126	184	122	550
<b>State Committee Woman 3</b>						Robert E. Vanburen	116	89	193	165	563
Jeanne S. Kangas			271		271	James V. Casella	119	109	199	155	582
Write-ins			4		4	Patricia P. Cluff	149	111	200	127	587
Blanks votes			207		207	John S. Sharp	126	116	198	155	595
<b>TOTAL VOTES</b>	<b>0</b>	<b>0</b>	<b>482</b>	<b>0</b>	<b>482</b>	Nancy M. Maloney	126	113	206	151	596
						Dianne M. Hebert	116	99	264	126	605
						JoAnn M. Sharp	141	133	203	176	653
						Thomas J. Lowe	191	196	289	272	948
						<b>Remaining Candidates in Excess of 35 Allowed</b>					
						Thomas E. Truax	36	47	74	63	220
						Deborah Ann Truax	33	50	71	68	222

## DEMOCRATIC PARTY

<b>Presidential Preference</b>						Dennis Kucinich	0	0	1	3	4
John R. Edwards	10	13	12	13	48	Bill Richardson	1	3	2	1	7
Hillary Clinton	404	368	382	363	1517	No Preference	2	3	4	4	13
Joseph R. Biden Jr.	1	2	0	3	6	Write-in	3	3	3	2	11
Christopher J. Dodd	0	1	1	0	2	Blank votes	0	2	3	3	8
Mike Gravel	0	0	0	0	0	<b>TOTAL VOTES</b>	<b>707</b>	<b>687</b>	<b>710</b>	<b>740</b>	<b>2844</b>
Barack Obama	286	292	302	348	1228						

# Presidential Primary Election Results *February 5, 2008*

## DEMOCRATIC PARTY *continued*

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>State Committee Man 1,2,4</b>					
John P. Brissette	439	412		492	1343
Write-ins	1	1		6	8
Blank votes	267	274		242	783
<b>TOTAL VOTES</b>	<b>707</b>	<b>687</b>	<b>0</b>	<b>740</b>	<b>2134</b>

<b>State Committee Man 3</b>					
James B. McGowan			510		510
Write-ins			2		2
Blank votes			198		198
<b>TOTAL VOTES</b>	<b>0</b>	<b>0</b>	<b>710</b>	<b>0</b>	<b>710</b>

<b>State Committee Woman 1,2,4</b>					
Candy F. M. Carlson	449	414		496	1359
Write-in	0	1		4	5
Blank votes	258	272		240	770
<b>TOTAL VOTES</b>	<b>707</b>	<b>687</b>	<b>0</b>	<b>740</b>	<b>2134</b>

<b>State Committee Woman 3</b>					
Kathleen Donaghue			509		509
Write-ins			3		3
Blanks votes			198		198
<b>TOTAL VOTES</b>	<b>0</b>	<b>0</b>	<b>710</b>	<b>0</b>	<b>710</b>

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Democratic Town Committee</b>					
Fran Bakstran	4	7	3	3	17
Matthew Baevsky	3	5	2	3	13
Scott Davis	4	6	5	3	18
John Doyle	3	6	5	3	17
Marilyn Doyle	3	6	4	3	16
John Forand	3	7	5	3	18
Paul Gill	3		2	3	8
Mitchell Gordon	3	5	5	4	17
James Halpin	3	6	5	4	18
David Kapelner	2	5	5	3	15
William Kearney	3	6	4	3	16
Laurie Klein	3	6	5	3	17
Marjorie Markson	3	6	5	3	17
Michael McGuirk	3	6	2	3	14
Kathleen Polanowicz	5	7	2	4	18
Jean Poteete	4	7	5	3	19
Joann Treistman	4	6	4	3	17

*Total Reg Voters Prec. 1	2334
*Total Reg Voters Prec. 2	2339
*Total Reg Voters Prec. 3	2417
*Total Reg Voters Prec. 4	2420
*Total Number Registered	9510
Total Votes Cast in Precinct 1	1149
Total Votes Cast in Precinct 2	1129
Total Votes Cast in Precinct 3	1192
Total Votes Cast in Precinct 4	1272
Total Votes Cast =	4742
Percentage Voter Turnout	49.86%

*\*As of January 16, 2008: Deadline to register to vote for the Presidential Primary Election*

**A True Copy Attest:**  
**Andrew T. Dowd, Northborough Town Clerk**

## WORKING FAMILIES PARTY

<b>Presidential Preference</b>					
No Preference	0	0	0	0	0
Write-in	0	0	0	0	0
Blank votes	0	0	0	0	0
<b>TOTAL VOTES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>State Committee Man 1,2,4</b>					
Write-ins	0	0		0	0
Blank votes	0	0		0	0
<b>TOTAL VOTES</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>

<b>State Committee Man 3</b>					
Write-ins		0	0		0
Blank votes		0	0		0
<b>TOTAL VOTES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>State Committee Woman 1,2,4</b>					
Write-in	0	0		0	0
Blank votes	0	0		0	0
<b>TOTAL VOTES</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>

<b>State Committee Woman 3</b>					
Write-ins		0	0		0
Blanks votes		0	0		0
<b>TOTAL VOTES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Town Committee</b>					
Write-ins	0	0	0	0	0

\*Total Number Registered 9353  
*\*As of January 16, 2008: Deadline to register to vote for the Presidential Primary Election*

**A True Copy Attest:**  
**Andrew T. Dowd, Northborough Town Clerk**

# Presidential Primary Election Results *February 5, 2008*

## GREEN RAINBOW PARTY

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Presidential Preference</b>					
Jared Ball	0	0	0	0	0
Ralph Nader	1	0	0	0	1
Elaine Brown	1	0	0	0	1
Kat Swift	0	0	0	0	0
Cynthia McKinney	0	0	0	0	0
Kent Mesplay	0	0	0	0	0
No Preference	0	0	0	0	0
Write-in	1	0	0	0	1
Blank votes	0	0	0	0	0
<b>TOTAL VOTES</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>

<b>State Committee Man 1,2,4</b>					
Write-ins	0	0	0	0	0
Blank votes	3	0	0	0	3
<b>TOTAL VOTES</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>

<b>State Committee Man 3</b>					
Write-ins & Blanks	0	0	0	0	0
<b>TOTAL VOTES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>State Committee Woman 1,2,4</b>					
Write-in		0		0	0
Blank votes	3	0		0	3
<b>TOTAL VOTES</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>

<b>State Committee Woman 3</b>					
Write-ins			0		0
Blanks votes			0		0
<b>TOTAL VOTES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Town Committee</b>					
Write-ins	0	0	0	0	

\*Total Number Registered 9353

*\*As of January 16, 2008: Deadline to register to vote for the Presidential Primary Election*

**A True Copy Attest:**  
**Andrew T. Dowd, Northborough Town Clerk**

## Annual Town Election Results *May 12, 2008*

<b>Town Moderator</b>					
Fred A. George, Jr. (re)	406	454	447	527	1834
Write-ins	2	10	1	1	1
Blanks	95	126	93	118	93
<b>TOTAL VOTES</b>	<b>503</b>	<b>590</b>	<b>541</b>	<b>646</b>	<b>2280</b>

<b>Board of Selectmen</b>					
Fran Bakstran (re)	309	334	308	316	1267
Dawn Rand (re)	302	332	317	356	1307
Robert Rosenberg	242	259	268	408	1177
Write-ins	2	4	7	2	15
Blanks	151	251	182	210	794
<b>TOTAL VOTES</b>	<b>1006</b>	<b>1180</b>	<b>1082</b>	<b>1292</b>	<b>4560</b>

<b>Planning Board</b>					
Rick Leif (re)	328	341	353	412	1434
Daniel M. Lewis	307	338	337	424	1406
Write-ins	5	1	0	2	8
Blanks	366	500	392	454	1712
<b>TOTAL VOTES</b>	<b>1006</b>	<b>1180</b>	<b>1082</b>	<b>1292</b>	<b>4560</b>

<b>Assabet Valley Regional Voc School District Committee</b>					
Michael Casaceli	357	410	387	461	1615
Write-in	1	2	1	1	5
Blanks	145	178	153	183	659
<b>TOTAL VOTES</b>	<b>503</b>	<b>590</b>	<b>541</b>	<b>646</b>	<b>2280</b>

<b>Northborough School Committee - 3 yr</b>					
Shirley Lundberg (re)	324	378	349	432	1483
Joan Frank (write-in)	55	78	73	102	308
D. Hathaway (write-in)	48	48	69	56	221
Write-in	2	15	3	10	30
Blanks	577	661	588	692	2518
<b>TOTAL VOTES</b>	<b>1006</b>	<b>1180</b>	<b>1082</b>	<b>1292</b>	<b>4560</b>

<b>Nboro votes for NB/SB Regional School - Northborough Candidate</b>					
Shirley Lundberg (re)	322	374	346	423	1465
John Reynolds (re)	331	359	358	415	1463
Write-ins	14	17	19	25	75
Blanks	339	430	359	429	1557
<b>TOTAL VOTES</b>	<b>1006</b>	<b>1180</b>	<b>1082</b>	<b>1292</b>	<b>4560</b>

<b>Sboro votes for NB/SB Regional School - Northborough Candidate</b>					
Shirley Lundberg (re)	184	160	170		514
John Reynolds (re)	185	150	168		503
Write Ins	0	0	0		0
Blanks	169	152	148		469
<b>TOTAL VOTES</b>	<b>538</b>	<b>462</b>	<b>486</b>		<b>1486</b>

## Annual Town Election Results *May 12, 2008*

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Northborough Vote for NB/SB Regional School</b>					
<b>Southborough Candidate</b>					
Jack Kessler (re)	292	305	318	394	1309
Paul Butka (re)	271	296	288	357	1212
Write-ins	6	9	0	6	21
Blanks	437	570	476	535	2018
<b>TOTAL VOTES</b>	<b>1006</b>	<b>1180</b>	<b>1082</b>	<b>1292</b>	<b>4560</b>

<b>Southborough Vote for NB/SB Regional School</b>					
<b>Southborough Candidate</b>					
Jack Kessler (re)	187	168	172		527
Paul Butka (re)	197	172	184		553
Blanks	154	122	130		406
<b>TOTAL VOTES</b>	<b>538</b>	<b>462</b>	<b>486</b>		<b>1486</b>

<b>Total votes for NS/SB Regional School Committee</b>					
Paul Butka (re)					1765
Jack Kessler (re)					1836
Shirley J. Lundberg (re)					1979
John R. Reynolds (re)					1966

<b>QUESTION 1</b>					
<b>Add'l \$316,047 Taxes Northborough K-8 Schools</b>					
Yes	251	298	279	343	1171
No	250	271	251	294	1066
Blanks	2	21	11	9	43
<b>TOTAL</b>	<b>503</b>	<b>590</b>	<b>541</b>	<b>646</b>	<b>2280</b>

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>QUESTION 2</b>					
<b>Exempt from 2 1/2 amounts to pay for bond issued for construction, furnishing and equipping of the new Senior Center</b>					
Yes	247	275	279	325	1126
No	253	298	253	318	1122
Blanks	3	17	9	3	32
<b>TOTAL</b>	<b>503</b>	<b>590</b>	<b>541</b>	<b>646</b>	<b>2280</b>

*Total Reg Voters Prec. 1	2252
*Total Reg Voters Prec. 2	2259
*Total Reg Voters Prec. 3	2318
*Total Reg Voters Prec. 4	2354
*Total Number Registered	9183
Total Votes Cast in Precinct 1	503
Total Votes Cast in Precinct 2	590
Total Votes Cast in Precinct 3	541
Total Votes Cast in Precinct 4	646
Total Votes Cast	2280
Percentage Voter Turnout	24.80%

*\*As of April 8, 2008: Deadline to register to vote for Annual Town Election in Northborough*

**A True Copy Attest:  
Andrew T. Dowd, Northborough Town Clerk**

## State Primary Election Results *September 16, 2008*

### WORKING FAMILIES PARTY

<b>Senator in Congress</b>					
Blanks		2			2
<b>TOTALS</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>

<b>United States Rep. Third District</b>					
Blanks		2			2
<b>TOTALS</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>

<b>Governor's Councillor Seventh District - Precinct 1,2,4</b>					
Blanks		2			2
<b>TOTALS</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>

<b>Governor's Councillor Third District - Precinct 3</b>					
Write-ins & Blanks					0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Senator in General Court - Middlesex &amp; Worcester District - Precinct 3</b>					
Write-ins & Blanks					0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Senator in General Court First Worcester District - Precinct 1, 2, 4</b>					
Blanks		2			2
<b>TOTALS</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>

<b>Representative in General Court (State Rep) - Twelfth Worcester District</b>					
Blanks		2			2
<b>TOTALS</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>

<b>Register of Probate - Worcester District</b>					
Blanks		2			2
<b>TOTALS</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>

*Total Registered Voters Pct. #1	2293
*Total Registered Voters Pct. #2	2372
*Total Registered Voters Pct. #3	2412
*Total Registered Voters Pct. #4	2420
*Total Number Registered	9497

*\*As of the August 27, 2008 deadline to register to vote for the State Primary Election*

**A True Copy Attest:  
Andrew T. Dowd, Northborough Town Clerk**

# State Primary Election Results *September 16, 2008*

## REPUBLICAN PARTY

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Senator in Congress</b>					
Jeffrey K. Beatty	60	72	43	61	236
Blanks	7	20	8	9	44
<b>TOTALS</b>	<b>67</b>	<b>92</b>	<b>51</b>	<b>70</b>	<b>280</b>

<b>United States Rep. Third District</b>					
Blanks	67	92	51	70	280
<b>TOTALS</b>	<b>67</b>	<b>92</b>	<b>51</b>	<b>70</b>	<b>280</b>

<b>Governor's Councillor - Seventh District - Precinct 1,2,4</b>					
Blanks	67	92		70	229
<b>TOTALS</b>	<b>67</b>	<b>92</b>	<b>0</b>	<b>70</b>	<b>229</b>

<b>Governor's Councillor - Third District - Precinct 3</b>					
Blanks			51		51
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>51</b>	<b>0</b>	<b>51</b>

<b>Senator in General Court - Middlesex &amp; Worcester District - Precinct 3</b>					
Steven L. Levy			51		51
Write-ins & Blanks			0		0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>51</b>	<b>0</b>	<b>51</b>

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Senator in General Court - First Worcester District - Precinct 1, 2, 4</b>					
Blanks	67	92		70	229
<b>TOTALS</b>	<b>67</b>	<b>92</b>	<b>0</b>	<b>70</b>	<b>229</b>

<b>Representative in General Court (State Rep) - Twelfth Worcester District</b>					
Wm. Higgins (write-in)	15	30	11	23	79
Blanks	52	62	40	47	201
<b>TOTALS</b>	<b>67</b>	<b>92</b>	<b>51</b>	<b>70</b>	<b>280</b>

<b>Register of Probate - Worcester District</b>					
Write-ins			2		2
Blanks	67	92	49	70	278
<b>TOTALS</b>	<b>67</b>	<b>92</b>	<b>51</b>	<b>70</b>	<b>280</b>

- \*Total Registered Voters Pct. #1 2293
- \*Total Registered Voters Pct. #2 2372
- \*Total Registered Voters Pct. #3 2412
- \*Total Registered Voters Pct. #4 2420
- \*Total Number Registered 9497

*\*As of the August 27, 2008 deadline to register to vote for the State Primary Election*

**A True Copy Attest:**  
**Andrew T. Dowd, Northborough Town Clerk**

## GREEN RAINBOW PARTY

<b>Senator in Congress</b>					
Blanks		1			1
<b>TOTALS</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

<b>United States Rep. Third District</b>					
Blanks		1			1
<b>TOTALS</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

<b>Governor's Councillor Seventh District - Precinct 1,2,4</b>					
Blanks		1			1
<b>TOTALS</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

<b>Governor's Councillor Third District - Precinct 3</b>					
Write-ins & Blanks					0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Senator in General Court Middlesex &amp; Worcester District - Precinct 3</b>					
Write-ins & Blanks					0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Senator in General Court - First Worcester District - Precinct 1, 2, 4</b>					
Blanks		1			1
<b>TOTALS</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

<b>Representative in General Court (State Rep) - Twelfth Worcester District</b>					
Blanks		1			1
<b>TOTALS</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

<b>Register of Probate - Worcester District</b>					
Blanks		1			1
<b>TOTALS</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

- \*Total Registered Voters Pct. #1 2293
- \*Total Registered Voters Pct. #2 2372
- \*Total Registered Voters Pct. #3 2412
- \*Total Registered Voters Pct. #4 2420
- \*Total Number Registered 9497

*\*As of the August 27, 2008 deadline to register to vote for the State Primary Election*

**A True Copy Attest:**  
**Andrew T. Dowd, Northborough Town Clerk**

# State Primary Election Results *September 16, 2008*

## DEMOCRATIC PARTY

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Senator in Congress</b>					
John F. Kerry	262	257	243	292	1054
Edward J. O'Reilly	112	126	120	129	487
Blanks	7	11	7	7	32
<b>TOTALS</b>	<b>381</b>	<b>394</b>	<b>370</b>	<b>428</b>	<b>1573</b>

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>United States Rep. Third District</b>					
James P. McGovern	324	335	302	351	1312
Blanks	57	59	68	77	261
<b>TOTALS</b>	<b>381</b>	<b>394</b>	<b>370</b>	<b>428</b>	<b>1573</b>

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Governor's Councillor Seventh District - Precinct 1,2,4</b>					
Thomas J. Foley	293	296		304	893
Blanks	88	98		124	310
<b>TOTALS</b>	<b>381</b>	<b>394</b>	<b>0</b>	<b>428</b>	<b>1203</b>

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Governor's Councillor Third District - Precinct 3</b>					
Marilyn M. Pettito Devaney			146		146
John J. Doyle			83		83
Thomas L. Walsh			51		51
Blanks			90		90
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>370</b>	<b>0</b>	<b>370</b>

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Senator in General Court - Middlesex &amp; Worcester District - Precinct 3</b>					
James B. Eldridge			261		261
Blanks			109		109
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>370</b>	<b>0</b>	<b>370</b>

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Senator in General Court First Worcester District - Precinct 1, 2, 4</b>					
Harriette L. Chandler	309	320		336	965
Blanks	72	74		92	238
<b>TOTALS</b>	<b>381</b>	<b>394</b>	<b>0</b>	<b>428</b>	<b>1203</b>

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Representative in General Court (State Rep) - Twelfth Worcester District</b>					
Harold P. Naughton, Jr.	291	265	254	291	1101
Stephen J. Kerrigan	82	118	108	122	430
Blanks	8	11	8	15	42
<b>TOTALS</b>	<b>381</b>	<b>394</b>	<b>370</b>	<b>428</b>	<b>1573</b>

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Register of Probate - Worcester District</b>					
Stephen G. Abraham	295	293	262	303	1153
Blanks	86	101	108	125	420
<b>TOTALS</b>	<b>381</b>	<b>394</b>	<b>370</b>	<b>428</b>	<b>1573</b>

*Total Registered Voters Pct. #1	2293
*Total Registered Voters Pct. #2	2372
*Total Registered Voters Pct. #3	2412
*Total Registered Voters Pct. #4	2420
*Total Number Registered	9497
Total votes cast Pct. #1	448
Total votes cast Pct. #2	489
Total votes cast Pct. #3	421
Total votes cast Pct. #4	498
Total votes cast	1856
Voter turnout	19.54%

*\*As of the August 27, 2008 deadline to register to vote for the State Primary Election*

**A True Copy Attest:**  
**Andrew T. Dowd, Northborough Town Clerk**

# State Election Results *November 4, 2008*

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Electors of President and Vice President</b>					
Baldwin and Castle	3	7	5	3	18
Barr and Root	8	12	8	14	42
McCain/Palin	815	828	855	903	3401
McKinney/Clemente	5	6	0	3	14
Nader and Gonzalez	19	21	10	11	61
Obama and Biden	1130	1075	1159	1152	4516
Blanks	19	29	19	30	97
<b>TOTALS</b>	<b>1999</b>	<b>1978</b>	<b>2056</b>	<b>2116</b>	<b>8149</b>

<b>Senator in Congress</b>					
John F. Kerry	1136	1077	1125	1154	4492
Jeffrey K. Beatty	774	788	812	842	3216
Robert J. Underwood	51	54	47	72	224
Blanks	38	59	72	48	217
<b>TOTALS</b>	<b>1999</b>	<b>1978</b>	<b>2056</b>	<b>2116</b>	<b>8149</b>

<b>United States Rep. Third District</b>					
James P. McGovern	1557	1483	1540	1576	6156
Blanks	442	495	516	540	1993
<b>TOTALS</b>	<b>1999</b>	<b>1978</b>	<b>2056</b>	<b>2116</b>	<b>8149</b>

<b>Governor's Councillor Seventh District - Precinct 1,2,4</b>					
Thomas J. Foley	1451	1361		1451	4263
Blanks	548	617		665	1830
<b>TOTALS</b>	<b>1999</b>	<b>1978</b>	<b>0</b>	<b>2116</b>	<b>6093</b>

<b>Governor's Councillor Third District - Precinct 3</b>					
Marilyn M. Pettito Devaney			1374		1374
Blanks			682		682
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>2056</b>	<b>0</b>	<b>2056</b>

<b>Senator in General Court Middlesex &amp; Worcester District - Pct. 3</b>					
James B. Eldridge			852		852
Steven L. Levy			990		990
Blanks			214		214
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>2056</b>	<b>0</b>	<b>2056</b>

<b>Senator in General Court First Worcester District - Precinct 1, 2, 4</b>					
Harriette L. Chandler	1471	1403		1509	4383
Blanks	528	575		607	1710
<b>TOTALS</b>	<b>1999</b>	<b>1978</b>	<b>0</b>	<b>2116</b>	<b>6093</b>

CANDIDATE	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<b>Representative in General Court (State Rep) - Twelfth Worcester District</b>					
Harold Naughton, Jr.	1507	1421	1485	1554	5967
Blanks	492	557	571	562	2182
<b>TOTALS</b>	<b>1999</b>	<b>1978</b>	<b>2056</b>	<b>2116</b>	<b>8149</b>

<b>Register of Probate - Worcester District</b>					
Stephen G. Abraham	1400	1313	1372	1421	5506
Blanks	599	665	684	695	2643
<b>TOTALS</b>	<b>1999</b>	<b>1978</b>	<b>2056</b>	<b>2116</b>	<b>8149</b>

<b>Question 1 - reduce state income tax</b>					
Yes	686	701	729	760	2876
No	1278	1227	1277	1325	5107
Blanks	35	50	50	31	166
<b>TOTALS</b>	<b>1999</b>	<b>1978</b>	<b>2056</b>	<b>2116</b>	<b>8149</b>

<b>Question 2 - replace penalties for possession of Marijuana with civil fine</b>					
Yes	1282	1293	1357	1455	5387
No	695	656	659	636	2646
Blanks	22	29	40	25	116
<b>TOTALS</b>	<b>1999</b>	<b>1978</b>	<b>2056</b>	<b>2116</b>	<b>8149</b>

<b>Question 3 - Ban dog racing w/wagering</b>					
Yes	1181	1161	1232	1244	4818
No	792	774	767	848	3181
Blanks	26	43	57	24	150
<b>TOTALS</b>	<b>1999</b>	<b>1978</b>	<b>2056</b>	<b>2116</b>	<b>8149</b>

- \*Total Registered Voters Pct. #1 2359
- \*Total Registered Voters Pct. #2 2451
- \*Total Registered Voters Pct. #3 2485
- \*Total Registered Voters Pct. #4 2494
- \*Total Number Registered 9789
- Total votes cast Pct. #1 1999
- Total votes cast Pct. #2 1978
- Total votes cast Pct. #3 2056
- Total votes cast Pct. #4 2116
- Total votes cast 8149
- Voter turnout 83.25%

*\*As of the October 15, 2008 deadline to register to vote for the State Election*  
**A True Copy Attest:**  
**Andrew T. Dowd, Northborough Town Clerk**

## Growth Trends

YEAR	POPULATION	REG. VOTERS	HOUSES	TAX RATE	TOTAL VALUATION
1940-49	2,958		742		2,145,895
1950-54	4,713		1,074		3,906,825
1955-59	6,839		1,647		16,027,995
1960	7,183	3,006	1,728	44.00	16,298,325*
1964	8,040	3,236	1,882	38.00	29,520,640*
1968	8,706	3,500	2,079	37.50	39,103,830
1972	9,188	4,467	2,349	54.00	52,655,980
1976FY	10,561	5,038	2,661	54.60	61,896,155
1977FY	10,507	5,138	2,703	58.40	65,588,465
1978FY	10,582	5,726	2,717	64.00	68,154,865
1979FY	10,773	5,463	2,738	75.30	67,171,695
1980FY	10,462	5,129	2,781	75.00	68,576,885
1981FY	10,712	5,452	2,800	73.00	71,100,005
1982FY	10,620	5,632	2,833	27.00	231,955,042*
1983FY	11,000	5,662	2,866	24.80	256,467,195
1984FY	10,938	5,728	2,880	23.00	284,936,652*
1985FY	10,964	5,484	2,897	23.50	219,684,166
1986FY	11,079	5,775	3,015	23.50	236,812,190
1987FY	11,445	6,155	3,269	17.80	450,344,800
1988FY	11,594	5,927	3,373	17.50	477,809,150*
1989FY	11,390	5,804	3,425	18.95	497,272,250
1990FY	11,549	5,905	3,572	10.80	935,350,985*
1991FY	11,664	6,201	3,641	11.62	968,529,015
1992FY	11,780	6,351	3,675	13.33	899,844,213
1993FY	12,172	7,094	3,692	14.54	853,602,147
1994FY	12,302	6,856	3,757	15.70	814,060,518
1995FY	12,704	7,241	3,843	15.97	828,508,734
1996FY	12,799	7,176	3,962	16.20	907,049,610
1997FY	13,014	8,123	4,062	16.52	939,535,960
1998FY	13,374	8,339	4,183	16.30	939,535,960*
1999FY	13,400	8,499	4,242	15.40	1,034,825,814
2000FY	13,985	8,561	4,336	16.21	1,090,648,617
2001FY	14,182	9,231	4,469	16.84	1,133,703,807*
2002FY	14,185	8,553	4,497	15.23	1,323,615,920
2003FY	14,004	8,574	4,478	16.58	1,353,523,390
2004FY	14,080	8,798	4,491	15.83	1,504,004,730*
2005FY	14,293	9,235	4,562	13.32	1,606,540,400
2006FY	14,505	9,188	4,601	12.27	1,829,349,000
2007FY	14,726	9,296	4,748	12.39	1,946,347,900*
2008FY	14,685	9,228	4,811	13.28	1,900,073,400
2009FY	14,550	9,814	4,813	13.76	1,906,158,600

*\*Revaluation Year*

# Information and Statistics

## Vital Statistics

In the past, the Town Clerk's Office furnished a list of births, deaths, and marriages in the Town. In an effort to condense the report, the Town Clerk's Office has changed their report to include just numbers for the year 2008.

**BIRTHS**            **113**

Children born in Northborough, and children who were born in another town in the Commonwealth, but whose parents resided in Northborough at the time of birth.

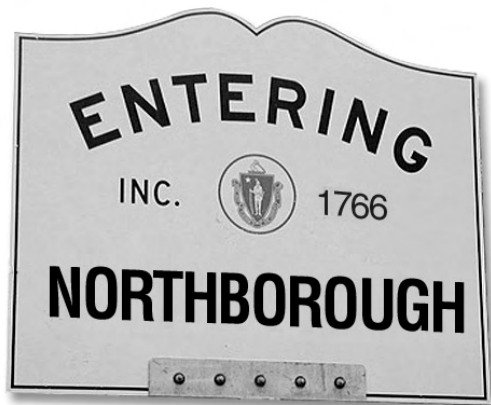
**DEATHS**           **102**

Citizens who died in Northborough or who died in another town in the Commonwealth but were residents here.

**MARRIAGES**     **52**

Citizens of the Commonwealth who applied for their marriage license in the Town of Northborough. These are not necessarily residents of the Town.

**Respectfully submitted,**  
**Andrew T. Dowd, Northborough Town Clerk**



<b>INCORPORATED</b>	January 24, 1766	
<b>LOCATION</b>	<b>Latitude</b> - 42 19 min. 11 sec. North <b>Longitude</b> - 71.38 min., 34 sec West	
<b>AREA</b>	18.72 square miles	
<b>ALTITUDE</b>	<b>Mean</b> - 300 feet above sea level <b>Top of Water Tower</b> 440 feet above sea level <b>Top of Mt. Pisgah</b> 715 feet above sea level	
<b>HIGHWAYS</b>	<b>State Highways</b>	11.91 miles
	<b>County &amp; Town Highways</b>	68.06 miles
	<b>TOTAL</b>	79.97 miles